

REGULAR COUNCIL MEETING
Tuesday, March 15, 2022, 7:00pm

This is a Hybrid Meeting (In-person and Virtual)
Council Chambers City Hall

Join Zoom Meeting

<https://us06web.zoom.us/j/84252117452?pwd=bnlYa2VpYU1ESWxJZDd3T3BkWEFKQT09>

Meeting ID: 842 5211 7452

Passcode: 502351

One tap mobile

929-205-6099

Page No.	Agenda
	1. Call to Order – 7:00 pm
	2. Adjustments to the Agenda
	3. Visitors and Communications
	4. Consent Agenda
8	A. Approval of Minutes of the Regular City Council Meeting March 8, 2022
11	B. Approval of City Warrants from Week of Wednesday, March 16, 2022
24	C. Clerk’s Office Licenses and Permits
25	D. Approve Central Vermont Solid Waste Management District/Barre City Wastewater Treatment Facility Equipment Storage Memorandum of Understanding (Manager)
29	E. Ratify 2022 State Homeland Security Radios Grant Application (Fire Chief)
68	F. Authorize Manager to Execute North Main Pump Station Step III Construction Phase Engineering Agreement (Manager)
	5. City Clerk & Treasurer Report
	6. Liquor Control Board
	7. City Manager’s Report
	8. Unfinished Business (None)
	9. New Business
132	A. Service Recognition for Andy Supernault (Manager)
133	B. Mayoral Proclamation for Jim & Larissa Haas & Rise Up Bakery (Mayor)
	C. Barre Partnership Council Liaison (Mayor)
134	i. Nominations & Appointment
	D. Appointments for Consideration/Action
135	i. Rebecca (Becky) Wigg for the Planning Commission (Mayor)
138	ii. Michael Hellein as Barre City Rep to the Central Vermont Regional Planning Commission Transportation Advisory Committee (Mayor)
140	E. Approve Purchase of 2022 Police Cruiser (Deputy Chief Eastman)
151	F. Preview/Discussion of Strategic Planning Contract – No Action (Manager)
157	G. Review/Approval of 2022 Coin Drop Requests (Clerk)
	10. Announcements/Upcoming Events
	11. Round Table
	12. Executive Session – As Needed
	13. Adjourn

Steven E. Mackenzie, P.E., City Manager

*The portion of this meeting starting at 7:00 pm will be taped for re-broadcast on Channel 192 CVTV
and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon
CVTV Link for meetings online – cvtv723.org/*

OTHER MEETINGS AND EVENTS

Check the City Website for Meeting Warnings, Agendas, Meeting Location and Log-in Instructions.

Monday, March 14

Police Advisory Committee, 6pm, Hybrid (ZOOM and the Public Safety Building)

Tuesday, March 15

Civic Center Committee, 8am, Hybrid (ZOOM and Alumni Hall, 2nd Floor)

Wednesday, March 16

Transportation Advisory Committee, 6:30pm, Hybrid (ZOOM and Council Chambers)

Thursday, March 17

Cow Pasture Committee, 5:30pm, Hybrid (ZOOM and Council Chambers)

Friday, March 18

Trash Task Force, 7pm, Hybrid (ZOOM and Council Chambers)

Ground Rules for Interaction with Each Other, Staff, and the General Public

- Rules may be reviewed periodically
- Practice Mutual Respect
 - Assume Good Intent and Explain Impact
 - Ask Clarifying Questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify All Choices
 - Consequences – Project Outcomes
 - Tell Your Story – Prepare Your Defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, Ordinance, Policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor Time Limits
 - Be attentive, not repetitive
- Be open minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject.
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate Expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting/email/or videogames during the meeting



City of Barre, Vermont

“Granite Center of the World”

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City Manager

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MEMO

TO: City Council
FR: The Manager
DATE: 03/11/22
SUBJECT: Packet Memo re: 03/15/22 Council Mtg Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

General: Mayor Hemmerick has made two structural changes to the Agenda format. **Visitors and Communications** has been moved up in the Agenda to follow immediately after Adjustments.

Also, a new item – **Announcements/Upcoming Items** - has been added just before Round Table.

In addition, “**Old Business**” has been re-labeled “**Unfinished Business**”.

Special Session: None

Adjustments to the Agenda: None

Consent Agenda: **Item 4.D. Approve Central Vermont Solid Waste Management District/Barre City Wastewater Treatment Facility Equipment Storage Memorandum of Understanding**

This MOU has been suggested by Lisa Liotta, Executive Director of the CVSWMD, to formally document a co-operative practice implemented some time ago to assist the District with storage needs. I assume this will receive perfunctory approval

Item 4.E. Ratify 2022 State Homeland Security Radios Grant Application

This item should be perfunctory ratification of the Manager's signature and Chief Brent's submission on the due date (3/4) of the referenced application to the Department of Public Safety for 100% funding of new (replacement) Mobile Radios for our fire-fighters.

Item 4.F Authorize Manager to Execute North Main Pump Station Step III Construction Phase Engineering Agreement

I have included in the packet the Action Memo for this item, as well as the Agreement Document. I have included the Agreement to make it available if you feel the need or desire to review it, but I note it's a 62 page, Standard Form Contract both required and approved by the State Department of Environmental Conservation (DEC).

Communications: No Notes

Unfinished Business No Notes

New Business: Item 9.F Preview/Discussion of Strategic Planning Contract

I have included Fio Partners' Draft Contract for Strategic Planning Facilitation in the packet for your advance review before placing it on the March 22 Agenda with an Action Memo for Approval. I expect No Action this Tuesday.

Executive Session: None

Attachments: I have attached a copy of the Merchants Meeting Memo FYI in the event you haven't already seen them.

The Barre Partnership MerChant's Meeting Minutes

March 10, 2022

Attendance: Tracie Lewis - Executive Director of The Barre Partnership, Lindsey Lozier – Community National Bank, Rebecca Smedy – Brave, LLC, Renita Marshall – The Renita Marshall Helping Hands Foundation, Shannon Alexander – The Barre Partnership Board Member, Mary Jane Magnan – Richard J. Wobby Jewelers, Amy White – Peoples United Bank, Elizabeth Manriquez – Espresso Bueno, Jackie Jancaitis – Rehab Gym, Justin Pecor – Quarry Kitchen & Spirits

Start Time: 6:06 pm at Quarry Kitchen & Spirits

Topics Discussed:

- **Easter Promotion**

Same promotion as last year, The Barre Partnership will get more Easter Baskets to hand out. Participating Businesses will decorate cardboard eggs to put in windows, with a word scramble next to it. Kids (under the age of 12) can come in to participating businesses between April 11-16th. If they guess the word correctly, business will hand out prize/candy. No cost to business for participation, except the cost of prize/candy being handed out. (We had around 50 kids participate last year.)

If your business is interested in doing the Easter Promotion, please let Tracie know.

- **Concerts & food trucks**

Concerts & Food Trucks are booked and ready to go. Sponsorship went really well. Might open up to sponsorship weekly for Food Trucks as well.

Discussion regarding having a Military Band at the end of June. Will look into it.

Discussion regarding having a cover built over the stage. Tracie will reach out to CVCC (Building Trades) and RK Miles to see if this is something that can be donated.

- **Barre farmer's market**

Barre Farmer's Market will be in Pearl St Ped-Way for the third season beginning in June. Season will run a little longer and go through the end of September. With grant money received last year, we will be handing out Barre Farmer's Market bags to customers.

- **Barre heritage festival**

The Barre Heritage Festival is coming back! After a 2 year hiatus due to COVID-19, we are sooooo excited to be working on our largest event again! July 27-30th! Our schedule is coming together, sponsorship is coming in. We are looking to add in another street performer or 2. If you know of any, please let Tracie know. We are working on an Event Schedule Brochure (see below), that will be printed to hand out!

If your business or organization has events that you would like to be included in the Brochure, please let Tracie know. A separate email will also be going out within the next few weeks for more information.



Meeting adjourned 7:12 pm

Next Meeting – Thursday, April 14th

To be approved at 03/15/2022 Barre City Council Meeting

**Regular Meeting of the Barre City Council
Held March 8, 2022**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 7:00 PM at Barre City Hall. In attendance were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were Manager Steve Mackenzie, Fire Chief Doug Brent, Human Resources Director Rikk Taft, and Clerk/Treasurer Carol Dawes.

Absent: NONE

Adjustments to the Agenda: Manager Mackenzie said the agenda item related to the Manager Search Task Force is deferred to a future meeting.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Lauzon, seconded by Councilor Waszazak. **Motion carried.**

- A. Approval of Minutes:
 - i. Regular meeting of February 22, 2022
- B. City Warrants as presented:
 1. Ratification of Week 2022-09, dated March 2, 2022:
 - i. Accounts Payable: \$2,059,703.22
 - ii. Payroll (gross): \$148,819.08
 2. Approval of Week 2022-10, dated March 9, 2022:
 - i. Accounts Payable: \$168,041.83
 - ii. Payroll (gross): \$142,689.88
- C. 2022 Licenses & Permits: NONE
- D. Authorize the Manager to Accept and Execute the NBRC Grant for the NMPS Project.

City Clerk & Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- Town meeting results are posted on the City website. The Clerk reviewed the issues processing the absentee ballots at the polls, and the technical issues with the Ward 2 tabulator.
- The City hosted 17 other towns and their CVCC ballots for commingling last Thursday and Friday, processing just under 9,900 ballots. The new Central VT Career Center school district has been adopted.
- The charter changes approved by the voters at Town Meeting have been submitted to the Secretary of State's office. The hope is to have them combined with last year's charter changes, which continue to work their way through the legislature.
- The legislature has approved the FY22 budget adjustment bill which includes reimbursement to the City of \$20,962 in overpayments to the education fund, identified in the TIF audit.
- Water/sewer bills were mailed earlier this month, and are due by March 31st.

Liquor Control Board - NONE

City Manager's Report –

Manager Mackenzie reported on the following, in addition to his written report:

- Congratulations to the new and returning elected officials.
- Thanks to the voters for approving the charter changes and FY23 budget.
- There will be a community welcome for new Police Chief Braedon Vail on March 27th from 2-4 PM.

To be approved at 03/15/2022 Barre City Council Meeting

Visitors and Communications –

Resident Bernadette Rose read a statement acknowledging today as International Women’s Day, and March as Women’s History Month. Ms. Rose thanked the women who serve the City as staff, elected officials, and committee members.

Old Business – NONE

New Business –

A) Welcome New Councilors.

Newly elected Mayor Jake Hemmerick said he is excited to get the strategic planning process rolling, and will work hard to make space for diverse perspectives among the Council and community. The Mayor has established mayoral office hours on Wednesday evenings and Saturday mornings, and encouraged people to reach out to him.

B) Review Councilor On-Boarding Process.

Manager Mackenzie said on-board process information was included in this week’s Council packet. Councilors are invited to meet with him to discuss ongoing City-related issues. Clerk Dawes offered to meet with any Councilors who are interested in discussing clerk and treasurer-related topics.

C) Appoint Council Liaison to Manager Search Task Force.

This item is deferred.

Round Table –

Councilors thanked the voters for their support of the budget and charter changes.

Councilor Lauzon said he is excited to be serving the community once again.

Councilor Deering said he feels welcomed by his fellow Councilors. He noted the Spaulding High School football home opening game has been scheduled for September 2nd.

Mayor Hemmerick reported on the following:

- Congratulations to former Mayor Herring and the former Council for passage of all articles on last week’s town meeting ballot.
- Exploring options for supporting home weatherization, and student art displays in City Hall.
- Congratulations to the Spaulding High School girls’ basketball team for a great season.
- Barre City is offering reflective address numbers at a discounted price. The applications are available in City Hall.
- Proclamations will be forthcoming honoring Rise Up Bakery, and long-time City employee Andy Supernault, who recently retired.
- Developing Council meeting schedules for the year.
- Establishment of the ARPA Funding Task Force.
- Naming a Council liaison to the Barre Partnership board.
- Upcoming major procurement items.
- Upcoming grants and contracts.
- Review of policies around tax sales.
- Enhancing legislative advocacy.
- Approval of 2022 coin drops.

Executive Session – NONE

To be approved at 03/15/2022 Barre City Council Meeting

The meeting adjourned at 7:40 PM on motion of Councilor Waszazak, seconded by Councilor Cambel.
Motion carried.

The meeting was recorded on the video meeting platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

DRAFT

By check number for check acct 01 (GENERAL FUND) and check dates 03/16/22 thru 03/16/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

01122	ABILITY NETWORK INC						
	22M-0024604	Electronic statements	001-6040-350.1053	OFFICE SUPPLIES	0.00	97.96	144444
01031	ACCURA PRINTING						
	74886	Annual report	001-5010-220.0411	CITY REPORT	0.00	7,323.00	144445
01148	ACTION TOWING SERVICE						
	16422	Towing	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	200.00	144446
01150	AIRGAS USA LLC						
	9122599451	Oxygen	001-6040-350.1055	OXYGEN	0.00	32.26	144447
	9122695262	Oxygen	001-6040-350.1055	OXYGEN	0.00	80.65	144447
					0.00	112.91	
01003	ALDRICH PUBLIC LIBRARY						
	022822	3rd Qtr allocations	001-7010-220.0420	ALDRICH LIBRARY	0.00	58,650.00	144448
01215	ALLEGIANCE TRUCKS JERICHO						
	X12200452603	Bushing, seal, bolt	001-8050-320.0743	TRUCK MAINT - STS	0.00	139.65	144449
	X12200452604	Gskt flyweel housing	001-8050-320.0743	TRUCK MAINT - STS	0.00	34.55	144449
	X12200473901	rear seal, hex nut	001-8050-320.0743	TRUCK MAINT - STS	0.00	29.63	144449
					0.00	203.83	
01005	ALLEN ENGINEERING INC						
	11152358301	Sta Flocc 6532	003-8330-360.1141	POLYMER	0.00	4,686.00	144450
	11152362301	Calcium chloride	001-8050-350.1064	SUPPLIES - SS	0.00	902.75	144450
					0.00	5,588.75	
01060	AMAZON CAPITAL SERVICES						
	1DGG17MJ9TGT	Dust off compressed air	001-6040-370.1380	COVID-19 MATERIALS	0.00	39.99	144451
	1GKV677WF1P4	Asura Power Green Gas	001-6050-350.1056	TRAINING SUPPLIES	0.00	49.95	144451
					0.00	89.94	
01093	AMERICAN ROCK SALT CO LLC						
	0707673	Bulk Ice Control	001-8050-360.1184	SALT - SNO	0.00	15,181.93	144452
01053	ARGENTI IVANA						
	03102022	Town Mtg Poll wrk	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144453
23018	AUBUCHON HARDWARE						
	494838	Propane	001-6040-350.1053	OFFICE SUPPLIES	0.00	16.00	144454
	495228	10x25 6mil sheeting	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	22.49	144454
	495294	vinyl foam tape	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	4.94	144454
	495304	solder paste, brush, coup	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	26.55	144454
	495310	elbow	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	12.16	144454

03/11/22
03:35 pm

3-15-2022 Council Packet
City of Barre Accounts Payable
Warrant/Invoice Report # 22-38

By check number for check acct 01 (GENERAL FUND) and check dates 03/16/22 thru 03/16/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	495319	abrasive cloth, cutter	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	26.71	144454
					0.00	108.85	
01209	AVENU INSIGHTS & ANALYTICS						
	INVB-033716	Image to film 1/1-1/31/22	001-5070-220.0417	RECORDING OF RECORDS	0.00	33.95	144455
02475	BALLARD KELLY OR CITY OF BARRE						
	01190	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	117.62	144456
02126	BARRE DENTISTRY REALTY LLC						
	00606-021822	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	22.25	144457
02123	BARRE PARTNERSHIP THE						
	022822	3rd Qtr appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,250.00	144458
02067	BARRE SENIOR CENTER						
	022822	3rd Qtr appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,875.00	144459
02202	BARRY VIRGINIA						
	031122	Town mtg poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144460
02193	BEN'S UNIFORMS						
	101328	Uniform pants	001-6040-340.0940	CLOTHING	0.00	178.00	144461
02235	BISSON PATTI						
	03112022	Town Mtg poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144462
02304	BLODGETT DIANE						
	03112022	Town mtg poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144463
02236	BLODGETT ED						
	03112022	Town Mtg poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144464
02027	BOUND TREE MEDICAL LLC						
	84381247	Medical supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	897.03	144465
	84407008	Medical Supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	164.32	144465
					0.00	1,061.35	
02055	BURLINGTON COMMUNICATIONS SERVICE						
	BES10001	Minitor VI channel knobs	001-6040-320.0724	RADIO MAINT	0.00	7.00	144466
	BES10025	Intermittent squelch issu	001-6040-320.0724	RADIO MAINT	0.00	95.00	144466
					0.00	102.00	
03410	CAMBEL MEL						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144467
03209	CAPSTONE COMMUNITY ACTION						
	022822	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	144468

By check number for check acct 01 (GENERAL FUND) and check dates 03/16/22 thru 03/16/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
03239	CARRIGAN JOAN						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144469
03124	CENTRAL VERMONT MEDICAL CENTER						
	2022-1394	Misc supplies Pharm chgs	001-6040-350.1054	MEDICAL SUPPLIES	0.00	484.62	144470
03098	CENTRAL VT ADULT BASIC EDUCATION						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,925.00	144471
03055	CENTRAL VT COUNCIL ON AGING						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	3,750.00	144472
03056	CENTRAL VT HOME HEALTH & HOSPICE						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	7,000.00	144473
03057	CETIN MATTHEW						
	0212022	Glasses reimbursement	001-6040-340.0944	GLASSES	0.00	400.00	144474
03145	CHAMPLAIN VALLEY EQUIPMENT						
	CB49629	Bristles	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	943.52	144475
03159	CIRCLE						
	02282022	3rd Qtr appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	500.00	144476
03083	COMMUNITY HARVEST OF CENTRAL VERMO						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	375.00	144477
04071	DEAD RIVER CO						
	19598	Heating Oil	001-7015-330.0831	WHEELOCK BLDG FUEL	0.00	474.09	144478
	30042	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	1,113.67	144478
	30043	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	1,285.47	144478
	30044	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	161.35	144478
	30045	Heating Oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	415.77	144478
	30046	Heating Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	911.49	144478
	30054	Heating Oil	001-6043-330.0833	FUEL OIL	0.00	668.25	144478
					0.00	5,030.09	
03997	DENOIA'S DRY CLEANERS LLC						
	022522	Dry Cleaning	001-6040-340.0945	DRY CLEANING	0.00	36.15	144479
	022522	Dry Cleaning	001-6050-340.0945	DRY CLEANING	0.00	201.40	144479
					0.00	237.55	
04048	DONALD AMY						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144480
04144	DONALD LANCE						
	2512022	Boot reimbursement	001-8050-340.0943	FOOTWARE	0.00	219.95	144481

03/11/22
03:35 pm

3-15-2022 Council Packet
City of Barre Accounts Payable
Warrant/Invoice Report # 22-38

By check number for check acct 01 (GENERAL FUND) and check dates 03/16/22 thru 03/16/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

04133	DOWNSTREET HOUSING & COMMUNITY DEV						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,250.00	144482
05012	EARL'S CYCLERY & FITNESS						
	522122603983	labor	001-6040-350.1056	TRAINING SUPPLIES	0.00	112.50	144483
	522122603983	labor	001-6050-210.0312	OFFICE MACHINE MAINT	0.00	112.50	144483
					-----	-----	
					0.00	225.00	
05059	ENDYNE INC						
	395678	Sludge	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	248.00	144484
	402169	Colif Package	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	100.00	144484
	402235	Weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	335.00	144484
					-----	-----	
					0.00	683.00	
05007	EVERETT J PRESCOTT INC						
	5983223	Meter gaskets	002-8200-320.0753	METER MAINT	0.00	190.00	144485
06009	F W WEBB CO						
	75048198-2	Basebrds, air vlve	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	576.78	144486
	75189665	Flumtr valve	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	193.91	144486
					-----	-----	
					0.00	770.69	
06095	FAMILY CENTER OF WASHINGTON COUNTY						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	875.00	144487
06105	FIRSTLIGHT FIBER						
	11012651	monthly phone charge	001-5010-200.0214	TELEPHONE	0.00	16.76	144488
	11012651	monthly phone charge	001-5020-200.0214	TELEPHONE	0.00	67.04	144488
	11012651	monthly phone charge	001-5040-200.0214	TELEPHONE	0.00	146.57	144488
	11012651	monthly phone charge	001-5050-200.0214	TELEPHONE	0.00	123.41	144488
	11012651	monthly phone charge	001-5070-200.0214	TELEPHONE	0.00	100.56	144488
	11012651	monthly phone charge	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	318.01	144488
	11012651	monthly phone charge	001-6050-200.0214	TELEPHONE	0.00	259.88	144488
	11012651	monthly phone charge	001-6050-210.0310	COMPUTER ACCESS - PD	0.00	100.00	144488
	11012651	monthly phone charge	001-7020-200.0214	TELEPHONE	0.00	219.13	144488
	11012651	monthly phone charge	001-7030-200.0214	TELEPHONE	0.00	24.38	144488
	11012651	monthly phone charge	001-7050-200.0214	TELEPHONE	0.00	24.38	144488
	11012651	monthly phone charge	001-8020-200.0214	TELEPHONE	0.00	67.04	144488
	11012651	monthly phone charge	001-8030-200.0214	TELEPHONE	0.00	50.28	144488
	11012651	monthly phone charge	001-8050-200.0214	TELEPHONE	0.00	113.82	144488
	11012651	monthly phone charge	002-8200-200.0214	TELEPHONE	0.00	90.99	144488
	11012651	monthly phone charge	002-8220-200.0214	TELEPHONE	0.00	197.77	144488
	11012651	monthly phone charge	003-8300-200.0214	TELEPHONE	0.00	25.14	144488
	11012651	monthly phone charge	003-8330-200.0214	TELEPHONE	0.00	168.05	144488
	11012651	monthly phone charge	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	64.21	144488

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	11012651	monthly phone charge	001-7015-320.0730	POOL & BLD MAINT	0.00	65.85	144488
	11012651	monthly phone charge	001-7020-200.0217	IT	0.00	291.15	144488
	11012651	monthly phone charge	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	24.39	144488
	11012651	monthly phone charge	001-6055-200.0214	TELEPHONE LANDLINE	0.00	389.81	144488
	11012651	monthly phone charge	001-6055-210.0310	COMPUTER ACCESS - PD	0.00	150.00	144488
	11012651	monthly phone charge	001-8500-200.0214	TELEPHONE	0.00	48.70	144488
	11012651	monthly phone charge	001-5010-360.1171	SOFTWARE/CITY HALL	0.00	560.13	144488

					0.00	3,707.45	
06012 FISHER SCIENTIFIC							
	9660358	buffer red, yellow,filter	003-8330-320.0737	LAB MAINT	0.00	1,445.39	144489
07016 GALLS LLC							
	020175755	Rocky Alpha force zip	001-6040-340.0943	FOOTWARE	0.00	256.97	144490
07039 GMWEA							
	03082022	Seminar - hydrants	002-8200-130.0180	TRAINING/DEVELOPMENT	0.00	15.00	144491
07127 GOOD BEGINNINGS OF CENTRAL VT							
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	250.00	144492
07055 GOOD SAMARITAN HAVEN							
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	375.00	144493
07042 GOODWIN BRUCE & JOAN FOX OR CITY O							
	03850220000	Delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	28.23	144494
07181 GRANITE SPECIALTIES							
	03072022	Nameplates	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	195.00	144495
07138 GREAT EASTERN RADIO LLC							
	68591-1	02/12-02/15 tax ad	001-5070-230.0510	ADVERTISING (TAXES)	0.00	240.00	144496
	68592-1	2/12-2/15/22 tax ad	001-5070-230.0510	ADVERTISING (TAXES)	0.00	240.00	144496
	68593-1	2/12-2/15/22 tax ad	001-5070-230.0510	ADVERTISING (TAXES)	0.00	144.00	144496

					0.00	624.00	
07100 GREEN MOUNTAIN TRANSIT AGENCY							
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	9,600.25	144497
07006 GREEN MT POWER CORP							
	02112022	Summer/Elm traffic light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	71.03	144498
	02162022A	Traffic signal Maple/Summ	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	80.07	144498
	02162022B	Traff signal N Main/Maple	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	104.95	144498
	02252022	Hope Cemetery	001-8500-200.0221	ELECTRICITY-OFFICE	0.00	64.41	144498
	02252022A	N Main St pump station	003-8300-200.0212	ELECTRICITY NO MAIN ST	0.00	176.83	144498
	02282022	Street lights	001-6060-200.0210	ELECTRICITY	0.00	11,226.96	144498
	02282022A	Richardson Road	002-8200-200.0211	ELECTRICITY - RICH RD POL	0.00	38.37	144498

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	03032022	Cobble Hill Mdws	002-8200-200.0210	ELECTRICITY - COBBLE HILL	0.00	265.91	144498
	03032022A	W Cobble Hill Vault	002-8200-200.0209	ELECTRICITY - W CBL HL VA	0.00	41.46	144498

					0.00	12,069.99	
07003	GUSTIN AMANDA						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144500
07008	GUYS REPAIR SHOP LLC						
	36693	24x1200x12 tubes	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	110.00	144501
08049	HALDANE ROSLYN OR CITY OF BARRE						
	02551-022222	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	102.22	144502
08122	HATCH HERBERT						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144503
08047	HERRING LUCAS						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	175.70	144504
08082	HOYT EVERETT						
	03112022	Reimburse Fica/Medi	003-8300-100.0111	PAYROLL REIMBURSEMENT	0.00	76.50	144505
08128	HUFF DEVON						
	03042022	Refund parking permits	001-4030-430.4038	PARKING PERMITS	0.00	225.72	144506
09011	IAFC MEMBERSHIP						
	000136244	Annual membership	001-6040-220.0413	DUES/MEMBERSHIP FEES	0.00	255.00	144507
09021	IRVING ENERGY						
	29438	Propane	001-7035-330.0836	PROPANE	0.00	1,528.39	144508
	631494A	Propane	001-7030-330.0836	PROPANE	0.00	140.81	144508
	631954	Propane	001-7020-330.0836	PROPANE	0.00	597.92	144508
	754086	Propane	002-8220-330.0836	PROPANE	0.00	1,373.70	144508
	83745	Kamco tube, unions, nuts	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	450.00	144508

					0.00	4,090.82	
10003	JARVIS MICHAEL						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144509
11057	KINNEY DRUGS INC						
	1002502515	Inhalers	001-6040-350.1054	MEDICAL SUPPLIES	0.00	271.59	144510
11003	KOALENZ-ROSA KIMBERLIE						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	263.55	144511
12032	LAKES REGION FIRE APPARATUS INC						
	32177	seal gasket switches	001-6040-320.0720	CAR/TRUCK MAINT	0.00	175.76	144512

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		32214	6" Straight sockets	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	211.33	144512
						0.00	387.09	
12024 LAROCHE TOWING & RECOVERY		27957	Towing	001-6040-320.0720	CAR/TRUCK MAINT	0.00	450.00	144513
12054 LAWSON PRODUCTS INC		9309307871	Flow Bolt GR8 Zinc	001-8050-320.0742	SNOW EQUIP MAINT	0.00	92.28	144514
12059 LEDOUX COLETTE		03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144515
12138 LEPAGE JOHN		03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144516
12009 LOWELL MCLEODS INC		869904	Steel	001-8050-320.0742	SNOW EQUIP MAINT	0.00	37.10	144517
11059 LW BILLS COMPANY		8386	Reprd brkn winding shaft	001-6040-320.0726	MAINT FIRE ALARM/NEW BOX	0.00	645.57	144518
13221 MACDOUGALL CAROL		03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	112.95	144519
13157 MACRIS LINDA OR CITY OF BARRE		04728-022822	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	250.00	144520
13068 MAIN STREET LAW LLP		03012022	Police negotiations 21	001-5030-120.0173	PROF SERVICES - LABOR	0.00	275.00	144521
		03012022	Police negotiations 21	001-5030-230.0517	CONTRACT NEGOTIATIONS	0.00	2,825.00	144521
						0.00	3,100.00	
13905 MARSHALL RENITA		03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	62.75	144522
13188 MAZA PATRICIA		03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144523
13051 MILLS TOBY OR CITY OF BARRE		02150-030922	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	282.72	144524
14107 NATIONAL FILTER MEDIA		ME104809	Upper belt	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,621.15	144525
14016 NELSON ACE HARDWARE		259929	Garment hook lg oil rub	001-6040-320.0720	CAR/TRUCK MAINT	0.00	10.78	144526
		260072	Electrical tape	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	12.59	144526

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	260162	Grease	001-6070-200.0211	TRAFFIC LIGHT MAINTENANCE	0.00	2.84	144526
	260204	Polysteel 400 flashlight	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	59.38	144526
	260454	Batteries	001-8050-340.0941	EQUIPMENT - SAFETY	0.00	28.78	144526
	260471	1" blk 0-9 A-Z Adv 228 pc	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	10.77	144526
	260620	36"x50' runner	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	77.10	144526
	260636	Maxfit sec bit set TX 7P	001-6040-320.0720	CAR/TRUCK MAINT	0.00	8.99	144526
	260678	Ext cord & surge protecto	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	76.47	144526
	260722	RainX washer, Timers	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	9.48	144526
	260722	RainX washer, Timers	003-8330-320.0740	EQUIPMENT MAINT	0.00	27.88	144526
					0.00	325.06	
14078	NEW ENGLAND AIR SYSTEMS LLC						
	181463	Boiler rm comb air fan	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	180.00	144528
14163	NEW HAMPSHIRE MUNICIPAL ASSOCIATIO						
	25749	City Manager ad	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	150.00	144529
14147	NOKES GARY						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144530
14121	NORTHFIELD AUTO SUPPLY						
	357010	Fuel filter	001-6040-320.0720	CAR/TRUCK MAINT	0.00	58.14	144531
14055	NORWAY & SONS INC						
	15624	ck power to compressor	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	55.00	144532
15020	O'REILLY AUTOMOTIVE INC						
	5666-250830	16 oz Motor Trt	001-6040-320.0720	CAR/TRUCK MAINT	0.00	8.99	144533
	5666-251861	V-belt	001-7015-320.0720	CAR/TRUCK MAINT	0.00	7.63	144533
					0.00	16.62	
15032	OPPORTUNITIES CREDIT UNION						
	128000040000	delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	47.90	144534
15100	OTTEN STEPHANIE						
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144535
16009	PARKER ROWDIE						
	1754899	Boots	001-7030-340.0943	FOOTWEAR	0.00	285.00	144536
15024	PARKS LOUISE						
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144537
16106	PARROTT KATHY						
	123003220000	Refund tax sale w/intrest	001-2000-250.0322	TAX SALE LIABILITY	0.00	34,410.00	144538
16074	PEOPLES HEALTH & WELLNESS CLINIC						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	144539

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15022	PERREAULT JOANNE						
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144540
16082	PIONEER MOTORS & DRIVES INC						
	M4989A	Service call	003-8330-320.0740	EQUIPMENT MAINT	0.00	475.00	144541
	M5057	backwash pump	002-8220-320.0740	EQUIPMENT MAINT	0.00	9,113.07	144541
					-----	-----	
					0.00	9,588.07	
16055	POIRIER HOLDEN						
	02192022	Mileage	001-6040-130.0182	TRAVEL & MEALS	0.00	49.14	144542
16301	PUTNEYS GARAGE						
	852007	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852014	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852015	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852016	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852017	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852018	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852019	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852020	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
					-----	-----	
					0.00	656.00	
17004	QUARANTA STEPHANIE L						
	03072022	Ziplock bags	001-7050-350.1059	RECREATION SUPPLIES	0.00	9.53	144545
18148	R K MILES						
	26465/7	Calcium Chloride	003-8300-320.0749	SURFACE SEWERS	0.00	127.08	144546
18051	RADIO NORTH GROUP INC THE						
	24143862	Service radios	001-6040-320.0724	RADIO MAINT	0.00	85.00	144547
18002	RAWDEN FRANCES						
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144548
18023	RETIRED & SENIOR VOLUNTEER PROGRAM						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	144549
18004	REYNOLDS & SON INC						
	3403105	battery pack flashlight	001-6040-340.0941	EQUIPMENT - SAFETY	0.00	336.70	144550
	3403452	Latex gloves	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	208.86	144550
	3403529	RNR Caesar Tripple lock	001-6040-340.0941	EQUIPMENT - SAFETY	0.00	179.94	144550
	3403804	Latex gloves	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	201.22	144550
					-----	-----	
					0.00	926.72	
18150	RISTAU ANITA						
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144551

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18047 RODRIGUEZ LINDA							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144552
19205 S B COLLINS INC							
	347983	Diesel Fuel	001-8050-330.0835	VEHICLE FUEL	0.00	21,254.25	144553
	347984	Gasoline	001-8050-330.0835	VEHICLE FUEL	0.00	15,563.89	144553

					0.00	36,818.14	
19418 SANEL NAPA - BARRE							
	358115	Tie Rod End	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	79.49	144554
	358163	Hose end pipe swivel	001-8050-320.0742	SNOW EQUIP MAINT	0.00	28.23	144554
	358164	Headlight, tap, cap scrw	001-8050-320.0743	TRUCK MAINT - STS	0.00	27.94	144554
	358181	connector	001-8050-320.0742	SNOW EQUIP MAINT	0.00	1.12	144554
	358311	Thermostat	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	7.29	144554

					0.00	144.07	
19090 SCRIBNER DURANE & SARAH							
	04250011000A	delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	64.35	144555
19007 SEWING BASKET THE							
	70550	sewing for armor vest	001-6050-340.0940	CLOTHING	0.00	20.00	144556
	73087	Replace zipper in pants	001-6050-340.0940	CLOTHING	0.00	25.00	144556
	77420	Add rank patches	001-6050-340.0940	CLOTHING	0.00	30.00	144556

					0.00	75.00	
19060 SEXUAL ASSAULT CRISIS TEAM							
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	625.00	144557
19244 SHAFFER JANETTE							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144558
11010 SHARPENING SHED INC THE							
	20379	Zamboni knives	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	77.00	144559
19410 SIVRET ELLEN							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144560
19071 STOCKWELL SAMN							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144561
19200 STONE'S SERVICE STATION INC							
	1752	Chainsaw fuel	001-6040-330.0834	FUEL OIL-GENERATORS	0.00	4.48	144562
19140 STROMME MICHAEL OR CITY OF BARRE							
	01211-022522	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	233.83	144563

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19160 SWISH WHITE RIVER							
	W489110	window clnr mophead	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	29.70	144564
	W489110	window clnr mophead	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	66.60	144564
	W490046	Cleaner, scrub & recoat	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	83.00	144564

					0.00	179.30	
19137 TAFT RIKK							
	2022MGRSRCH	Reimburse Manager posting	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	880.00	144565
20069 TAYLOR TESS							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	131.78	144566
20133 TIME WARNER CABLE							
	7011030222	Internet service	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	291.47	144567
20002 TIMES ARGUS ASSOC INC							
	300161592	Summer Employment	001-7050-230.0510	ADVERTISING/PRINTING	0.00	90.00	144568
	300161649	Council Agenda 3/1/22	001-5010-230.0510	ADVERTISING/PRINTING	0.00	157.56	144568

					0.00	247.56	
20036 TMDE CALIBRATION LABS INC							
	44115	Radar/lidar calibration	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	932.19	144569
21002 UNIFIRST CORP							
	70111237	Uniforms	003-8300-340.0940	CLOTHING	0.00	37.62	144570
	70111237	Uniforms	003-8330-320.0743	TRUCK MAINT	0.00	12.30	144570
	70111237	Uniforms	003-8330-340.0940	CLOTHING	0.00	71.98	144570
	70111238	Uniforms	001-7020-340.0940	CLOTHING	0.00	65.10	144570
	70111238	Uniforms	001-7030-340.0940	CLOTHING	0.00	59.39	144570
	70111238	Uniforms	001-7035-340.0940	CLOTHING	0.00	25.29	144570
	70111238	Uniforms	001-7015-340.0940	CLOTHING	0.00	11.56	144570
	70111238	Uniforms	001-8500-340.0940	CLOTHING	0.00	24.42	144570
	70111240	Uniforms	002-8220-340.0940	CLOTHING	0.00	79.85	144570
	70111241	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	81.99	144570
	70111241	Uniforms	001-8050-340.0940	CLOTHING	0.00	277.11	144570
	70111241	Uniforms	002-8200-340.0940	CLOTHING	0.00	88.15	144570
	70111241	Uniforms	003-8300-340.0940	CLOTHING	0.00	82.25	144570

					0.00	917.01	
22051 VERMONT ASSOCIATION OF CHIEFS OF P							
	03042022	Annual dues	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	500.00	144572
22181 VERMONT COMMERCIAL REFRIGERATION L							
	1031	pumped refrig down	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	625.00	144573
22070 VERMONT QUICK LUBE AND CARWASH							
	157036	Oil change	001-6040-320.0720	CAR/TRUCK MAINT	0.00	81.98	144574

03/11/22
03:35 pm

3-15-2022 Council Packet
City of Barre Accounts Payable
Warrant/Invoice Report # 22-38

By check number for check acct 01 (GENERAL FUND) and check dates 03/16/22 thru 03/16/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
22138	VT ASSOC FOR BLIND & VISUALLY IMPA 02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	250.00	144575
22040	VT CENTER FOR INDEPENDENT LIVING 02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	144576
22124	VT OFFENDER WORK PROGRAMS-SIGN/STE PR11209	Business cards	001-6040-350.1053	OFFICE SUPPLIES	0.00	27.57	144577
23094	WALZ LESLIE 03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144578
23095	WALZ TOM 03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144579
23064	WASHINGTON COUNTY DIVERSION PROGRA 02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	625.00	144580
23059	WASHINGTON COUNTY MENTAL HEALTH 02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	2,500.00	144581
23002	WASZAZAK EDWARD 03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	119.23	144582
23033	WCYSB 02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,250.00	144583

03/11/22
03:35 pm

3-15-2022 Council Packet
City of Barre Accounts Payable
Warrant/Invoice Report # 22-38

By check number for check acct 01 (GENERAL FUND) and check dates 03/16/22 thru 03/16/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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Report Total

257,462.65
=====

To the Treasurer of City of Barre, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***257,462.65
Let this be your order for the payments of these amounts.



**Permit List to Council
March 4, 2022 to March 11, 2022**

Planning, Permitting & Assessing Services
6 N. Main Street, Suite 7 ~ Barre, VT 05641

Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
15	Walnut Street	E22-000018	Electrical Permit	EM-05030. Add a 100 amp sub-panel and replacing old knob and tube wiring.	3/7/2022	Christopher & Erin Meiman



Central Vermont Solid Waste Management District &
The City of Barre, Vermont
Memorandum of Understanding Agreement

This Memorandum of Understanding Agreement (MOA) is made and entered into this date _____, 2022, by and between the Central Vermont Solid Waste Management District (“CVSWMD”) of 137 Barre Street, Montpelier, Vermont, 05602, and The City of Barre, Vermont (the CITY).

WHEREAS, CVSWMD is a Vermont union municipality that offers waste management services to its member municipalities,

WHEREAS, the CITY owns and operates the Barre Sewage Treatment Plant, and is a member municipality of the CVSWMD,

NOW THEREFORE, in consideration of the mutual promises contained in this MOA, the parties agree as follows:

1. Responsibilities of Each Party:

a. *CVSWMD*

- i. Store CVSWMD equipment listed below (EQUIPMENT) at the Barre City Sewage Treatment Plant, located at 69 Treatment Plant Dr, Barre, VT
 1. One 40 yd open Top Roll-off dumpster, ID: OT397
 2. One closed top Roll-off dumpster, ID: OCC11
 3. Two metal shipping containers, ID: 81 and 87
 4. One Box Truck and/or International Truck
- ii. Maintain the EQUIPMENT to ensure it remains moveable and does not contaminate or damage the site or unduly affect City operations;
- iii. Remedy any inadvertent contamination or damage caused by CVSWMD’s EQUIPMENT stored on site;
- iv. Maintain the security protocols of the site, including closing any gates or fences after using them to access the EQUIPMENT;
- v. Arrange and pay for moving or removing the EQUIPMENT on request by the CITY with 60-days notice or termination of this Agreement by either party;
- vi. Allow City personnel access to CVSWMD’s shipping container(s) and the temporary storage of City property within, on a case-by-case basis and written pre-approval by CVSWMD’s General Manager.

b. The CITY of Barre

- i. Provide for storage of CVSWMD EQUIPMENT at the Barre City Sewage Treatment Plant
 - ii. Allow CVSWMD staff access to the EQUIPMENT, by granting CVSWMD access, including providing CVSWMD with a copy of the gate key or password, as may be needed
 - iii. Maintain site
 - iv. Provide CVSWMD 60 days' notice if EQUIPMENT needs to be removed or moved
2. Contract Amount: Unless agreed upon and modified in writing by both parties, there is no contract amount paid between either party.
 3. Ownership and Use of Materials: Any documents prepared as part of this MOU are the District's exclusive property. Documents and other materials prepared for the District are a matter of public record.
 4. Duration: CVSWMD EQUIPMENT will remain on site until such time as CVSWMD will have another location for onsite storage of some or all of the EQUIPMENT. No termination date is in effect. This MOU is binding upon both parties unless either party terminates the agreement, with written notice given at least 60 days in advance.
 5. Amendment: This MOU may be amended only by a modification as agreed to by both parties in writing.
 6. Equal Employment Opportunity: The CVSWMD is an equal employment opportunity employer. It does not discriminate on the basis of age, race, sex, sexual orientation, religion, or handicap status in admission or access to or treatment or employment in their programs and activities. The CITY shall comply with provisions of 21 V.S.A. 495(a) where applicable.
- Proof of Insurance: CVSWMD will furnish the CITY a Comprehensive General Liability Certificate of Insurance that will indicate the CITY as an additional insured upon request. This Certificate of Insurance shall also contain a valid provision or endorsement that the policy may not be canceled, terminated, changed or modified, without thirty (30) days written notice to the CITY.
- Mutual Indemnification: Each party shall indemnify the other party against any claim for death, bodily injury or property damage asserted against it by reason of the negligence of the other party or any of the other party's employees, agents, contractors or invitees and shall pay the costs of defense thereof, including reasonable attorney's fees. If any such claim is asserted against a party, or any legal action with respect to any such claim is commenced against a party, the indemnified party shall promptly notify the other party. The indemnifying party shall have the right to assume the defense with counsel chosen by it subject to the approval of the other party (such approval not to be unreasonably withheld) or by the party's insurance company. When the indemnifying party so assumes the defense, it shall not be responsible for the fees of any separate counsel employed by the indemnified party.
7. Communication: Any notice or other communication given under this contract shall be in writing and addressed or delivered as follows:

For the District:

For day-to-day communications about the contract: Planning Analyst, Theron Lay-Sleeper.

For change orders to the contract: General Manager, Lisa Liotta

CVSWMD

137 Barre St.

Montpelier, Vermont 05602

(802) 229-9383 ext. 100

For the CITY: Contact with the CITY will be addressed or delivered to the contact person signing the agreement.

8. Arbitration: CITY and the CVSWMD agree to submit any existing controversy relating to this contract including the work to be done through this contract to arbitration pursuant to the Vermont Arbitration Act, 12 V.S.A. Chapter 192.

ACKNOWLEDGMENT OF ARBITRATION.

On behalf of the City of Barre, VT, I understand that this agreement with CVSWMD contains an agreement to arbitrate. After signing this document, I understand that I will not be able to bring a lawsuit concerning any dispute that may arise which is covered by the arbitration agreement, unless it involves a question of constitutional or civil rights. Instead, I agree to submit any such dispute to an impartial arbitrator. Arbitration shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules.

Steve Mackenzie, City Manager
The City of Barre, Vermont

ACKNOWLEDGMENT OF ARBITRATION.

On behalf of CVSWMD, I understand that this agreement with CVSWMD contains an agreement to arbitrate. After signing this document, I understand that I will not be able to bring a lawsuit concerning any dispute that may arise which is covered by the arbitration agreement, unless it involves a question of constitutional or civil rights. Instead, I agree to submit any such dispute to an impartial arbitrator. Arbitration shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules.

Lisa Liotta, General Manager
CVSWMD

The MOA represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral.

In witness whereof, the parties hereto execute this contract by their duly authorized representatives.

CVSWMD

CITY

Lisa Liotta, General Manager
CVSWMD

Steve Mackenzie, City Manager
The City of Barre, VT

Date Signed: _____

Date Signed: _____



City of Barre, Vermont
“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 03/15/2022**

Consent Item No.: _____ Discussion Item No. _____ Action Item: 4E

AGENDA ITEM DESCRIPTION: Ratify 2022 State Homeland Security Radios Grant Application

SUBJECT: 2022 Homeland Security Grant Application Ratification

SUBMITTING DEPARTMENT/PERSON: Douglas Brent, Chief of Fire and EMS

STAFF RECCOMENDATION: Approve

STRATEGIC OUTCOME/PRIOR ACTION: Tight turnaround grant cycle with 3/4/22 submission date.

EXPENDITURE REQUIRED: None 100% grant funded, no city match

FUNDING SOURCE(S): Vermont Homeland Security

LEGAL AUTHORITY/REQUIREMENTS: Needed City Manager and Finance Director signatures

BACKGROUND/SUPPLEMENTAL INFORMATION: A Vermont Department of Homeland Security Grant opportunity for 100% funded communications equipment. An application was made for \$107,522 to provide 24 portable radios for Fire/EMS staff. Current equipment ranges from 12 to as much as 23 years old and are discontinued, and not supported by the manufacturer for repair or parts. I felt this was an excellent opportunity to get 100% grant funding for what would/will be a required budgetary purchase in the future.

LINK(S): n/a

ATTACHMENTS: See attached Grant application as submitted

INTERESTED/AFFECTED PARTIES: Fire and EMS Department

RECOMMENDED ACTION/MOTION: Ratification of Staff Application Efforts.



**2022 Vermont Department of Public Safety
Application Signature Page**

Instructions:

1. The signature page must be signed by both the Official Grantee Authorized Representative and the Fiscal Agent person if the Fiscal Agent is not the same person as the Official Grantee Authorized Representative.
2. The signature must be a physical or a digital signature. A typed name will not be accepted.
3. The signature page must be signed and submitted with application materials as a PDF.

My agency is applying in response to the following RFP:

- State Homeland Security Grant Program
- Operation Stonegarden Grant Program
- Nonprofit Security Grant Program

Official Grantee: <i>(Name of organization legally responsible for award and the vendor to whom payments will be made)</i>	City of Barre Vermont	
Official Grantee Address: <i>(Street Address, City, State, & Zip Code)</i>	6 North Main St. Barre, Vt 05641	
Official Grantee Authorized Representative Title: <i>(Person with authority to authorize application for funds)</i>	City Manager	
Official Grantee Authorized Representative Name: <i>(e.g., John Smith)</i>	Steven Mackenzie	
Official Grantee Authorized Representative Email:	manager@barrecity.org	
Certification:	<input checked="" type="checkbox"/> By signing this Signature Page, I certify that all information provided as part of this application is true and correct to the best of my knowledge. I give my consent to the Working Group considering this application to use the information provided herein for the purpose of grant consideration.	
Official Grantee Authorized Representative Signature:		Date: 3/4/22
Fiscal Agent Title: <i>(Person responsible for the financial management of grant project if different than Official Grantee Authorized Representative)</i>	Finance Director	
Fiscal Agent Name:	Dawn Monahan	
Fiscal Agent Email:	financedirector@barrecity.org	
Fiscal Agent Signature:		Date: 3/4/22
Total Amount of Application Request:	\$107,522.80	

Vermont's 2022 State Homeland Security Program Application

Please see Application Instructions tab.

Please refer to the Request for Proposal (RFP) for complete application instructions. All items highlighted in yellow must be completed.

The Department of Public Safety must receive applications by Friday, March 4, 2022 at 5:00 pm, EST. Submit complete application and supporting documentation to DPS.HSUGrants@vermont.gov. For questions or information, please visit the Homeland Security Unit website at <https://hsu.vermont.gov/homeland-security-unit> or contact the Homeland Security Unit via email: DPS.HSUGrants@vermont.gov. Working Groups will review and score applications based on priorities identified in the Request for Proposal (RFP) announcements. Incomplete applications may not be eligible for consideration.

To be eligible the following must be true:

NOTE: Please click links below where text is underlined.	Is the following true?	If not, explain why:
<u>The applicant must not be listed on the suspended and debarred list.</u>	yes	
The applicant must not be listed on the DPS Restricted Parties List.	yes	
<u>Applicants must ensure and maintain adoption and implementation of National Incident Management System (NIMS). For additional information, please refer to: Vermont NIMS Implementation Plan</u>	yes	
<u>Applicants must have a valid DUNS number. dnb.com/duns-number</u>	yes	
<u>Financial risk assessment survey completed within last 12 months.</u>	yes	
<u>Applicants must have read and understood the "Explanation of Application Requirements" as listed on the https://hsu.vermont.gov/homeland-security-unit/funding-opportunities.</u>	yes	
Applicants must meet eligibility requirements under the "What Can I Apply For?" section of the RFP.	yes	
<u>Applicant must read and comply with 2 CFR 200.317 to 2 CFR 200.327 regulations.</u>	yes	
<u>Applicant must have written procurement standards per 2 CFR 200.318(a).</u>	yes	
<u>Applicant must have written conflict of interest standards per 2 CFR 200.318(c).</u>	yes	
<u>Applicant read and understands that certain telecommunications and video surveillance services or equipment are prohibited from being purchased using grant funds. See 2 CFR 200.216 and 2 CFR 200.471.</u>	yes	
<u>Applicant must take necessary steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible per 2 CFR 200.321.</u>	yes	
Applicant agrees that this federal funding does not supplant (replace) state, local, and agency monies in their organization's budget for the requested items in this application.	yes	
The following <u>MUST</u> be submitted with your application:		
	Has this been completed/ submitted?	If not, explain why:
<u>Signature page submitted as a PDF</u>	yes	
Certificate of Insurance (COI) with current coverage	yes	
Supporting documentation as required below, based on your proposed project	yes	

If applicable, the following must be submitted with your application:			
If your project....	You must provide the following:	Has this been completed/ submitted?	If not, explain why:
<i>is too large for your agency to accomplish in a reimbursement (after-the-fact) in arrears of expenses, you may request pre-payment on a "Limited Cash Advance" basis.</i>	A copy of agency's Cash Advance Policy	not applicable (State Applicants Only)	
<i>is requesting equipment</i> <i>Equipment must be listed on the DHS Authorized Equipment List (AEL) and State Homeland Security Program must be listed under "FEMA Related Grant Programs. The applicant must indicate in their application the Authorized Equipment List number of any requested equipment, etc.</i> <i>Please note limitations may exist. Pay attention to the section entitled "Grant Notes" for any specific limitations, uses, requirements, waivers, etc.</i>	The applicant must include price quotations from three (3) qualified Vendors for all single items valued at more than \$100.00 per unit. Price quotations may be obtained through: telephone or verbal quotes, facsimile quotations, e-mail quotes or written bids. All communications with the Vendors to obtain price quotes must be documented (emails, fax, notes from phone calls, etc.). If (3) quotes are not provided, the applicant must explain the reason why three quotes were not submitted.	yes	
<i>is requesting Overtime or Backfill</i> <i>Please note that overtime and backfill for training and exercise are only allowable in the following circumstances:</i> <i>- Overtime and backfill for emergency preparedness and response personnel attending DHS/FEMA-sponsored and approved training classes only.</i> <i>- Overtime and backfill expenses for part-time and volunteer emergency response personnel participating in DHS/FEMA training only.</i>	A current pay chart identifying base and overtime rates.	no	
<i>is requesting a vendor-offered training</i>	A vendor provided course description or syllabus and quotes as required by your organizations' procurement policy.	no	
<i>is requesting communications equipment</i>	1. Current FCC License 2. Documentation that the applicant has coordinated with the Statewide Interoperability Coordinator (Terry.LaValley@vermont.gov) 3. See cell A14 above regarding certain telecommunications and video surveillance services or equipment that are prohibited from being purchased using grant funds.	yes	

is requesting an increase in the quantity of HSGP-funded equipment already owned by the applicant	Completed Homeland Security Grant Program (HSGP) Property Records List.	no	
is requesting items to be assigned or used by individual members of the department/agency	Personnel roster must be provided including name, rank and call number.	yes	
is requesting items to be assigned to a vehicle	Complete department vehicle roster must be provided, including vehicle plate number and use.	yes	Engine 1 - Vt Reg AAN559 5 seated positions, Engine 2 - Vt Reg AAP164 5 seated positions, Engine 3 - Vt Reg AAN580 6 seated positions, Tower Truck 30 - Vt Reg AAT263 6 Seated positions, Car 1 Vt Reg AAT979 1 command officer, Car 2 Vt Reg
is a local agency requesting exercise funding	A current Local or Regional Multi-year Training and Exercise Plan must be submitted.	no	
Applicant Information			

For funding eligibility questions, see [2022 Vermont State Homeland Security Funding Opportunity \(RFP\) document](#).

Official Grantee: (Name of organization legally responsible for award and the vendor to whom payments will be made)	City of Barre Vermont		
Official Grantee Address: [Street Address] City & State [Zip Code]	6 North Main Street	Barre, Vermont	05641
Contact Information			
Official Grantee Authorized Representative Title: (person with authority to authorize application for funds)	City Manager		
Official Grantee Authorized Representative Name: (e.g., John Smith)	Steven Mackenzie		
Official Grantee Authorized Representative Email:	manager@barrecity.org		
Official Grantee Authorized Representative Telephone:	(802) 476-0241		
Official Grantee Federal Tax ID (without dash or spaces):	36000356		
Official Grantee DUNS # (without dash or spaces):	176651503		
Official Grantee Fiscal Year End Date:	6/30/2022		
Name of Organization/Entity Responsible for Programmatic Management of Project: (i.e., first responder organization)	Barre City Fire Department		
Complete Address of Organization/Entity Responsible for Programmatic Management of Project:	15 Fourth Street, Barre, Vermont 05641		
Project Director Title: (person responsible for programmatic management of grant project)	Chief of Fire and EMS		
Project Director Name:	Douglas Brent		
Project Director Email:	firechief@barrecity.org		
Project Director Telephone:	(802) 343-6393		
Fiscal Contact Title: (person responsible for billing and reimbursement)	Finance Director		
Fiscal Contact Name:	Dawn Monahan		
Fiscal Contact Email:	financedirector@barrecity.org		
Fiscal Contact Telephone:	(802) 477-1488		
Fiscal Agent Name: (person responsible for the financial management of grant project if different than Official Grantee Authorized Representative)	same		
Fiscal Agent Address: (if different than Official Grantee's address)	same		

Proposed Project	
Project Title <i>(Create a short phrase (3-8 words) to describe this project):</i>	Portable Radio Replacement Project
Describe the Proposed Project: <i>Describe the project you propose in detail. Describe your organization's capability to implement the proposed project and experience with similar projects. Identify and describe how this project will improve your organizations' capabilities.</i> <i>Descriptions should include details information on location of improvements, how funds will be utilized, and any resources needed to complete the project.</i>	The City of Barre through its Fire and EMS Department proposes to replace its seriously aging inventory of portable (handheld) radio's (AEL # 06CP01) for the safety of its personnel and that of the general public which we are charged to protect. These radio's will allow us to interface with Regional Dispatch upgrades. The current inventory of portable radio's (mix of Motorola HT 1250 and ICOM ICF70S) are up to 23 years old. It is important to note that portable radio's are a "lifeline" for individual firefighters. With the age and "un-maintainability" of the current inventory, the reliability of these vital piece's of equipment is borderline at best. These radio's will provide the foundation for the personal safety our staff thus improving our ability to deal with meeting our core capabilities related to terrorism preparedness and response. This acquisition will simultaneously support daily operations and all hazard responses. Our research has shown that our choice for replacement is the Motorola APX 6000XE Portable Radio as it is designed to be reliable and to optimize communications specifically in extreme environments during life threatening situations. These P-25 enabled radio's are designed for firefighters to be: glove friendly with larger controls, louder audio with remote speaker/mic in high-noise situations, be clearly understood in high noise environments, intrinsically safe, transmit user ID, be water proof/immersible, have an extra large emergency button and are equipped with a "man down feature" should a firefighter be knocked out and unable to key the mic or push the emergency button. They also provide 6 watts of transmit power to assure the message gets through. The funds will be used 100% towards replacement of the current inventory.
Describe the need for the proposed project and the gap(s) that it will fill:	Portable radio's (AEL #06CP01) are the "lifeline" for individual firefighters working at an emergency scene no matter the cause. Our current inventory of portable radio's (mix of Motorola HT 1250 and ICOM ICF70S) are up to 23 years old. Both types are no longer manufactured and both are no longer supported with repairs or repair parts from the manufacturer. With the age and "un-maintainability" of the current inventory the reliability of these vital piece's of equipment is borderline at best. These new radio's will provide the foundation for the personal safety our staff thus improving our ability to deal with meeting our core capabilities related to terrorism preparedness and response. The formula that was used for identifying the number of units required follows the FEMA Assistance to Firefighter Grant allocation method for portable radios. Said formula refers to the number of seated SCBA users per vehicle and identified command staff.
Does the requested equipment replace any existing inventory/equipment? If so, please describe the age and condition of the existing inventory/equipment.	Yes, they will replace old outdated equipment. Our current inventory of portable radio's (mix of Motorola HT 1250 and ICOM ICF70S) are up to 23 years old. Both types are no longer manufactured and both are no longer supported with repairs or repair parts from the manufacturer.

<p>Please list all entities/organizations/agencies/jurisdictions that will benefit from the project</p> <p>and</p> <p>explain how this project will contribute to collaboration, networking, sharing information, cooperating, and fostering a culture of national preparedness with federal, state, tribal, and local governments, as well as other regional and nonprofit partners in efforts to prevent, prepare for, protect against, and respond to acts of terrorism, to meet its target capabilities, support the national security mission of DHS and other federal agencies, and to otherwise reduce the overall risk to the high-risk urban area, the State, or the Nation.</p> <p><i>Note: Applications that demonstrate multi-agency/multi-jurisdictional regional benefit may be prioritized.</i></p>	<p>Barre City Fire Department is a foundational member of the Capital Fire Mutual Aid System and currently is the site of 1 of the 2 dispatch centers in Central Vermont. These newly funded portable radios are robust enough that they will have the capacity to allow us to communicate with many departments and as the regional dispatch service is built out more can be added as well as additional channels and frequencies. Should we be requested to provide mutual aid we will be able to communicate with: Williamstown Fire Dept, Williamstown Ambulance, Waterbury Fire Dept, Waterbury Ambulance, Moretown Fire Dept, Waitsfield Fire Dept, Middlesex Fire Dept, Berlin Fire Dept, Northfield Fire Dept, Northfield Ambulance, Roxbury Fire Dept, Worcester Fire Dept, Plainfield Fire Dept, East Montpelier Fire Dept, East Montpelier Ambulance, Woodbury Fire Dept, Plainfield Rescue, Marshfield Fire Dept, Cabot Fire Dept, Cabot Ambulance, Walden Fire Dept. These portable radios will also be programmed with all V-Call and V-Tac channels for interoperability as well as any other local, state, or federal channels used to support the DHS National Security mission.</p>
<p>Describe how the gap was identified using data and/or information from risk and gap assessments, training, exercises, real world incidents (explain how the proposed project was selected and will achieve objectives and strategies to build or sustain the capability gaps)</p>	<p>The formula that was used for identifying the number of units (24) required follows the FEMA Assistance to Firefighter Grant allocation method for portable radios. Said formula refers to the number of seated SCBA users per vehicle. This is to assure that any users of Self Contained Breathing Apparatus will be protected by the technological accountability provided by a portable radio. Should an SCBA wearer become lost, hurt, out of air, or otherwise in trouble they will be able to transmit an audible MAYDAY signal. The total allocation (24) formula allows for SCBA users portable radios of (22) and command staff portable radios of (2) portable radios.</p>
<p>Please explain how your proposed project supports terrorism preparedness.</p> <p>NOTE: Multiple Purpose or Dual-Use of Funds: Many activities that support the achievement of core capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. However, all SIISP-funded projects must assist recipients and subrecipients in achieving core capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism.</p> <p><i>(Explain how the proposed investments will support the applicant's efforts to:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Prevent a threatened or an actual act of terrorism; <input type="checkbox"/> Prepare for all hazards and threats, while explaining the nexus to terrorism preparedness; <input type="checkbox"/> Protect citizens, residents, visitors, and assets against the greatest threats and hazards, relating to acts of terrorism; and/or <input type="checkbox"/> Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of an act of terrorism or other catastrophic incidents.) 	<p>Barre City Fire Department is an "All Hazard" response organization. It is our charge by City Charter to protect lives and property of all citizens, residents and visitors to the City of Barre from all perils both natural and manmade. When fully staffed BCFD has 19 fulltime personnel and 6 Paid on Call personnel. We just recently had two retirements and the replacement hiring process will take place later this month. The hiring of Paid on Call staff is ongoing. All fulltime personnel are "dual role" responders and trained in both firefighting and emergency medical services. BCFD operates 2 Advanced Life Support transport ambulances. In support of terrorism preparedness and response we also maintain training and equipment to provide Rope Rescue and Confined Space Rescue. All personnel are trained to the Hazardous Materials Operation Level and maintain and operate one of the State of Vermont Hazardous Materials Decontamination Trailers. Our department and its members are in a constant state of readiness and train daily on the many disciplines which correspond with the core capabilities as described in these documents. We also maintain and operate a self-contained Mobile Communications Trailer for increased coordination during natural and manmade events. This trailer is made available to all surrounding Police, Fire and EMS agencies upon request.</p>

<p>Describe how project success will be measured: <i>(provide examples of how the applicant will measure and/or evaluate improvement)</i></p>	<p>Once these radio's are put into service their impact should be noticeable immediately. To further examine how they are working we will pay close attention during our post incident critique sessions which include listening to dispatch recordings. Dispatcher feedback is also extremely important and they will be paying strict attention to how well the new equipment performs and passing on their comments. The dispatchers are a major player in how incidents roll out and they are always involved in our post incident analysis.</p>		
<p>Describe the plan for sustaining this project: <i>(Please explain how your organization will continue to fund this project(s) and maintain its operations over the long term, without dependence on Homeland Security Grant funds. Indicate funding sources, resources, etc.)</i></p>	<p>Cost for sustainability of the project will be borne by the annual municipal operating budget for the Barre City Fire Department. The fire department operating budget currently has two yearly line items for Radio Maintenance, Repairs and Purchases.</p>		
<p>Primary Core Capability this project addresses:</p>	<p>Operational Coordination</p>		
<p>Project Qualities</p>			
<p>Does this project "build" or "sustain" capabilities:</p>	<p>Sustain: Sustaining refers to activities that maintain a core capability at its current level. This will assist DHS/FEMA in measuring progress towards National</p>		
<p>Is this project deployable? <i>(Indicates if the assets or activities of the project are deployable to other states.)</i></p>	<p>yes</p>		
<p>Is this project sharable? <i>(Indicates if the assets or activities of the project are shareable within the state or with other states because the activities assets are not physically deployable.)</i></p>	<p>no</p>		
<p>Please identify the project management step that best describes your project's status:</p>	<p>Initiate (Involves preparing for, assembling resources and getting work started. May apply to any level, e.g. program, project, phase, activity, task.)</p>		
<p>Milestones: (Milestones should be specific, measurable, actionable, realistic, and time-bound, and should reflect the steps necessary to complete this project. If milestones are not adequate, your application may be denied, or you may be contacted by HSU to improve them.) Funding is historically awarded in fall (September, October, November)</p>			
	<p><i>Identify your proposed milestones in chronological order. Examples may include: order equipment, inspect equipment, deploy equipment, conduct training, request reimbursement, install, update SOPs, etc.</i></p>	<p><i>Enter anticipated start date (For planning purposes, funding is typically awarded in September, October, or November). mm/dd/yy</i></p>	<p><i>Enter anticipated completion date. mm/dd/yy</i></p>
<p>Milestone #1:</p>	<p>Place Order for Equipment</p>	<p>10/3/2022</p>	<p>10/3/2022</p>
<p>Milestone #2:</p>	<p>Accept, Test, and Inventory New Equipment on arrival</p>	<p>2/1/2023</p>	<p>2/3/2023</p>
<p>Milestone #3:</p>	<p>Place New Equipment in Service</p>	<p>2/6/2023</p>	<p>2/10/2023</p>
<p>Milestone #4:</p>			
<p>Milestone #5:</p>			
<p>Milestone #6:</p>			
<p>Milestone #7:</p>			
<p>Milestone #8:</p>			
<p>Milestone #9:</p>			
<p>Milestone #10:</p>			
<p>Milestone #11:</p>			
<p>Milestone #12:</p>			
<p>Milestone #13:</p>			

Milestone #14:				
Milestone #15:				

Funding Requests					Funding Request Priority Ranking
Category of Allowable Costs (select from dropdown)	Authorized Equipment List# and Title (click link: https://www.fema.gov/authorized-equipment-list)	Itemized and Detailed List of Proposed Expenses Include: quantity Do Not Include: brand names	Price per item (\$)	Total Cost (\$)	
EXAMPLE: Equipment	01UR-01-HLMT Helmet, Rescue and Recovery, Protective, Technical Rescue Incidents, NFPA 1951	5 helmets (multiple sizes)	\$ 150.00	\$ 750.00	1
EXAMPLE: Salaries and Benefits		Salary and Benefits for (1) full time training coordinator to support training at the local level	\$ 80,000.00	\$ 80,000.00	2
Equipment	06CP01 Individual Portable Radio	24- 6 watt Portable Radios, see attached breakdown	\$4,480.12	\$107,522.80	1
--select from dropdown--					
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Total Requested Amount from Homeland Security Grant Funds: (This amount will autopopulate from data entered above.)				\$107,522.80	
Your Proposed Budget Summary					
Salaries and Benefits			\$0.00		
Overtime or Backfill			\$0.00		
Contractual			\$0.00		
Supplies			\$0.00		
Travel and Mileage			\$0.00		
Training			\$0.00		
Equipment			\$107,522.80		
Other			\$0.00		
Total Proposed Budget (This cell will autopopulate)			\$107,522.80		

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

DPS RISK ASSESSMENT SURVEY



DPS Risk Assessment Survey

Welcome to the Vermont Department of Public Safety's (DPS) Risk Assessment Survey. As an applicant for an award from DPS, each organization must complete this survey annually. This risk assessment should be a true evaluation of your organization's internal controls. Prior to issuance of a grant award, State of Vermont granting agencies must determine if each potential grantee is eligible to receive an award per the Vermont Agency of Administration Bulletin 5, Policy for Grant Issuance and Monitoring: <https://aoa.vermont.gov/bulletins>. DPS will use this tool to evaluate each subrecipient's risk of noncompliance with federal statutes, regulations, and the terms and conditions of the subaward for purposes of determining the appropriate method of subrecipient monitoring. See the federal requirement for subrecipient risk assessment within 2 CFR 200 Uniform Guidance, §200.332 Requirements for pass-through entities (b): https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

* Required

1. Organization Name *

City of Barre

2. Title and name of person completing the survey

It is recommended that this survey be completed by a financial/accounting representative of the organization such as: Financial Manager, Treasurer, Bookkeeper, Accounting Administrator. *

Dawn Monahan
Finance Director

3. FEIN (Federal Employer Identification Number) *

03-6000356

4. Legal name (parent, fiduciary) of entity to which the FEIN was assigned, if applicable *

City of Barre

5. Mailing Address *

6 N. Main St., Suite 6, Barre VT 05641

6. Physical Address as listed with Dun & Bradstreet when obtaining your Unique Entity Identifier (UEI), or DUNS # at <https://fedgov.dnb.com/webform>. *

same as above

7. Phone Number *

8024760242

8. Email Address *

9. DUNS # (Data Universal Numbering System) or UEI (Unique Entity Identifier)

See 2 CFR §200.211 (b) & §200.332 (a)(i):

https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl *

10. What is the date that you are filling out this survey? *



11. Your Fiscal Year (e.g. July - June or Jan. - Dec.) *

12. Type of organization *

- State, local, Indian Tribal government
- Institution of higher education
- Non-profit
- For profit
- Faith based organization

Other

13. What type of accounting system do you use? *

- Automated
- Manual
- Combined automated & manual

14. Does your organization have segregation of duties so that no single person has control over all phases of a transaction? *

- Yes
- No

15. Does your organization maintain its award documentation for at least 3 years after the final reimbursement? *

- Yes
- No

16. Does your organization include financial/accounting personnel in the application review process to ensure that you can meet all compliance requirements? *

- Yes
- No

17. Has your organization been audited or had a grant monitoring review within the past 24 months? Please select all that apply. *

- No, not within the past 24 months - skip to question 19
- Yes, by an outside audit firm
- Yes, by town/local auditors
- Yes, by a State of Vermont Agency/Department
- Yes, by a federal awarding agency
- Yes, by a Single Audit firm

18. Did your organization have any findings?

- No, the audit produced no findings
- Yes, however audit findings have been resolved
- Yes, and there are outstanding unresolved findings
- Yes, and there is a corrective action plan in place

19. Does your organization maintain written policies which include procedures for assuring compliance with the terms and conditions as noted in the Department of Public Safety's Standard Grant Agreement? Copies must be made available upon request. Select all that apply.

See 2 CFR 200 Uniform Guidance requirements:

https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl *

- Written Grant Management Policy
- Written Purchasing Procedures (2 CFR §200.318 (a))
- Written Conflict of Interest Policy (2 CFR §200.318 (c)(1))

- Written Inventory Policy
- Written Employee Policy or Bargaining Agreements
- Written Payroll Policy
- No, our organization has no written policy/procedures

20. Has there been any of the following changes at your organization within the past 12 months? *

- New personnel who will administer this grant funding
- New or changed systems affecting grant management
- no changes to personnel or systems

21. Your acceptance below attests to the accuracy of your responses. Supporting documentation must be provided to the Vermont Department of Public Safety upon request.

I agree to the validity of all responses and acknowledge that our organization will be held accountable for auditing purposes. *

- Yes, we acknowledge the authenticity of this information

22. Here are some State & Federal grant requirements, this is not a comprehensive list of requirements. When receiving an award, refer to your grant agreement with the State of Vermont Department of Public Safety, and the 2 CFR Uniform Guidance for additional regulation and award requirements.

Public Safety Grant Agreement:

No supplanting of (replacing) local or state funds (Attachment B)

Maintain records to detail the history of procurement, for example: bid solicitations, written selection procedures, adequate number of bids/quotes, purchase orders, invoices, reimbursement requests, bank statements for all checks, and personnel activity reporting (Attachment B)

Will submit for reimbursement no later than the end of the month following the month in which the expenses were incurred (Attachment C)

Must comply with the insurance requirements in Attachment C

Only subcontract or subaward with written pre-approval from the State (Attachment C)

Must provide written notification of organizational change within 30 days (Attachment D)

Federal funding compliance measures based on 2 CFR 200 Uniform Guidance:
See all at: https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

All procurement transactions will provide for full and open competition (2 CFR §200.319 (a))

Will provide written procedures for procurement transactions to include all product/service requirements (2 CFR §200.319 (d))

Will adequately identify in your accounts all federal award revenue and expense (2 CFR §200.302 (b)(1))

Will maintain property records (2 CFR §200.313 (d)(1)) for equipment (2 CFR §200.334 (c))

Will maintain personnel expense records which meet the standards for

no additional comments

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

RADIO SPECIFICATION/ BID REQUEST FORM

Motorola Part Number	Description	Qty.	Individual Price	Discount (if any)	Individual Discounted Price	Extended Discounted Total Price
H98KGF9PW6BN	APX6000 VHF MHZ MODEL 2.5 PORTABLE	24	\$	%	\$	\$
QA02006	ENH: APX6000XE RUGGED RADIO	24	\$	%	\$	\$
Q806	ADD: ASTRO DIGITAL CAI OPERATION	24	\$	%	\$	\$
H35	ADD: CONVENTIONAL OPERATION	24	\$	%	\$	\$
QA01427	ALT: IMPACT GREEN HOUSING	24	\$	%	\$	\$
Q667	ADD: ADP ONLY (NON-P25 CAP COMPLIANT)	24	\$	%	\$	\$
Q58	ADD: 3Y ESSENTIAL SERVICE	24	-	%	-	-
PMNN4547A	BATT IMPRES 2 LIION TTA4950 R IP68 3100T	24	\$	%	\$	\$
NNTN8844A	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	2	\$	%	\$	\$
NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	12	\$	%	\$	\$
PMMN4132A	ACCESSORY KIT, XVE500 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITH KNOB	24	\$	%	\$	\$

Total Project Price - \$

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

3 VENDOR BIDS



CUSTOMER:
 Doug Brent
 Fire Chief
 Barre City Fire
 15 Fourth St
 Barre City, 05641

DATE: 2/18/2022

Part #	DESC.	QTY.	UNIT	DISC.	D.UNIT	D.EXT.
APX6000XE VHF Model 2						
H98KGF9PW6BN	APX6000 VHF MHZ MODEL 2.5 PORTABLE	24	\$ 3,595.00	35%	\$ 2,336.75	\$ 56,082.00
QA02006	ENH: APX6000XE RUGGED RADIO	24	\$ 880.00	35%	\$ 572.00	\$ 13,728.00
Q806	ADD: ASTRO DIGITAL CAL OPERATION	24	\$ 567.00	35%	\$ 368.55	\$ 8,845.20
H35	ADD: CONVENTIONAL OPERATION	24	\$ 550.00	35%	\$ 357.50	\$ 8,580.00
QA01427	ALT: IMPACT GREEN HOUSING	24	\$ 28.00	35%	\$ 18.20	\$ 436.80
Q667	ADD: ADP ONLY (NON-P25 CAP COMPLIANT)	24	\$ -	35%	\$ -	\$ -
Q58	ADD: 3Y ESSENTIAL SERVICE	24	\$ 121.00	0%	\$ 121.00	\$ 2,904.00
PMNN4547A	BATT IMPRES 2 LIION TIA4950 R IP68 3100T	24	\$ 203.00	35%	\$ 131.95	\$ 3,166.80
NNTN8844A	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	2	\$ 1,420.00	35%	\$ 923.00	\$ 1,846.00
NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	12	\$ 170.00	35%	\$ 110.50	\$ 1,326.00
PMMN4132A	ACCESSORY KIT,XVE500 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITH KNOB	24	\$ 680.00	35%	\$ 442.00	\$ 10,608.00
TOTAL					\$ 442.00	\$ 107,522.80

ORDERING
 PLEASE CONTACT
 Scott Cruikshank
scott.cruikshank@motorolasolutions.com

DELIVERY
 15-30 DAYS
 All pricing at NASPO VALUEPOINT

TERMS
 NET 45 FROM INVOICE AS SHIPPED



Burlington Communications
 4735 Williston Rd. Ste 30
 Williston, VT 05495

Phone 802-862-7092
Fax

QUOTE

Quote # BCSQ9793
Date 02/26/22
Sales Rep. Todd

Quote To:

Barre City Fire Department
 Doug Brent
 15 Fourth Street
 Barre, VT 05461

Ship To:

Barre City Fire Department
 Joe Aldsworth (802) 476-0254
 15 Fourth Street
 Barre, VT 05461

Quote for new Fire Portables

Ln #	Qty	Description	Unit Price	Ext. Price
1		APX6000xe - Model 2.5 - Top and Front Display		
2	24	APX6000 VHF MHZ MODEL 2.5 PORTABLE	\$2,336.75	\$56,082.00
3	24	ENH: APX6000XE RUGGED RADIO	\$572.00	\$13,728.00
4	24	ADD: ASTRO DIGITAL CAI OPERATION	\$368.55	\$8,845.20
5	24	ADD: CONVENTIONAL OPERATION	\$357.50	\$8,580.00
6	24	ALT: IMPACT GREEN HOUSING	\$18.20	\$436.80
7	24	ADD: ADP ONLY	\$0.00	\$0.00
8	24	3 YEAR WARRANTY	\$121.00	\$2,904.00
9	24	BATT IMPRES 2 LIION TIA4950 R IP68 3100T	\$131.95	\$3,166.80
10	2	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	\$923.13	\$1,846.26
11	12	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	\$110.21	\$1,322.52
12	24	ACCESSORY KIT,XVE500 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITH KNOB	\$442.26	\$10,614.24
			SubTotal	\$107,525.82
			Sales Tax	\$0.00
			Shipping	\$0.00
			Total	\$107,525.82

Make Purchase Order to Motorola Solutions Inc.
 Invoice comes from Motorola

PRICES SUBJECT TO CHANGE AFTER 90 DAYS



DRAFT

QUOTE-1682269
APX6000XE Portables - GRANT
2-28-22

Billing Address:
BARRE FIRE DEPT, CITY OF
PO BOX 418
BARRE, VT 05641
US

Shipping Address:
Radio North Group, Inc.
12 Gregory Drive
Suite 4
South Burlington, Vermont 05403
United States

Quote Date:02/28/2022
Expiration Date:05/29/2022
Quote Created By:
John Pheeny
john.m@radionorthgroup.com

End Customer:
BARRE FIRE DEPT, CITY OF
Douglas Brent
firechief@barrecity.org
(802) 476-0254, ext. 501

Delivery Address:
12 Gregory Drive
Suite 4
South Burlington, Vermont 05403
United States

End Customer Address:
BARRE FIRE DEPT, CITY OF
15 FOURTH ST
BARRE, VT 05641
US

Contract: 19860 - NASPO - STATE
CONTRACT PRICING
Freight Terms:FREIGHT PREPAID
Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000 XE					
1	H98KGF9PW6BN	APX6000 VHF MHZ MODEL 2.5 PORTABLE	24	\$3,595.00	27.0%	\$2,624.35	\$62,984.40
1a	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	24	\$0.00	0.0%	\$0.00	\$0.00
1b	QA02006AA	ENH: APX6000XE RUGGED RADIO	24	\$880.00	27.0%	\$642.40	\$15,417.60
1c	Q58AL	ADD: 3Y ESSENTIAL SERVICE	24	\$121.00	0.0%	\$121.00	\$2,904.00
1d	H35BU	ADD: CONVENTIONAL OPERATION	24	\$550.00	27.0%	\$401.50	\$9,636.00
1e	QA01427AB	ALT: IMPACT GREEN HOUSING	24	\$28.00	27.0%	\$20.44	\$490.56



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



DRAFT

QUOTE-1682269
 APX6000XE Portables - GRANT
 2-28-22

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
1f	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	24	\$567.00	27.0%	\$413.91	\$9,933.84
2	PMNN4547A	BATT IMPRES 2 LIION TIA4950 R IP68 3100T	24	\$203.00	27.0%	\$148.19	\$3,556.56
3	NNTN8844A	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	2	\$1,420.20	27.0%	\$1,036.75	\$2,073.50
4	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	12	\$169.56	27.0%	\$123.78	\$1,485.36
5	PMMN4132A	ACCESSORY KIT,XVE500 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITH KNOB	24	\$680.40	27.0%	\$496.69	\$11,920.56

Grand Total **\$120,402.38(USD)**

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.; 500 West Monroe, United States - 60651 - #: 36-1115800

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

DEPARTMENT PERSONNEL ROSTER

BARRE CITY FIRE DEPARTMENT
PERSONNEL ROSTER

Fire Chief Douglas Brent K-1
Deputy Chief Joseph Aldsworth K-2
Fire Marshal/Safety Officer Robert Howarth K-3

SHIFT 1

Captain – VACANT * K-6
Lieutenant – Charbonneau K-9
FF/Medic – Pruitt P-14
FF/AEMT – Morrison P-18

* New Hires Interviews set for 3/10/22
Once new hires are on board promotions for
Captain and Lieutenant will follow.

SHIFT 2

Captain – Cushman K-4
Lieutenant/Medic – Tillinghast K-11
FF/AEMT – Benson P-13
FF/AEMT – Strassberger P-17

** Paid on Call staff level is normally 6, currently we
are at 3 with the remainder in application phase

SHIFT 3

Captain – Cetin K-5
Lieutenant – Farnham K-8
FF/Medic – Rubalcaba P-12
FF/AEMT – Poirier P-16

SHIFT 4

Captain/Medic – Copping K-7
Lieutenant – VACANT * K-10
FF/AEMT – Cruger P-15
FF/AEMT – Brown P-19

PAID ON CALL STAFF

FF/AEMT – Haynes P-23
FF – Ward P-22
FF- Cyr P-21
FF- Vacant ** P-24
FF- Vacant ** P-25
FF- Vacant ** P-26

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

SUPPORT VERIFICATION FROM TERRY LAVALLEY

Wed 3/2/2022 8:44 AM

Good morning Brent,

I am in support of replacing your portables with the interoperability channels installed

Terry M. LaValley
Radio Technology Services
State of Vermont
Department of Public Safety
45 State Drive
Waterbury, Vermont 05671-1300

From: Douglas Brent <firechief@barrecity.org>
Sent: Monday, February 28, 2022 9:01:42 PM
To: LaValley, Terry <Terry.LaValley@vermont.gov>
Subject: RE: Note about discussions

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Terry – As you are aware we will be submitting a Homeland Security Grant request. This request will be for Motorola APX6000 XE Portable radio's. Our current inventory of portable radios is in terrible shape, we currently use Motorola HT 1250 and ICOM ICF70S. Both have been discontinued by their manufacturer. Not only have they been discontinued but their repair is not supported any longer which makes parts availability for repairs difficult if not impossible. The HT 1250's are vintage 1999 and the ICOM's are vintage 2009. New portable radio's would make a much, much safer environment for our firefighters to operate in, not just for fires but for real and potential terrorist events, domestic and foreign. It would also make us better prepared for hazardous materials incidents as well as the many other incidents from which we protect our citizens, residents, and visitors from on a daily basis. This acquisition would make for quicker response and incident resolution. As we assist the Department of Public Safety and position ourselves to add more agencies to dispatch: we will (A) need additional frequencies (channels) added to our portable radios and (B) need portable radios to be P-25 compliant and (C) have programming space to enter all V-Call and V- Tac channels for interoperability.

Hopefully this summarizes our project request. Please let me know if it needs more additional support info.

Thanks
Doug Brent

From: LaValley, Terry [<mailto:Terry.LaValley@vermont.gov>]
Sent: Monday, February 28, 2022 12:50 PM
To: Douglas Brent <firechief@barrecity.org>
Subject: Re: Note about discussions

Good afternoon Doug,

If you could please summarize the request to me in an email, I could respond to that request.

Terry

Terry M. LaValley
Radio Technology Services
State of Vermont
Department of Public Safety
45 State Drive
Waterbury, Vermont 05671-1300

From: Douglas Brent <firechief@barrecity.org>
Sent: Monday, February 28, 2022 9:41:24 AM
To: LaValley, Terry <Terry.LaValley@vermont.gov>
Subject: Note about discussions

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Morning Terry – Could please send me an email regarding/confirming my discussions with you relative to the purchase of new portable radios for our department. This would be to satisfy the grant requirement that I have “coordinated with the Statewide Interoperability Coordinator” so that I can include it with my submission.

Thanks for all your help,

Doug Brent
Chief of Fire and EMS
City of Barre Vermont

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

CERTIFICATE OF INSURANCE COVERAGE



Issue Date: 01/01/2022
 Policy Number: P0202022
 Certificate #: 4

CERTIFICATE OF COVERAGE

Company Affording Coverage

Named Member
 City of Barre
 Attn: Rikk Taft
 6 North Main Street, Suite 2
 Barre, VT 05641

VLCT Property & Casualty Intermunicipal Fund, Inc.
 89 Main Street Suite 4
 Montpelier, VT 05602

This is to certify that the policies of coverage listed below have been issued to the named member listed above for the policy period indicated. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded by the policies described herein is subject to all the terms, definitions, exclusions, and conditions of such policies. Note that limits shown may have been reduced by paid claims.

Type of Coverage	Term	Limits of Liability
Commercial General Liability Coverage Includes: Premises/Operations Products/Completed Operations Personal Injury Contractual Independent Contractors Broad Form Property Damage	01/01/2022 - 01/01/2023	\$10,000,000 Per Occurrence
Automobile Liability Any Auto Hired Autos Non-Owned Autos Comprehensive/Collision	01/01/2022 - 01/01/2023	\$10,000,000 Per Occurrence ACV
Workers Compensation And Employers Liability	01/01/2022 - 01/01/2023	Statutory \$5,000,000 Per Occurrence and in the Aggregate
Property	01/01/2022 - 01/01/2023	\$50,000,000 Per Occurrence
Other: The State of Vermont and its officers and employees are included as an additional covered party (additional insured), but only in respect to operations by or on behalf of the Named Member, as respects the operating grant for the Greater Barre Community Justice Center.		
Certificate Holder: Vermont Department of Public Safety - Grants Management Unit 45 State Drive Waterbury, VT 05671	This Certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This Certificate does not amend, extend or alter the coverage afforded by the policies above. Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 30 days written notice to the Certificate Holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents, or representatives.	

Authorized Representative: _____

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

COPIES OF FCC LICENSE

REFERENCE COPY

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**Federal Communications Commission
Public Safety and Homeland Security Bureau**

RADIO STATION AUTHORIZATION

LICENSEE: BARRE, CITY OF

ATTN: DEPUTY CHIEF ANDREW MARCEAU
BARRE, CITY OF
15 FOURTH ST
BARRE, VT 05641

Call Sign KCE607	File Number 0006672524
Radio Service PW - Public Safety Pool, Conventional	
Regulatory Status PMRS	
Frequency Coordination Number 03PWAP35024129	

FCC Registration Number (FRN): 0016421729

Grant Date 10-23-2012	Effective Date 05-07-2015	Expiration Date 12-18-2022	Print Date 05-08-2015
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STATION TECHNICAL SPECIFICATIONS

Fixed Location Address or Mobile Area of Operation

- Loc. 3** Address: 15 FOURTH STREET
City: BARRE County: WASHINGTON State: VT
Lat (NAD83): 44-12-32.8 N Long (NAD83): 072-30-47.7 W ASR No.: Ground Elev: 182.0
- Loc. 4** Address: 25 AUDITORIUM HILL
City: BARRE County: WASHINGTON State: VT
Lat (NAD83): 44-12-16.1 N Long (NAD83): 072-30-14.2 W ASR No.: Ground Elev: 192.0
- Loc. 5** Address: ON MOUNT PLEASANT
City: FOXVILLE County: ORANGE State: VT
Lat (NAD83): 44-07-38.2 N Long (NAD83): 072-28-46.3 W ASR No.: 1202222 Ground Elev: 616.0
- Loc. 6** Area of operation
Operating within a 40.0 km radius around fixed location 3

Antennas

Loc No.	Ant No.	Frequencies (MHz)	Sta. Cls.	No. Units	No. Pagers	Emission Designator	Output Power (watts)	ERP (watts)	Ant. Ht./Tp meters	Ant. AAT meters	Construct Deadline Date
3	1	000154.19000000	FB	1	50	11K2F3E	350.000	350.000	10.0	-184.6	03-11-2014
3	2	000458.15000000	FX2	1		11K2F3E	75.000	100.000	10.0	-184.6	03-11-2014

Conditions:

Pursuant to §309(h) of the Communications Act of 1934, as amended, 47 U.S.C. §309(h), this license is subject to the following conditions: This license shall not vest in the licensee any right to operate the station nor any right in the use of the frequencies designated in the license beyond the term thereof nor in any other manner than authorized herein. Neither the license nor the right granted thereunder shall be assigned or otherwise transferred in violation of the Communications Act of 1934, as amended. See 47 U.S.C. § 310(d). This license is subject in terms to the right of use or control conferred by §706 of the Communications Act of 1934, as amended. See 47 U.S.C. §606.

Licensee Name: BARRE, CITY OF

Call Sign: KCE607

File Number: 0006672524

Print Date: 05-08-2015

Antennas

Loc No.	Ant No.	Frequencies (MHz)	Sta. Cls.	No. Units	No. Pagers	Emission Designator	Output Power (watts)	ERP (watts)	Ant. Ht./Tp meters	Ant. AAT meters	Construct Deadline Date
4	1	000154.19000000	FB	1	50	11K2F3E	350.000	350.000	40.2	-177.5	03-11-2014
5	1	000154.19000000	FB	1	50	11K2F3E	350.000	110.000	54.8	233.6	03-11-2014
5	2	000453.15000000	FX2	1		11K2F3E	30.000	10.000	54.8	233.6	03-11-2014
6	1	000154.19000000	MO	30		11K2F3E	200.000	200.000			03-11-2014

Control Points

Control Pt. No. 1

Address: 15 Fourth ST

City: BARRE County: WASHINGTON State: VT Telephone Number: (802)476-6613

Associated Call Signs

Waivers/Conditions:

NONE

REFERENCE COPY

This is not an official FCC license. It is a record of public information contained in the FCC's licensing database on the date that this reference copy was generated. In cases where FCC rules require the presentation, posting, or display of an FCC license, this document may not be used in place of an official FCC license.



**Federal Communications Commission
Public Safety and Homeland Security Bureau**

RADIO STATION AUTHORIZATION

LICENSEE: BARRE, CITY OF

ATTN: DEPUTY CHIEF ANDREW MARCEAU
BARRE, CITY OF
15 FOURTH ST
BARRE, VT 05641

Call Sign KCE607	File Number 0005459216
Radio Service PW - Public Safety Pool, Conventional	
Regulatory Status PMRS	
Frequency Coordination Number	

FCC Registration Number (FRN): 0016421729

Grant Date 10-23-2012	Effective Date 10-23-2012	Expiration Date 12-18-2022	Print Date 10-23-2012
---------------------------------	-------------------------------------	--------------------------------------	---------------------------------

STATION TECHNICAL SPECIFICATIONS

Fixed Location Address or Mobile Area of Operation

Loc. 1 Area of operation

Other:VIC:BARRE VT

Loc. 2 Address: CENTRAL FIRE STATION

City: BARRE County: WASHINGTON State: VT

Lat (NAD83): 44-11-46.2 N Long (NAD83): 072-30-04.4 W ASR No.: Ground Elev: 51.2

Antennas

Loc No.	Ant No.	Frequencies (MHz)	Sta. Cls.	No. Units	No. Pagers	Emission Designator	Output Power (watts)	ERP (watts)	Ant. Ht./Tp meters	Ant. AAT meters	Construct Deadline Date
1	1	000154.19000000	MO	30		11K2F3E 20K0F3E	350.000				
2	1	000154.19000000	FB	1		11K2F3E 20K0F3E	350.000		11.0	0.0	

Conditions:

Pursuant to §309(h) of the Communications Act of 1934, as amended, 47 U.S.C. §309(h), this license is subject to the following conditions: This license shall not vest in the licensee any right to operate the station nor any right in the use of the frequencies designated in the license beyond the term thereof nor in any other manner than authorized herein. Neither the license nor the right granted thereunder shall be assigned or otherwise transferred in violation of the Communications Act of 1934, as amended. See 47 U.S.C. § 310(d). This license is subject in terms to the right of use or control conferred by §706 of the Communications Act of 1934, as amended. See 47 U.S.C. §606.

Licensee Name: BARRE, CITY OF

Call Sign: KCE607

File Number: 0005459216

Print Date: 10-23-2012

Control Points

Control Pt. No. 1

Address: 15 Fourth ST

City: BARRE **County:** WASHINGTON **State:** VT **Telephone Number:** (802)476-6613

Associated Call Signs

Waivers/Conditions:

Beginning January 1, 2013, this station must operate on channels with a bandwidth of 12.5 kHz or less, or with equivalent efficiency, regardless of the emission bandwidths set forth on this license. See Section 90.209(b)(5) of the Commission's Rules. Note, however, that the narrowbanding requirement does not apply to specific channels designated in Rule 90.20 or 90.35 for paging only.



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 03-15-22**

Consent Item No.: 4.F

AGENDA ITEM DESCRIPTION:

Authorize Manager to Execute North Main Pump Station Step III Construction Phase Engineering Agreement

SUBJECT: North Main Pump Station Replacement Project

SUBMITTING DEPARTMENT/PERSON: Manager

STAFF RECCOMENDATION: Approval

STRATEGIC OUTCOME/PRIOR ACTION:

Prior Action: Council approval of Step 1 (Planning) and Step II (Design) for this critical infrastructure project.

Strategic Outcome: Replacement of the North Main Pump Station

EXPENDITURE REQUIRED: \$133,800

FUNDING SOURCE(S): March 2019 Infrastructure Bond (\$1,050,000):

LEGAL AUTHORITY/REQUIREMENTS:

City Procurement Policy;
City Grants Management Policy

BACKGROUND/SUPPLEMENTAL INFORMATION:

Council approval of Step 1 (Planning) and Step II (Design) for this Project.

LINK(S): <https://www.barrecity.org/city-council-policies.html>

ATTACHMENTS: None

INTERESTED/AFFECTED PARTIES:

City Council
Department of Public Works
North-end sewer customers

RECOMMENDED ACTION/MOTION:

Approval of Consent Agenda

This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the controlling Laws and Regulations.

**AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES**

Prepared by



Issued and Published Jointly by



This Agreement has been prepared for use with EJCDC® C-700, Standard General Conditions of the Construction Contract, 2013 Edition. Their provisions are interrelated, and a change in one may necessitate a change in the other. For guidance on the completion and use of this Agreement, see EJCDC® E-001, Commentary on the EJCDC Engineering Services Agreements, 2013 Edition.

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**AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of _____ (“Effective Date”) between
City of Barre, Vermont _____ (“Owner”) and
Dufresne & Associates, P.C. (d/b/a Dufresne Group) _____ (“Engineer”).

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows:
North End Pump Station Improvements – Wastewater Pump Station Replacement
_____ (“Project”).

Other terms used in this Agreement are defined in Article 7.

Engineer's services under this Agreement are generally identified as follows:
Construction Administration and RPR

Owner and Engineer further agree as follows:

ARTICLE 1 – SERVICES OF ENGINEER

1.01 *Scope*

- A. Engineer shall provide, or cause to be provided, the services set forth herein and in Exhibit A.

ARTICLE 2 – OWNER’S RESPONSIBILITIES

2.01 *General*

- A. Owner shall have the responsibilities set forth herein and in Exhibit B.
- B. Owner shall pay Engineer as set forth in Article 4 and Exhibit C.
- C. Owner shall be responsible for all requirements and instructions that it furnishes to Engineer pursuant to this Agreement, and for the accuracy and completeness of all programs, reports, data, and other information furnished by Owner to Engineer pursuant to this Agreement. Engineer may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement, subject to any express limitations or reservations applicable to the furnished items.
- D. Owner shall give prompt written notice to Engineer whenever Owner observes or otherwise becomes aware of:
 - 1. any development that affects the scope or time of performance of Engineer’s services;
 - 2. the presence at the Site of any Constituent of Concern; or

3. any relevant, material defect or nonconformance in: (a) Engineer's services, (b) the Work, (c) the performance of any Constructor, or (d) Owner's performance of its responsibilities under this Agreement.

ARTICLE 3 – SCHEDULE FOR RENDERING SERVICES

3.01 Commencement

- A. Engineer is authorized to begin rendering services as of the Effective Date.

3.02 Time for Completion

- A. Engineer shall complete its obligations within a reasonable time. Specific periods of time for rendering services, or specific dates by which services are to be completed, are provided in Exhibit A, and are hereby agreed to be reasonable.
- B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's services is impaired, or Engineer's services are delayed or suspended, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.
- C. If Owner authorizes changes in the scope, extent, or character of the Project or Engineer's services, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.
- D. Owner shall make decisions and carry out its other responsibilities in a timely manner so as not to delay the Engineer's performance of its services.
- E. If Engineer fails, through its own fault, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then Owner shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.

ARTICLE 4 – INVOICES AND PAYMENTS

4.01 Invoices

- A. *Preparation and Submittal of Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and the terms of Exhibit C. Engineer shall submit its invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt.

4.02 Payments

- A. *Application to Interest and Principal:* Payment will be credited first to any interest owed to Engineer and then to principal.
- B. *Failure to Pay:* If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then:
 1. amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and

2. Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Owner has paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.
- C. *Disputed Invoices:* If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion subject to the terms of Paragraph 4.01.
- D. *Sales or Use Taxes:* If after the Effective Date any governmental entity takes a legislative action that imposes additional sales or use taxes on Engineer's services or compensation under this Agreement, then Engineer may invoice such additional sales or use taxes for reimbursement by Owner. Owner shall reimburse Engineer for the cost of such invoiced additional sales or use taxes; such reimbursement shall be in addition to the compensation to which Engineer is entitled under the terms of Exhibit C.

ARTICLE 5 – OPINIONS OF COST

5.01 *Opinions of Probable Construction Cost*

- A. Engineer's opinions (if any) of probable Construction Cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. If Owner requires greater assurance as to probable Construction Cost, then Owner agrees to obtain an independent cost estimate.

5.02 *Designing to Construction Cost Limit*

- A. If a Construction Cost limit is established between Owner and Engineer, such Construction Cost limit and a statement of Engineer's rights and responsibilities with respect thereto will be specifically set forth in Exhibit F to this Agreement.

5.03 *Opinions of Total Project Costs*

- A. The services, if any, of Engineer with respect to Total Project Costs shall be limited to assisting the Owner in tabulating the various categories that comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.

ARTICLE 6 – GENERAL CONSIDERATIONS

6.01 *Standards of Performance*

- A. *Standard of Care:* The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar

circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer.

- B. *Technical Accuracy:* Owner shall not be responsible for discovering deficiencies in the technical accuracy of Engineer's services. Engineer shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in Owner-furnished information.
- C. *Consultants:* Engineer may retain such Consultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by Owner.
- D. *Reliance on Others:* Subject to the standard of care set forth in Paragraph 6.01.A, Engineer and its Consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- E. *Compliance with Laws and Regulations, and Policies and Procedures:*
 - 1. Engineer and Owner shall comply with applicable Laws and Regulations.
 - 2. Engineer shall comply with any and all policies, procedures, and instructions of Owner that are applicable to Engineer's performance of services under this Agreement and that Owner provides to Engineer in writing, subject to the standard of care set forth in Paragraph 6.01.A, and to the extent compliance is not inconsistent with professional practice requirements.
 - 3. This Agreement is based on Laws and Regulations and Owner-provided written policies and procedures as of the Effective Date. The following may be the basis for modifications to Owner's responsibilities or to Engineer's scope of services, times of performance, or compensation:
 - a. changes after the Effective Date to Laws and Regulations;
 - b. the receipt by Engineer after the Effective Date of Owner-provided written policies and procedures;
 - c. changes after the Effective Date to Owner-provided written policies or procedures.
- F. Engineer shall not be required to sign any document, no matter by whom requested, that would result in the Engineer having to certify, guarantee, or warrant the existence of conditions whose existence the Engineer cannot ascertain. Owner agrees not to make resolution of any dispute with the Engineer or payment of any amount due to the Engineer in any way contingent upon the Engineer signing any such document.
- G. The general conditions for any construction contract documents prepared hereunder are to be EJCDC® C-700 "Standard General Conditions of the Construction Contract" (2013 Edition), prepared by the Engineers Joint Contract Documents Committee, unless expressly indicated otherwise in Exhibit J or elsewhere in this Agreement.

- H. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a Constructor to comply with Laws and Regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- I. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's, failure to furnish and perform the Work in accordance with the Construction Contract Documents.
- J. Engineer shall not be responsible for any decision made regarding the Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Engineer or its Consultants.
- K. Engineer is not required to provide and does not have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements.
- L. Engineer's services do not include providing legal advice or representation.
- M. Engineer's services do not include (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission, or (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances.
- N. While at the Site, Engineer, its Consultants, and their employees and representatives shall comply with the applicable requirements of Contractor's and Owner's safety programs of which Engineer has been informed in writing.

6.02 *Design Without Construction Phase Services*

- A. Engineer shall be responsible only for those Construction Phase services expressly required of Engineer in Exhibit A, Paragraph A1.05. With the exception of such expressly required services, Engineer shall have no design, Shop Drawing review, or other obligations during construction, and Owner assumes all responsibility for the application and interpretation of the Construction Contract Documents, review and response to Contractor claims, Construction Contract administration, processing of Change Orders and submittals, revisions to the Construction Contract Documents during construction, construction observation and review, review of Contractor's payment applications, and all other necessary Construction Phase administrative, engineering, and professional services. Owner waives all claims against the Engineer that may be connected in any way to Construction Phase administrative, engineering, or professional services except for those services that are expressly required of Engineer in Exhibit A.

6.03 *Use of Documents*

- A. All Documents are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the Engineer) whether or not the Project is completed.
- B. If Engineer is required to prepare or furnish Drawings or Specifications under this Agreement, Engineer shall deliver to Owner at least one original printed record version of such Drawings and Specifications, signed and sealed according to applicable Laws and Regulations.
- C. Owner may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Project. Engineer grants Owner a limited license to use the Documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations: (1) Owner acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer; (2) any such use or reuse, or any modification of the Documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and Consultants; (3) Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the Documents without written verification, completion, or adaptation by Engineer; and (4) such limited license to Owner shall not create any rights in third parties.
- D. If Engineer at Owner's request verifies the suitability of the Documents, completes them, or adapts them for extensions of the Project or for any other purpose, then Owner shall compensate Engineer at rates or in an amount to be agreed upon by Owner and Engineer.

6.04 *Electronic Transmittals*

- A. Owner and Engineer may transmit, and shall accept, Project-related correspondence, Documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- B. If this Agreement does not establish protocols for electronic or digital transmittals, then Owner and Engineer shall jointly develop such protocols.
- C. When transmitting items in electronic media or digital format, the transmitting party makes no representations as to long term compatibility, usability, or readability of the items resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the items, or from those established in applicable transmittal protocols.

6.05 *Insurance*

- A. Engineer shall procure and maintain insurance as set forth in Exhibit G. Engineer shall cause Owner to be listed as an additional insured on any applicable general liability insurance policy carried by Engineer.
- B. Owner shall procure and maintain insurance as set forth in Exhibit G. Owner shall cause Engineer and its Consultants to be listed as additional insureds on any general liability policies carried by Owner, which are applicable to the Project.
- C. Owner shall require Contractor to purchase and maintain policies of insurance covering workers' compensation, general liability, motor vehicle damage and injuries, and other insurance necessary to protect Owner's and Engineer's interests in the Project. Owner shall require Contractor to cause Engineer and its Consultants to be listed as additional insureds with respect to such liability insurance purchased and maintained by Contractor for the Project.
- D. Owner and Engineer shall each deliver to the other certificates of insurance evidencing the coverages indicated in Exhibit G. Such certificates shall be furnished prior to commencement of Engineer's services and at renewals thereafter during the life of the Agreement.
- E. All policies of property insurance relating to the Project, including but not limited to any builder's risk policy, shall allow for waiver of subrogation rights and contain provisions to the effect that in the event of payment of any loss or damage the insurers will have no rights of recovery against any insured thereunder or against Engineer or its Consultants. Owner and Engineer waive all rights against each other, Contractor, the Consultants, and the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, for all losses and damages caused by, arising out of, or resulting from any of the perils or causes of loss covered by any builder's risk policy and any other property insurance relating to the Project. Owner and Engineer shall take appropriate measures in other Project-related contracts to secure waivers of rights consistent with those set forth in this paragraph.
- F. All policies of insurance shall contain a provision or endorsement that the coverage afforded will not be canceled or reduced in limits by endorsement, and that renewal will not be refused, until at least 10 days prior written notice has been given to the primary insured. Upon receipt of such notice, the receiving party shall promptly forward a copy of the notice to the other party to this Agreement.
- G. At any time, Owner may request that Engineer or its Consultants, at Owner's sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified in Exhibit G. If so requested by Owner, and if commercially available, Engineer shall obtain and shall require its Consultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by Owner, and Exhibit G will be supplemented to incorporate these requirements.

6.06 *Suspension and Termination*

- A. *Suspension:*
1. *By Owner:* Owner may suspend the Project for up to 90 days upon seven days written notice to Engineer.
 2. *By Engineer:* Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement if Owner has failed to pay Engineer for invoiced services and expenses, as set forth in Paragraph 4.02.B, or in response to the presence of Constituents of Concern at the Site, as set forth in Paragraph 6.10.D.
- B. *Termination:* The obligation to provide further services under this Agreement may be terminated:
1. For cause,
 - a. by either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
 - b. by Engineer:
 - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 6.10.D.
 - 3) Engineer shall have no liability to Owner on account of such termination.
 - c. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 6.06.B.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
 2. For convenience, by Owner effective upon Engineer's receipt of notice from Owner.
- C. *Effective Date of Termination:* The terminating party under Paragraph 6.06.B may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to demobilize personnel and equipment from the Site, to complete tasks

whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

D. *Payments Upon Termination:*

1. In the event of any termination under Paragraph 6.06, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all Reimbursable Expenses incurred through the effective date of termination. Upon making such payment, Owner shall have the limited right to the use of Documents, at Owner's sole risk, subject to the provisions of Paragraph 6.03.
2. In the event of termination by Owner for convenience or by Engineer for cause, Engineer shall be entitled, in addition to invoicing for those items identified in Paragraph 6.06.D.1, to invoice Owner and receive payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with Engineer's Consultants, and other related close-out costs, using methods and rates for Additional Services as set forth in Exhibit C.

6.07 *Controlling Law*

- A. This Agreement is to be governed by the Laws and Regulations of the state in which the Project is located.

6.08 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 6.08.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise in this Agreement:
 1. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them.
 2. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

3. Owner agrees that the substance of the provisions of this Paragraph 6.08.C shall appear in the Construction Contract Documents.

6.09 *Dispute Resolution*

- A. Owner and Engineer agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to invoking the procedures of Exhibit H or other provisions of this Agreement, or exercising their rights at law.
- B. If the parties fail to resolve a dispute through negotiation under Paragraph 6.09.A, then either or both may invoke the procedures of Exhibit H. If Exhibit H is not included, or if no dispute resolution method is specified in Exhibit H, then the parties may exercise their rights at law.

6.10 *Environmental Condition of Site*

- A. Owner represents to Engineer that as of the Effective Date to the best of Owner's knowledge no Constituents of Concern, other than those disclosed in writing to Engineer, exist at or adjacent to the Site.
- B. If Engineer encounters or learns of an undisclosed Constituent of Concern at the Site, then Engineer shall notify (1) Owner and (2) appropriate governmental officials if Engineer reasonably concludes that doing so is required by applicable Laws or Regulations.
- C. It is acknowledged by both parties that Engineer's scope of services does not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an undisclosed Constituent of Concern, then Owner shall promptly determine whether to retain a qualified expert to evaluate such condition or take any necessary corrective action.
- D. If investigative or remedial action, or other professional services, are necessary with respect to undisclosed Constituents of Concern, or if investigative or remedial action beyond that reasonably contemplated is needed to address a disclosed or known Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until such portion of the Project is no longer affected.
- E. If the presence at the Site of undisclosed Constituents of Concern adversely affects the performance of Engineer's services under this Agreement, then the Engineer shall have the option of (1) accepting an equitable adjustment in its compensation or in the time of completion, or both; or (2) terminating this Agreement for cause on seven days notice.
- F. Owner acknowledges that Engineer is performing professional services for Owner and that Engineer is not and shall not be required to become an "owner," "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, which are or may be encountered at or near the Site in connection with Engineer's activities under this Agreement.

6.11 *Indemnification and Mutual Waiver*

- A. *Indemnification by Engineer:* To the fullest extent permitted by Laws and Regulations, Engineer shall indemnify and hold harmless Owner, and Owner's officers, directors, members, partners, agents, consultants, and employees, from losses, damages, and judgments (including reasonable consultants' and attorneys' fees and expenses) arising from third-party claims or actions relating to the Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Engineer or Engineer's officers, directors, members, partners, agents, employees, or Consultants. ~~This indemnification provision is subject to and limited by the provisions, if any, agreed to by Owner and Engineer in Exhibit I, "Limitations of Liability."~~
- B. *Indemnification by Owner:* To the fullest extent permitted by Laws and Regulations, Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from and against any and all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Owner or Owner's officers, directors, members, partners, agents, employees, consultants, or others retained by or under contract to the Owner with respect to this Agreement or to the Project.
- C. *Environmental Indemnification:* To the fullest extent permitted by Laws and Regulations, Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from all claims, costs, losses, damages, actions, and judgments (including reasonable consultants' and attorneys fees and expenses) caused by, arising out of, relating to, or resulting from a Constituent of Concern at, on, or under the Site, provided that (1) any such claim, cost, loss, damages, action, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, and (2) nothing in this paragraph shall obligate Owner to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct.
- D. *No Defense Obligation:* The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated.
- E. *Percentage Share of Negligence:* To the fullest extent permitted by Laws and Regulations, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, shall not exceed the percentage share that the party's negligence bears to the total negligence of Owner, Engineer, and all other negligent entities and individuals.

- F. *Mutual Waiver:* To the fullest extent permitted by Laws and Regulations, Owner and Engineer waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes.

6.12 *Records Retention*

- A. Engineer shall maintain on file in legible form, for a period of five years following completion or termination of its services, all Documents, records (including cost records), and design calculations related to Engineer's services or pertinent to Engineer's performance under this Agreement. Upon Owner's request, Engineer shall provide a copy of any such item to Owner at cost.

6.13 *Miscellaneous Provisions*

- A. *Notices:* Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.
- B. *Survival:* All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.
- C. *Severability:* Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Engineer, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
- D. *Waiver:* A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
- E. *Accrual of Claims:* To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of Substantial Completion.

ARTICLE 7 – DEFINITIONS

7.01 *Defined Terms*

- A. Wherever used in this Agreement (including the Exhibits hereto) terms (including the singular and plural forms) printed with initial capital letters have the meanings indicated in the text above, in the exhibits, or in the following definitions:
 1. *Addenda*—Written or graphic instruments issued prior to the opening of bids which clarify, correct, or change the bidding requirements or the proposed Construction Contract Documents.

2. *Additional Services*—The services to be performed for or furnished to Owner by Engineer in accordance with Part 2 of Exhibit A of this Agreement.
3. *Agreement*—This written contract for professional services between Owner and Engineer, including all exhibits identified in Paragraph 8.01 and any duly executed amendments.
4. *Application for Payment*—The form acceptable to Engineer which is to be used by Contractor during the course of the Work in requesting progress or final payments and which is to be accompanied by such supporting documentation as is required by the Construction Contract.
5. *Basic Services*—The services to be performed for or furnished to Owner by Engineer in accordance with Part 1 of Exhibit A of this Agreement.
6. *Change Order*—A document which is signed by Contractor and Owner and authorizes an addition, deletion, or revision in the Work or an adjustment in the Construction Contract Price or the Construction Contract Times, or other revision to the Construction Contract, issued on or after the effective date of the Construction Contract.
7. *Change Proposal*—A written request by Contractor, duly submitted in compliance with the procedural requirements set forth in the Construction Contract, seeking an adjustment in Construction Contract Price or Construction Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Construction Contract Documents or the acceptability of Work under the Construction Contract Documents; challenging a set-off against payments due; or seeking other relief with respect to the terms of the Construction Contract.
8. *Constituent of Concern*—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. (“CERCLA”); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5501 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. (“RCRA”); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.
9. *Construction Contract*—The entire and integrated written contract between the Owner and Contractor concerning the Work.
10. *Construction Contract Documents*—Those items designated as “Contract Documents” in the Construction Contract, and which together comprise the Construction Contract.
11. *Construction Contract Price*—The money that Owner has agreed to pay Contractor for completion of the Work in accordance with the Construction Contract Documents.

12. *Construction Contract Times*—The number of days or the dates by which Contractor shall: (a) achieve milestones, if any, in the Construction Contract; (b) achieve Substantial Completion; and (c) complete the Work.
13. *Construction Cost*—The cost to Owner of the construction of those portions of the entire Project designed or specified by or for Engineer under this Agreement, including construction labor, services, materials, equipment, insurance, and bonding costs, and allowances for contingencies. Construction Cost does not include costs of services of Engineer or other design professionals and consultants; cost of land or rights-of-way, or compensation for damages to property; Owner's costs for legal, accounting, insurance counseling, or auditing services; interest or financing charges incurred in connection with the Project; or the cost of other services to be provided by others to Owner. Construction Cost is one of the items comprising Total Project Costs.
14. *Constructor*—Any person or entity (not including the Engineer, its employees, agents, representatives, and Consultants), performing or supporting construction activities relating to the Project, including but not limited to Contractors, Subcontractors, Suppliers, Owner's work forces, utility companies, other contractors, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
15. *Consultants*—Individuals or entities having a contract with Engineer to furnish services with respect to this Project as Engineer's independent professional associates and consultants; subcontractors; or vendors.
16. *Contractor*—The entity or individual with which Owner enters into a Construction Contract.
17. *Documents*—Data, reports, Drawings, Specifications, Record Drawings, building information models, civil integrated management models, and other deliverables, whether in printed or electronic format, provided or furnished in appropriate phases by Engineer to Owner pursuant to this Agreement.
18. *Drawings*—That part of the Construction Contract Documents that graphically shows the scope, extent, and character of the Work to be performed by Contractor.
19. *Effective Date*—The date indicated in this Agreement on which it becomes effective, but if no such date is indicated, the date on which this Agreement is signed and delivered by the last of the parties to sign and deliver.
20. *Engineer*—The individual or entity named as such in this Agreement.
21. *Field Order*—A written order issued by Engineer which requires minor changes in the Work but does not change the Construction Contract Price or the Construction Contract Times.
22. *Laws and Regulations; Laws or Regulations*—Any and all applicable laws, statutes, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.

23. *Owner*—The individual or entity named as such in this Agreement and for which Engineer's services are to be performed. Unless indicated otherwise, this is the same individual or entity that will enter into any Construction Contracts concerning the Project.
24. *Project*—The total undertaking to be accomplished for Owner by engineers, contractors, and others, including planning, study, design, construction, testing, commissioning, and start-up, and of which the services to be performed or furnished by Engineer under this Agreement are a part.
25. *Record Drawings*—Drawings depicting the completed Project, or a specific portion of the completed Project, prepared by Engineer as an Additional Service and based on Contractor's record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, and written interpretations and clarifications, as delivered to Engineer and annotated by Contractor to show changes made during construction.
26. *Reimbursable Expenses*—The expenses incurred directly by Engineer in connection with the performing or furnishing of Basic Services and Additional Services for the Project.
27. *Resident Project Representative*—The authorized representative of Engineer assigned to assist Engineer at the Site during the Construction Phase. As used herein, the term Resident Project Representative or "RPR" includes any assistants or field staff of Resident Project Representative. The duties and responsibilities of the Resident Project Representative, if any, are as set forth in Exhibit D.
28. *Samples*—Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and that establish the standards by which such portion of the Work will be judged.
29. *Shop Drawings*—All drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Construction Contract Documents.
30. *Site*—Lands or areas to be indicated in the Construction Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Owner which are designated for the use of Contractor.
31. *Specifications*—The part of the Construction Contract Documents that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.
32. *Subcontractor*—An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work.
33. *Substantial Completion*—The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part

thereof) is sufficiently complete, in accordance with the Construction Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms “substantially complete” and “substantially completed” as applied to all or part of the Work refer to Substantial Completion thereof.

34. *Supplier*—A manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.
35. *Total Project Costs*—The total cost of planning, studying, designing, constructing, testing, commissioning, and start-up of the Project, including Construction Cost and all other Project labor, services, materials, equipment, insurance, and bonding costs, allowances for contingencies, and the total costs of services of Engineer or other design professionals and consultants, together with such other Project-related costs that Owner furnishes for inclusion, including but not limited to cost of land, rights-of-way, compensation for damages to properties, Owner’s costs for legal, accounting, insurance counseling, and auditing services, interest and financing charges incurred in connection with the Project, and the cost of other services to be provided by others to Owner.
36. *Work*—The entire construction or the various separately identifiable parts thereof required to be provided under the Construction Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction; furnishing, installing, and incorporating all materials and equipment into such construction; and may include related services such as testing, start-up, and commissioning, all as required by the Construction Contract Documents.
37. *Work Change Directive*—A written directive to Contractor issued on or after the effective date of the Construction Contract, signed by Owner and recommended by Engineer, ordering an addition, deletion, or revision in the Work.

B. *Day*:

1. The word “day” means a calendar day of 24 hours measured from midnight to the next midnight.

ARTICLE 8 – EXHIBITS AND SPECIAL PROVISIONS

8.01 Exhibits Included:

- A. Exhibit A, Engineer’s Services.
- B. Exhibit B, Owner’s Responsibilities.
- C. Exhibit C, Payments to Engineer for Services and Reimbursable Expenses.
- D. Exhibit D, Duties, Responsibilities and Limitations of Authority of Resident Project Representative.
- E. Exhibit E, Notice of Acceptability of Work.

- F. ~~Exhibit F, Construction Cost Limit~~ **Not Used**
- G. Exhibit G, Insurance.
- H. Exhibit H, Dispute Resolution.
- I. ~~Exhibit I, Limitations of Liability~~ **Not Used**
- J. ~~Exhibit J, Special Provisions~~ **Not Used**
- K. Exhibit K, Amendment to Owner-Engineer Agreement.

8.02 *Total Agreement*

- A. This Agreement, (together with the exhibits included above) constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a written instrument duly executed by both parties. Amendments should be based whenever possible on the format of Exhibit K to this Agreement.

8.03 *Designated Representatives*

- A. With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the services to be performed or furnished by Engineer and responsibilities of Owner under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to this Agreement on behalf of the respective party whom the individual represents.

8.04 *Engineer's Certifications*

- A. Engineer certifies that it has not engaged in corrupt, fraudulent, or coercive practices in competing for or in executing the Agreement. For the purposes of this Paragraph 8.04:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the selection process or in the Agreement execution;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the selection process or the execution of the Agreement to the detriment of Owner, or (b) to deprive Owner of the benefits of free and open competition;
 - 3. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the selection process or affect the execution of the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner: City of Barre

Engineer: Dufresne Group

By: _____
Print name: Steve MacKenzie
Title: City Manager
Date Signed: _____

By: _____
Print name: Naomi Johnson, PE
Title: President
Date Signed: _____

Engineer License or Firm's Certificate No. (if required):

State of: Vermont

Address for Owner's receipt of notices:

Address for Engineer's receipt of notices:

6 North Main Street, Suite 1
Barre, VT 05641

56 Main Street, Suite 200
Springfield, VT 05156

Designated Representative (Paragraph 8.03.A):
Bill Ahearn, PE
Title: Director of Public Works
Phone Number: (802)477.1458
E-Mail Address: pwdirector@barrecity.org

Designated Representative (Paragraph 8.03.A):
Naomi Johnson
Title: President
Phone Number: (802)674.2904
E-Mail Address: njohnson@dufresnegroup.com

This is **EXHIBIT A**, consisting of [12] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [] .

Engineer's Services

Article 1 of the Agreement is supplemented to include the following agreement of the parties.

Engineer shall provide Basic and Additional Services as set forth below.

PART 1 – BASIC SERVICES

A1.01 *Study and Report Phase: **Not Used***

A1.02 *Preliminary Design Phase: **Not Used***

A1.03 *Final Design Phase: **Not Used***

A1.04 *Bidding or Negotiating Phase:*

A. After acceptance by Owner of the final Drawings and Specifications, other Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and the most recent opinion of probable Construction Cost as determined in the Final Design Phase, and upon written authorization by Owner to proceed, Engineer shall:

1. Assist Owner in advertising for and obtaining bids or proposals for the Work, assist Owner in issuing assembled design, contract, and bidding-related documents (or requests for proposals or other construction procurement documents) to prospective contractors, and, where applicable, maintain a record of prospective contractors to which documents have been issued, attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the issued documents.
2. Prepare and issue Addenda as appropriate to clarify, correct, or change the issued documents.
- ~~3. Provide information or assistance needed by Owner in the course of any review of proposals or negotiations with prospective contractors.~~
- ~~4. Consult with Owner as to the qualifications of prospective contractors.~~
- ~~5. Consult with Owner as to the qualifications of subcontractors, suppliers, and other individuals and entities proposed by prospective contractors, for those portions of the Work as to which review of qualifications is required by the issued documents.~~
- ~~6. If the issued documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective contractors, provided that such proposals are allowed by the bidding-related documents (or requests for proposals or other construction procurement~~

~~documents) prior to award of contracts for the Work. Services under this paragraph are subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A.~~

7. Attend the bid opening, prepare bid tabulation sheets to meet Owner's schedule, and assist Owner in evaluating bids or proposals, assembling final contracts for the Work for execution by Owner and Contractor, and in issuing notices of award of such contracts.
- ~~8. If Owner engages in negotiations with bidders or proposers, assist Owner with respect to technical and engineering issues that arise during the negotiations.~~
9. Perform or provide the following other Bidding or Negotiating Phase tasks or deliverables:
 - a. DBE Notification Process
 - b. Attend and preside over Prebid meeting
 - c. Prepare and provide Executed Documents and up to 3 contractor copies
- B. The Bidding or Negotiating Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors (except as may be required if Exhibit F is a part of this Agreement).

A1.05 *Construction Phase*

- A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner, Engineer shall:
 1. *General Administration of Construction Contract:* Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer shall be as assigned in EJCDC® C-700, Standard General Conditions of the Construction Contract (2013 Edition), prepared by the Engineers Joint Contract Documents Committee, or other construction general conditions specified in this Agreement. If Owner, or Owner and Contractor, modify the duties, responsibilities, and authority of Engineer in the Construction Contract, or modify other terms of the Construction Contract having a direct bearing on Engineer, then Owner shall compensate Engineer for any related increases in the cost to provide Construction Phase services. Engineer shall not be required to furnish or perform services contrary to Engineer's responsibilities as a licensed professional. All of Owner's instructions to Contractor will be issued through Engineer, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.
 2. *Resident Project Representative (RPR):* Provide the services of an RPR at the Site to assist the Engineer and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in Exhibit D. The furnishing of such RPR's services will not limit, extend, or modify Engineer's responsibilities or authority except as expressly set forth in Exhibit D.

3. *Selection of Independent Testing Laboratory:* Assist Owner in the selection of an independent testing laboratory to perform the services identified in Exhibit B, Paragraph B2.01.
4. *Pre-Construction Conference:* Participate in a pre-construction conference prior to commencement of Work at the Site.
5. *Electronic Transmittal Protocols:* If the Construction Contract Documents do not specify protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, then together with Owner and Contractor jointly develop such protocols for transmittals between and among Owner, Contractor, and Engineer during the Construction Phase and Post-Construction Phase.
6. *Original Documents:* If requested by Owner to do so, maintain and safeguard during the Construction Phase at least one original printed record version of the Construction Contract Documents, including Drawings and Specifications signed and sealed by Engineer and other design professionals in accordance with applicable Laws and Regulations. Throughout the Construction Phase, make such original printed record version of the Construction Contract Documents available to Contractor and Owner for review.
7. *Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
8. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Contractor to proceed.
9. *Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:
 - a. Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design professional the progress of Contractor's executed Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment, as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine in general if the Work is proceeding in accordance with the Construction Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.
 - b. The purpose of Engineer's visits to the Site, and representation by the Resident Project Representative, if any, at the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during

the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Construction Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Construction Contract Documents. Engineer shall not, during such visits or as a result of such observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to any Constructor's work in progress, for the coordination of the Constructors' work or schedules, nor for any failure of any Constructor to comply with Laws and Regulations applicable to furnishing and performing of its work. Accordingly, Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish or perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents.

10. *Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work is defective under the terms and standards set forth in the Construction Contract Documents. Provide recommendations to Owner regarding whether Contractor should correct such Work or remove and replace such Work, or whether Owner should consider accepting such Work as provided in the Construction Contract Documents.
11. *Compatibility with Design Concept:* If Engineer has express knowledge that a specific part of the Work that is not defective under the terms and standards set forth in the Construction Contract Documents is nonetheless not compatible with the design concept of the completed Project as a functioning whole, then inform Owner of such incompatibility, and provide recommendations for addressing such Work.
12. *Clarifications and Interpretations:* Accept from Contractor and Owner submittal of all matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. With reasonable promptness, render a written clarification, interpretation, or decision on the issue submitted, or initiate an amendment or supplement to the Construction Contract Documents.
13. *Non-reviewable Matters:* If a submitted matter in question concerns the Engineer's performance of its duties and obligations, or terms and conditions of the Construction Contract Documents that do not involve (1) the performance or acceptability of the Work under the Construction Contract Documents, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, then Engineer will promptly give written notice to Owner and Contractor that Engineer will not provide a decision or interpretation.
14. *Field Orders:* Subject to any limitations in the Construction Contract Documents, Engineer may prepare and issue Field Orders requiring minor changes in the Work.

15. *Change Orders and Work Change Directives:* Recommend Change Orders and Work Change Directives to Owner, as appropriate, and prepare Change Orders and Work Change Directives as required.
16. *Differing Site Conditions:* Respond to any notice from Contractor of differing site conditions, including conditions relating to underground facilities such as utilities, and hazardous environmental conditions. Promptly conduct reviews and prepare findings, conclusions, and recommendations for Owner's use.
17. *Shop Drawings, Samples, and Other Submittals:* Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other required Contractor submittals, but only for conformance with the information given in the Construction Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Construction Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.
18. *Substitutes and "Or-equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor, but subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A.
19. *Inspections and Tests:*
 - a. Receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Construction Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Construction Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Construction Contract Documents. Engineer shall be entitled to rely on the results of such inspections and tests.
 - b. As deemed reasonably necessary, request that Contractor uncover Work that is to be inspected, tested, or approved.
 - c. Pursuant to the terms of the Construction Contract, require special inspections or testing of the Work, whether or not the Work is fabricated, installed, or completed.
20. *Change Proposals and Claims:* (a) Review and respond to Change Proposals. Review each duly submitted Change Proposal from Contractor and, within 30 days after receipt of the Contractor's supporting data, either deny the Change Proposal in whole, approve it in whole, or deny it in part and approve it in part. Such actions shall be in writing, with a copy provided to Owner and Contractor. If the Change Proposal does not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer will not resolve the Change Proposal. (b) Provide information or data to Owner regarding engineering or technical matters pertaining to Claims.

21. *Applications for Payment:* Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:
- a. Determine the amounts that Engineer recommends Contractor be paid. Recommend reductions in payment (set-offs) based on the provisions for set-offs stated in the Construction Contract. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the Work is generally in accordance with the Construction Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Construction Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work. In the case of unit price Work, Engineer's recommendations of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Construction Contract Documents).
 - b. By recommending payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control the Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the money paid to Contractor by Owner; to determine that title to any portion of the Work, including materials or equipment, has passed to Owner free and clear of any liens, claims, security interests, or encumbrances; or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.
22. *Contractor's Completion Documents:* Receive from Contractor, review, and transmit to Owner maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents, certificates of inspection, tests and approvals, and Shop Drawings, Samples, and other data approved as provided under Paragraph A1.05.A.17. Receive from Contractor, review, and transmit to Owner the annotated record documents which are to be assembled by Contractor in accordance with the Construction Contract Documents to obtain final payment. The extent of Engineer's review of record documents shall be to check that Contractor has submitted all pages.

23. *Substantial Completion:* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Site to review the Work and determine the status of completion. Follow the procedures in the Construction Contract regarding the preliminary certificate of Substantial Completion, punch list of items to be completed, Owner's objections, notice to Contractor, and issuance of a final certificate of Substantial Completion. Assist Owner regarding any remaining engineering or technical matters affecting Owner's use or occupancy of the Work following Substantial Completion.
 24. *Other Tasks:* Perform or provide the following other Construction Phase tasks or deliverables:
 - a. Testing by Independent Agent – Hazardous Soils
 - b. Review of Certified Payroll and American Iron and Steel certifications
 - c. Monthly Meetings
 - d. Record Drawings
 25. *Final Notice of Acceptability of the Work:* Conduct a final visit to the Project to determine if the Work is complete and acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice to Owner and Contractor in the form attached hereto as Exhibit E ("Notice of Acceptability of Work") that the Work is acceptable (subject to the provisions of the Notice and Paragraph A1.05.A.21.b) to the best of Engineer's knowledge, information, and belief, and based on the extent of the services provided by Engineer under this Agreement.
 26. *Standards for Certain Construction-Phase Decisions:* Engineer will render decisions regarding the requirements of the Construction Contract Documents, and judge the acceptability of the Work, pursuant to the specific procedures set forth in the Construction Contract for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality to Owner or Contractor, and will not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.
- B. *Duration of Construction Phase:* The Construction Phase will commence with the execution of the first Construction Contract for the Project or any part thereof and will terminate upon written recommendation by Engineer for final payment to Contractors. If the Project involves more than one prime contract as indicated in Paragraph A1.03.D, then Construction Phase services may be rendered at different times in respect to the separate contracts. Subject to the provisions of Article 3, Engineer shall be entitled to an equitable increase in compensation if Construction Phase services (including Resident Project Representative services, if any) are required after the original date for completion and readiness for final payment of Contractor as set forth in the Construction Contract.

A1.06 *Post-Construction Phase*

- A. Upon written authorization from Owner during the Post-Construction Phase, Engineer shall:
1. Together with Owner, visit the Project to observe any apparent defects in the Work, make recommendations as to replacement or correction of defective Work, if any, or the need to repair of any damage to the Site or adjacent areas, and assist Owner in consultations and discussions with Contractor concerning correction of any such defective Work and any needed repairs.
 2. Together with Owner, visit the Project within one month before the end of the Construction Contract's correction period to ascertain whether any portion of the Work or the repair of any damage to the Site or adjacent areas is defective and therefore subject to correction by Contractor.
 3. Perform or provide the following other Post-Construction Phase tasks or deliverables:
[None]
- B. The Post-Construction Phase services may commence during the Construction Phase and, if not otherwise modified in this Exhibit A, will terminate twelve months after the commencement of the Construction Contract's correction period.

PART 2 – ADDITIONAL SERVICES**A2.01** *Additional Services Requiring Owner's Written Authorization*

- A. If authorized in writing by Owner, Engineer shall provide Additional Services of the types listed below. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Exhibit C.
1. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
 2. Services to make measured drawings of existing conditions or facilities, to conduct tests or investigations of existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.
 3. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer, or the Project's design requirements, including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Construction Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.

4. Services resulting from Owner's request to evaluate additional Study and Report Phase alternative solutions beyond those agreed to in Paragraph A1.01.A.1 and 2.
5. Services required as a result of Owner's providing incomplete or incorrect Project information to Engineer.
6. Providing renderings or models for Owner's use, including services in support of building information modeling or civil integrated management.
7. Undertaking investigations and studies including, but not limited to:
 - a. detailed consideration of operations, maintenance, and overhead expenses;
 - b. the preparation of feasibility studies (such as those that include projections of output capacity, utility project rates, project market demand, or project revenues) and cash flow analyses, provided that such services are based on the engineering and technical aspects of the Project, and do not include rendering advice regarding municipal financial products or the issuance of municipal securities;
 - c. preparation of appraisals;
 - d. evaluating processes available for licensing, and assisting Owner in obtaining process licensing;
 - e. detailed quantity surveys of materials, equipment, and labor; and
 - f. audits or inventories required in connection with construction performed or furnished by Owner.
8. Furnishing services of Consultants for other than Basic Services.
9. Providing data or services of the types described in Exhibit B, when Owner retains Engineer to provide such data or services instead of Owner furnishing the same.
10. Providing the following services:
 - a. Services attributable to more prime construction contracts than specified in Paragraph A1.03.D.
 - b. Services to arrange for performance of construction services for Owner by contractors other than the principal prime Contractor, and administering Owner's contract for such services.
11. Services during out-of-town travel required of Engineer, other than for visits to the Site or Owner's office as required in Basic Services (Part 1 of Exhibit A).
12. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructibility review requested by Owner; and performing or furnishing services required to revise studies,

reports, Drawings, Specifications, or other documents as a result of such review processes.

13. Preparing additional bidding-related documents (or requests for proposals or other construction procurement documents) or Construction Contract Documents for alternate bids or cost estimates requested by Owner for the Work or a portion thereof.
14. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services, except when such assistance is required to complete services required by Paragraph 5.02.A and Exhibit F.
15. Preparing conformed Construction Contract Documents that incorporate and integrate the content of all Addenda and any amendments negotiated by Owner and Contractor.
16. Providing Construction Phase services beyond the original date for completion and readiness for final payment of Contractor, but only if such services increase the total quantity of services to be performed in the Construction Phase, rather than merely shifting performance of such services to a later date.
17. Preparing Record Drawings, and furnishing such Record Drawings to Owner.
18. Supplementing Record Drawings with information regarding the completed Project, Site, and immediately adjacent areas obtained from field observations, Owner, utility companies, and other reliable sources.
19. Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Contractor, Owner, utility companies, and other sources; revise and supplement Record Drawings as needed.
20. Preparation of operation, maintenance, and staffing manuals.
21. Protracted or extensive assistance in refining and adjusting of Project equipment and systems (such as initial startup, testing, and balancing).
22. Assistance to Owner in training Owner's staff to operate and maintain Project equipment and systems.
23. Assistance to Owner in developing systems and procedures for (a) control of the operation and maintenance of Project equipment and systems, and (b) related recordkeeping.
24. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, lien or bond claim, or other legal or administrative proceeding involving the Project.
25. Overtime work requiring higher than regular rates.
26. Providing construction surveys and staking to enable Contractor to perform its work other than as required under Paragraph A1.05.A.8; any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys.

27. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner.
28. Extensive services required during any correction period, or with respect to monitoring Contractor's compliance with warranties and guarantees called for in the Construction Contract (except as agreed to under Basic Services).
29. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.

A2.02 *Additional Services Not Requiring Owner's Written Authorization*

- A. Engineer shall advise Owner that Engineer is commencing to perform or furnish the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance written authorization from Owner. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice to cease from Owner.
 1. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner.
 2. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or equal" items; services after the award of the Construction Contract in evaluating and determining the acceptability of a proposed "or equal" or substitution which is found to be inappropriate for the Project; evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract.
 3. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
 4. Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during construction, (d) a significant amount of defective, neglected, or delayed Work, (e) acceleration of the progress schedule involving services beyond normal working hours, or (f) default by Contractor.
 5. Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of the Work by Owner prior to Substantial Completion.
 6. Evaluating unreasonable or frivolous requests for interpretation or information (RFIs), Change Proposals, or other demands from Contractor or others in connection with the Work, or an excessive number of RFIs, Change Proposals, or demands.
 7. Reviewing a Shop Drawing or other Contractor submittal more than three times, as a result of repeated inadequate submissions by Contractor.

8. While at the Site, compliance by Engineer and its staff with those terms of Owner's or Contractor's safety program provided to Engineer subsequent to the Effective Date that exceed those normally required of engineering personnel by federal, State, or local safety authorities for similar construction sites.

**EXHIBIT A-1, APPENDIX 1
PROJECT SCHEDULE**

I. General:

- 1. The CLIENT and DG recognize the project schedule is based on the initiation of services date shown below. Delays in the initiation of the start date or due to CLIENT and regulatory review time may delay other interim dates as shown herein.
- 2. Engineering services as provided under this AGREEMENT begin with the execution of this AGREEMENT.

II. Schedule:

- 1. Services are expected to commence upon receipt of a signed agreement and proceed along the following general schedule:
 - A. Receive Authorization to Bid March 18, 2022
 - B. Advertisement March 18, 2022
 - C. Open Bids..... April 21, 2022
 - D. Begin Construction June 2022
 - E. Substantial Completion (estimated) August 2022
- 2. Some of the services listed above are based upon review times by regulatory agencies or construction activities. In these cases, completion of services by DG is dependent on parties beyond the control of either the CLIENT or DG. If regulatory review times extend beyond the times normally expected the interim dates and completion dates listed may be affected.

This is **EXHIBIT B**, consisting of [3] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [] .

Owner's Responsibilities

Article 2 of the Agreement is supplemented to include the following agreement of the parties.

B2.01 In addition to other responsibilities of Owner as set forth in this Agreement, Owner shall at its expense:

- A. Provide Engineer with all criteria and full information as to Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations.
- B. Give instructions to Engineer regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), Owner's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of Owner's bidding-related documents (or requests for proposals or other construction procurement documents), and Construction Contract Documents. Furnish copies (or give specific directions requesting Engineer to use copies already in Engineer's possession) of all design and construction standards, Owner's standard forms, general conditions (if other than EJCDC® C-700, Standard General Conditions of the Construction Contract, 2013 Edition), supplementary conditions, text, and related documents and content for Engineer to include in the draft bidding-related documents (or requests for proposals or other construction procurement documents), and draft Construction Contract Documents, when applicable. Owner shall have responsibility for the final content of (1) such bidding-related documents (or requests for proposals or other construction procurement documents), and (2) those portions of any Construction Contract other than the design (as set forth in the Drawings, Specifications, or otherwise), and other engineering or technical matters; and Owner shall seek the advice of Owner's legal counsel, risk managers, and insurance advisors with respect to the drafting and content of such documents.
- C. Furnish to Engineer any other available information pertinent to the Project including reports and data relative to previous designs, construction, or investigation at or adjacent to the Site.
- D. Following Engineer's assessment of initially-available Project information and data and upon Engineer's request, obtain, furnish, or otherwise make available (if necessary through title searches, or retention of specialists or consultants) such additional Project-related information and data as is reasonably required to enable Engineer to complete its Basic and Additional Services. Such additional information or data would generally include the following:
 1. Property descriptions.
 2. Zoning, deed, and other land use restrictions.

3. Utility and topographic mapping and surveys.
 4. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.
 5. Explorations and tests of subsurface conditions at or adjacent to the Site; geotechnical reports and investigations; drawings of physical conditions relating to existing surface or subsurface structures at the Site; hydrographic surveys, laboratory tests and inspections of samples, materials, and equipment; with appropriate professional interpretation of such information or data.
 6. Environmental assessments, audits, investigations, and impact statements, and other relevant environmental, historical, or cultural studies relevant to the Project, the Site, and adjacent areas.
 7. Data or consultations as required for the Project but not otherwise identified in this Agreement.
- E. Arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform services under the Agreement.
- F. Recognizing and acknowledging that Engineer's services and expertise do not include the following services, provide, as required for the Project:
1. Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.
 2. Legal services with regard to issues pertaining to the Project as Owner requires, Contractor raises, or Engineer reasonably requests.
 3. Such auditing services as Owner requires to ascertain how or for what purpose Contractor has used the money paid.
- G. Provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of samples, materials, and equipment required by the Construction Contract Documents (other than those required to be furnished or arranged by Contractor), or to evaluate the performance of materials, equipment, and facilities of Owner, prior to their incorporation into the Work with appropriate professional interpretation thereof. Provide Engineer with the findings and reports generated by testing laboratories, including findings and reports obtained from or through Contractor.
- H. Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by Engineer and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.

- I. Advise Engineer of the identity and scope of services of any independent consultants employed by Owner to perform or furnish services in regard to the Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructibility review.
- J. If Owner designates a construction manager or an individual or entity other than, or in addition to, Engineer to represent Owner at the Site, define and set forth as an attachment to this Exhibit B the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of Engineer.
- K. If more than one prime contract is to be awarded for the Work designed or specified by Engineer, then designate a person or entity to have authority and responsibility for coordinating the activities among the various prime Contractors, and define and set forth the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of Engineer as an attachment to this Exhibit B that is to be mutually agreed upon and made a part of this Agreement before such services begin.
- L. Inform Engineer in writing of any specific requirements of safety or security programs that are applicable to Engineer, as a visitor to the Site.
- M. Examine all alternative solutions, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by Engineer (including obtaining advice of an attorney, risk manager, insurance counselor, financial/municipal advisor, and other advisors or consultants as Owner deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.
- N. Inform Engineer regarding any need for assistance in evaluating the possible use of Project Strategies, Technologies, and Techniques, as defined in Exhibit A.
- O. Advise Engineer as to whether Engineer's assistance is requested in identifying opportunities for enhancing the sustainability of the Project.
- P. Place and pay for advertisement for Bids in appropriate publications.
- Q. Furnish to Engineer data as to Owner's anticipated costs for services to be provided by others (including, but not limited to, accounting, bond and financial, independent cost estimating, insurance counseling, and legal advice) for Owner so that Engineer may assist Owner in collating the various cost categories which comprise Total Project Costs.
- R. Attend and participate in the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings, and Site visits to determine Substantial Completion and readiness of the completed Work for final payment.
- S. Authorize Engineer to provide Additional Services as set forth in Part 2 of Exhibit A of the Agreement, as required.
- T. Perform or provide the following: [] ***[List any other Owner responsibilities here.]***

Exhibit C

Payments to Engineer for Services and Reimbursable Expenses

This is **EXHIBIT C**, consisting of [2] pages, referred to in and part of the Agreement between Owner and Engineer for Professional Services dated [].

Payments to Engineer for Services and Reimbursable Expenses COMPENSATION PACKET BC-1: Basic Services – Lump Sum

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 2 – OWNER’S RESPONSIBILITIES

C2.01 Compensation for Basic Services (other than Resident Project Representative) – Lump Sum Method of Payment

A. Owner shall pay Engineer for Lump Sum Basic Services set forth in Exhibit A, as follows:

1. A Lump Sum amount of \$[67,280] based on the following estimated distribution of compensation:

a. Study and Report Phase	\$[]
b. Preliminary Design Phase	\$[]
c. Final Design Phase	\$[]
d. Bidding and Negotiating Phase	\$[8,350]
e. Construction Phase	\$[55,900]
f. Post-Construction Phase	\$[3,030]
2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total Lump Sum amount unless approved in writing by the Owner.
3. The Lump Sum includes compensation for Engineer’s services and services of Engineer’s Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor costs, overhead, profit, expenses (other than any expressly allowed Reimbursable Expenses), and Consultant charges.
4. In addition to the Lump Sum, Engineer is also entitled to reimbursement from Owner for the following Reimbursable Expenses: [None].

5. The portion of the Lump Sum amount billed for Engineer's services will be based upon Engineer's estimate of the percentage of the total services actually completed during the billing period. If any Reimbursable Expenses are expressly allowed, Engineer may also bill for any such Reimbursable Expenses incurred during the billing period.
- B. *Period of Service:* The compensation amount stipulated in Compensation Packet BC-1 is conditioned on a period of service not exceeding [the schedule, Exhibit A, Appendix 1] months. If such period of service is extended, the compensation amount for Engineer's services shall be appropriately adjusted.

This is **EXHIBIT C**, consisting of [5] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [] .

Payments to Engineer for Services and Reimbursable Expenses
COMPENSATION PACKET BC-2: Basic Services – Standard Hourly Rates

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 2 – OWNER’S RESPONSIBILITIES

C2.01 Compensation For Basic Services – Standard Hourly Rates Method of Payment

A. Owner shall pay Engineer for Hourly Rate Basic Services set forth in Exhibit A, as follows:

1. An amount equal to the cumulative hours charged to the Project by each class of Engineer’s personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and Engineer’s Consultants' charges, if any.
2. The Standard Hourly Rates charged by Engineer constitute full and complete compensation for Engineer’s services, including labor costs, overhead, and profit; the Standard Hourly Rates do not include Reimbursable Expenses or Engineer’s Consultants’ charges.
3. Engineer’s Reimbursable Expenses Schedule and Standard Hourly Rates are attached to this Exhibit C as Appendices 1 and 2.
4. The total compensation for services under Paragraph C2.01 is estimated to be \$[19,300] based on the following estimated distribution of compensation:

a. Study and Report Phase	\$[]
b. Preliminary Design Phase	\$[]
c. Final Design Phase	\$[]
d. Bidding or Negotiating Phase	\$[0]
e. Construction Phase	\$[19,300]
f. Post-Construction Phase	\$[0]
5. Engineer may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by Owner. See also C2.03.C.2 below.

6. The total estimated compensation for Engineer's services included in the breakdown by phases as noted in Paragraph C2.01.A.3 incorporates all labor, overhead, profit, Reimbursable Expenses, and Engineer's Consultants' charges.
7. The amounts billed for Engineer's services under Paragraph C2.01 will be based on the cumulative hours charged to the Project during the billing period by each class of Engineer's employees times Standard Hourly Rates for each applicable billing class, plus Reimbursable Expenses and Engineer's Consultants' charges.
8. The Standard Hourly Rates and Reimbursable Expenses Schedule will be adjusted annually (as of [December 31]) to reflect equitable changes in the compensation payable to Engineer.

C2.02 *Compensation For Reimbursable Expenses*

- A. Owner shall pay Engineer for all Reimbursable Expenses at the rates set forth in Appendix 1 to this Exhibit C.
- B. Reimbursable Expenses include the expenses identified in Appendix 1 and the following: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items; and Consultants' charges. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.
- C. The amounts payable to Engineer for Reimbursable Expenses will be the Project-related internal expenses actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to the Project, the latter multiplied by a factor of [1.08].

C2.03 *Other Provisions Concerning Payment*

- A. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of [1.08].
- B. *Factors:* The external Reimbursable Expenses and Engineer's Consultants' factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.
- C. *Estimated Compensation Amounts:*
 1. Engineer's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.
 2. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to Engineer that the total compensation amount thus estimated will

be exceeded, Engineer shall give Owner written notice thereof, allowing Owner to consider its options, including suspension or termination of Engineer's services for Owner's convenience. Upon notice, Owner and Engineer promptly shall review the matter of services remaining to be performed and compensation for such services. Owner shall either exercise its right to suspend or terminate Engineer's services for Owner's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining services to be rendered by Engineer, so that total compensation for such services will not exceed said estimated amount when such services are completed. If Owner decides not to suspend the Engineer's services during the negotiations and Engineer exceeds the estimated amount before Owner and Engineer have agreed to an increase in the compensation due Engineer or a reduction in the remaining services, then Engineer shall be paid for all services rendered hereunder.

- D. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

**COMPENSATION PACKET RPR-2:
Resident Project Representative – Standard Hourly Rates**

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

C2.04 Compensation for Resident Project Representative Basic Services – Standard Hourly Rates Method of Payment

A. Owner shall pay Engineer for Resident Project Representative Basic Services as follows:

1. **Resident Project Representative Services:** For services of Engineer's Resident Project Representative under Paragraph A1.05.A of Exhibit A, an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all Resident Project Representative services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any. The total compensation under this paragraph is estimated to be \$[47,300] based upon full-time RPR services on an eight-hour workday, Monday through Friday, over a [60] day construction schedule **to substantial completion with overtime up to 10 hours per week and nighttime hours. The RPR hours are shown in the Level of Effort & Budget Worksheet.**

B. Compensation for Reimbursable Expenses:

1. For those Reimbursable Expenses that are not accounted for in the compensation for Basic Services under Paragraph C2.01, and are directly related to the provision of Resident Project Representative or Post-Construction Basic Services, Owner shall pay Engineer at the rates set forth in Appendix 1 to this Exhibit C.
2. Reimbursable Expenses include the expenses identified in Appendix 1 and the following: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representative and assistants; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.
3. The amounts payable to Engineer for Reimbursable Expenses, if any, will be those internal expenses related to the Resident Project Representative Basic Services that are actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to such services, the latter multiplied by a factor of [1.08].
4. The Reimbursable Expenses Schedule will be adjusted annually (as of [December 31]) to reflect equitable changes in the compensation payable to Engineer.

C. Other Provisions Concerning Payment Under this Paragraph C2.04:

1. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of [1.08].
2. *Factors:* The external Reimbursable Expenses and Engineer's Consultant's factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.
3. *Estimated Compensation Amounts:*
 - a. Engineer's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.
 - b. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to Engineer that the total compensation amount thus estimated will be exceeded, Engineer shall give Owner written notice thereof, allowing Owner to consider its options, including suspension or termination of Engineer's services for Owner's convenience. Upon notice Owner and Engineer promptly shall review the matter of services remaining to be performed and compensation for such services. Owner shall either exercise its right to suspend or terminate Engineer's services for Owner's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining services to be rendered by Engineer, so that total compensation for such services will not exceed said estimated amount when such services are completed. If Owner decides not to suspend Engineer's services during negotiations and Engineer exceeds the estimated amount before Owner and Engineer have agreed to an increase in the compensation due Engineer or a reduction in the remaining services, then Engineer shall be paid for all services rendered hereunder.
4. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

This is **Appendix 1 to EXHIBIT C**, consisting of [2] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [REDACTED].

Standard Hourly Rates Schedule

SCHEDULE OF RATES AND TERMS FOR YEAR ENDING 2022

FEES:

Engineering and Technical Services:

President/Director	\$175.00-\$190.00 per hour		
Vice President/Regional Manager I.....	\$130.00	"	"
Project Manager	\$120.00	"	"
Project Engineer I.....	\$90.00-\$110.00	"	"
Construction Manager.....	\$105.00	"	"
Regional Manager II.....	\$95.00	"	"
Project Engineer II.....	\$65.00-\$70.00	"	"
Engineering Technician/Construction Engineer	\$65.00-\$85.00	"	"
Engineering Intern	\$45.00-\$50.00	"	"

Administrative Services:

Office Manager	\$70.00 per hour
Office Assistant	\$65.00 per hour

EXPENSES:

Mileage - passenger car	Current IRS Rate
Mileage - survey truck and related equipment	\$0.68 per mile

Copying:

24" x 36"	\$2.50 each
8½" x 11" B&W.....	\$.10 each
8 ½" x 11" Color.....	\$.20 each
11" x 17" B&W	\$.49 each
11" x 17" Color	\$.98 each

Subcontracted and subconsultant services if required..... at cost plus 8%

TERMS AND CONDITIONS:

1. Time provided in excess of 40 hours per week or after 9 PM for night time construction observation shall be provided at 150% of the rates shown.
2. Time and expense charges are valid through December 31, 2022.

Date: February 2, 2022

Project Name: North End Pump Station Replacement - Construction Services - Barre, VT

Task Number	Task Description	Director RED, PE (Hrs)	President NSJ, PE (Hrs)	VP RM AUD, PE (Hrs)	PM SMW, PE (Hrs)	PEI TPK, PE (Hrs)	CM RNG (Hrs)	RM BLB (Hrs)	Proj Eng EAE CWF (Hrs)	Eng Tech2 MCB (Hrs)	Eng Tech3 (Hrs)	Eng Tech3 OT (Hrs)	Eng Tech3 AE (Hrs)	OM MAV (Hrs)	OA BL (Hrs)	Sub Consult (Dollars)	Expenses (Dollars)	Cost Per Task
A.1.04.A	Basic Services - Bidding Phase																	
1	Advertisement				8									2				\$1,100
2	Issue Addenda				8									2				\$1,520
7	Attend Bid Opening, Bid Tab, Evaluate Bids				4									2				\$2,375
9a	Support DBE Process				4									4				\$740
9b	Attend pre-bid meeting				4													\$1,395
9c	Provide Executed Documents & Contractor Copies (3)				4									2				\$1,220
A.1.05.A	Basic Services - Construction Phase																	
1	General Administration of Construction Contract		10		40		90											\$16,000
2	RPR										360	120						\$47,300
3	Select Independent Test Laboratory										2							\$170
4	Attend Contract Signing and Preconstruction Conference				6		12				6							\$2,490
5	Develop Electronic Transmittal Protocols																	\$105
6	Maintain Original Documents																	\$420
7	Review Schedules																	\$940
8	Establish Baseline							4										\$430
9	Site Visits and Observation of Construction				24		24											\$5,700
10	Provide Recommendation for Defective Work																	\$420
11	Provide Recommendation for Incompatible Work																	\$420
12	Provide Clarifications and Interpretations																	\$440
13	Non-Reviewable Matters																	\$420
14	Prepare Field Orders				4													\$1,320
15	Prepare Routine Change Orders/Work Change Directives				12		16						4					\$3,460
16	Respond to Differing Site Conditions																	\$640
17	Review Shop Drawings/Submittals/AIS Compliance						32						16					\$13,900
18	Evaluate Substitutes																	\$420
19	Review Inspection and Test Certificates																	\$420
20	Review and Respond to Change Proposals																	\$590
21	Review Applications for Payment																	\$1,600
22	Review Contractor Completion Documents																	\$1,100
23	Substantial Completion Inspection																	\$6,540
24a	Obtain Specialized Soil Testing				6		6											\$2,500
24b	Certified Payroll and AIS Certifications																	\$3,500
24c	Attend Monthly Meetings				8		16											\$4,000
24d	Prepare Record Drawings				12		16											\$4,730
25	Final Completion Inspection																	\$3,600
A.1.06.A	Basic Services - Post-Construction Phase																	
1	Site Visits for Defective Work				6		8											\$140
2	11-Month Inspection																	\$1,260
Total Hours		0	10	0	150	0	359	4	0	0	488	120	0	8	4			\$1,770
Percent of Total Hours		0%	1%	0%	13%	0%	31%	0%	0%	0%	43%	10%	0%	1%	0%			
Hourly Rate		\$190.00	\$175.00	\$130.00	\$120.00	\$110.00	\$105.00	\$95.00	\$95.00	\$85.00	\$127.50	\$127.50	\$65.00	\$70.00	\$65.00	\$11.000	\$6.575	\$133,880
Subtotals		\$0	\$1,750	\$0	\$18,000	\$0	\$37,695	\$380	\$0	\$0	\$41,480	\$15,300	\$0	\$560	\$260	\$11,000	\$6,575	\$133,880

TOTAL FEES **\$133,880**

TOTAL HOURS **1,143**



NOTES:
 1 Hourly rates are valid through December 31, 2022
 2 Subconsultant column includes costs direct from subconsultant. An 8% markup is included in cost per task column.
 3 Construction time is estimated at 60 calendar days (9 weeks) to substantial completion and 13 weeks to final completion. RPR time is based on 13 weeks fulltime with overtime and nightwork during 6 weeks of the contract time.

This is **EXHIBIT D**, consisting of [7] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [] .

Duties, Responsibilities, and Limitations of Authority of Resident Project Representative

Article 1 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 1 - SERVICES OF ENGINEER

D1.01 Resident Project Representative

- A. Engineer shall furnish a Resident Project Representative (“RPR”) to assist Engineer in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is Engineer’s representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR’s actions.
- B. Through RPR’s observations of the Work, including field checks of materials and installed equipment, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, as a result of such RPR observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to the Work or any Constructor’s work in progress, for the coordination of the Constructors’ work or schedules, or for any failure of any Constructor to comply with Laws and Regulations applicable to the performing and furnishing of its work. The Engineer (including RPR) neither guarantees the performances of any Constructor nor assumes responsibility for any Constructor’s failure to furnish and perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents. In addition, the specific terms set forth in Exhibit A, Paragraph A1.05, of this Agreement are applicable.
- C. The duties and responsibilities of the RPR are as follows:
 1. *General:* RPR’s dealings in matters pertaining to the Work in general shall be with Engineer and Contractor. RPR’s dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of Engineer.
 2. *Schedules:* Review the progress schedule, schedule of Shop Drawing and Sample submittals, schedule of values, and other schedules prepared by Contractor and consult with Engineer concerning acceptability of such schedules.
 3. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings

(but not including Contractor's safety meetings), and as appropriate prepare and circulate copies of minutes thereof.

4. *Safety Compliance:* Comply with Site safety programs, as they apply to RPR, and if required to do so by such safety programs, receive safety training specifically related to RPR's own personal safety while at the Site.
5. *Liaison:*
 - a. Serve as Engineer's liaison with Contractor. Working principally through Contractor's authorized representative or designee, assist in providing information regarding the provisions and intent of the Construction Contract Documents.
 - b. Assist Engineer in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-Site operations.
 - c. Assist in obtaining from Owner additional details or information, when required for proper execution of the Work.
6. *Clarifications and Interpretations:* Receive from Contractor submittal of any matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. Report to Engineer regarding such RFIs. Report to Engineer when clarifications and interpretations of the Construction Contract Documents are needed, whether as the result of a Contractor RFI or otherwise. Transmit Engineer's clarifications, interpretations, and decisions to Contractor. ,
7. *Shop Drawings and Samples:*
 - a. Record date of receipt of Samples and Contractor-approved Shop Drawings.
 - b. Receive Samples that are furnished at the Site by Contractor, and notify Engineer of availability of Samples for examination.
 - c. Advise Engineer and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal, if RPR believes that the submittal has not been received from Contractor, or has not been approved by Contractor or Engineer.
8. *Proposed Modifications:* Consider and evaluate Contractor's suggestions for modifications to the Drawings or Specifications, and report such suggestions, together with RPR's recommendations, if any, to Engineer. Transmit Engineer's response (if any) to such suggestions to Contractor.
9. *Review of Work; Defective Work:*
 - a. Report to Engineer whenever RPR believes that any part of the Work is defective under the terms and standards set forth in the Construction Contract Documents,

and provide recommendations as to whether such Work should be corrected, removed and replaced, or accepted as provided in the Construction Contract Documents.

- b. Inform Engineer of any Work that RPR believes is not defective under the terms and standards set forth in the Construction Contract Documents, but is nonetheless not compatible with the design concept of the completed Project as a functioning whole, and provide recommendations to Engineer for addressing such Work. ; and
- c. Advise Engineer of that part of the Work that RPR believes should be uncovered for observation, or requires special testing, inspection, or approval.

10. *Inspections, Tests, and System Start-ups:*

- a. Consult with Engineer in advance of scheduled inspections, tests, and systems start-ups.
- b. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate Owner's personnel, and that Contractor maintains adequate records thereof.
- c. Observe, record, and report to Engineer appropriate details relative to the test procedures and systems start-ups.
- d. Observe whether Contractor has arranged for inspections required by Laws and Regulations, including but not limited to those to be performed by public or other agencies having jurisdiction over the Work.
- e. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work, record the results of these inspections, and report to Engineer.

11. *Records:*

- a. Maintain at the Site orderly files for correspondence, reports of job conferences, copies of Construction Contract Documents including all Change Orders, Field Orders, Work Change Directives, Addenda, additional Drawings issued subsequent to the execution of the Construction Contract, RFIs, Engineer's clarifications and interpretations of the Construction Contract Documents, progress reports, approved Shop Drawing and Sample submittals, and other Project-related documents.
- b. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Engineer.

- c. Upon request from Owner to Engineer, photograph or video Work in progress or Site conditions.
 - d. Record and maintain accurate, up-to-date lists of the names, addresses, fax numbers, e-mail addresses, websites, and telephone numbers (including mobile numbers) of all Contractors, Subcontractors, and major Suppliers of materials and equipment.
 - e. Maintain records for use in preparing Project documentation.
 - f. Upon completion of the Work, furnish original set of all RPR Project documentation to Engineer.
12. *Reports:*
- a. Furnish to Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.
 - b. Draft and recommend to Engineer proposed Change Orders, Work Change Directives, and Field Orders. Obtain backup material from Contractor.
 - c. Furnish to Engineer and Owner copies of all inspection, test, and system start-up reports.
 - d. Immediately inform Engineer of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.
13. *Payment Requests:* Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.
14. *Certificates, Operation and Maintenance Manuals:* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals and other data required by the Contract Documents to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have these documents delivered to Engineer for review and forwarding to Owner prior to payment for that part of the Work.
15. *Completion:*
- a. Participate in Engineer's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of a Certificate of Substantial Completion submit a punch list of observed items requiring completion or correction.

- b. Participate in Engineer's visit to the Site in the company of Owner and Contractor, to determine completion of the Work, and prepare a final punch list of items to be completed or corrected by Contractor.
 - c. Observe whether all items on the final punch list have been completed or corrected, and make recommendations to Engineer concerning acceptance and issuance of the Notice of Acceptability of the Work (Exhibit E).
- D. Resident Project Representative shall not:
- 1. Authorize any deviation from the Construction Contract Documents or substitution of materials or equipment (including "or-equal" items).
 - 2. Exceed limitations of Engineer's authority as set forth in this Agreement.
 - 3. Undertake any of the responsibilities of Contractor, Subcontractors, or Suppliers, or any Constructor.
 - 4. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by Contractor or any other Constructor.
 - 5. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.
 - 6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
 - 7. Accept Shop Drawing or Sample submittals from anyone other than Contractor.
 - 8. Authorize Owner to occupy the Project in whole or in part.

This is **EXHIBIT E**, consisting of [1] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [] .

1. Exhibit A, Paragraph A1.05.A.25 of this Agreement indicates that in connection with recommending final payment of the Construction Contractor, the Engineer will also provide a notice to Owner and Contractor of the acceptability of the Work, subject to stated limitations. The form for that purpose, "Notice of Acceptability of Work," is attached on the following pages of this Exhibit E.

2. The Notice of Acceptability of Work should be served in compliance with the requirements for service of notice under the Construction Contract. See Paragraph 18.01, Giving Notice, of EJCDC C-700 (2013), Standard General Conditions of the Construction Contract.]



NOTICE OF ACCEPTABILITY OF WORK

PROJECT:

OWNER:

CONTRACTOR:

OWNER'S CONSTRUCTION CONTRACT IDENTIFICATION:

EFFECTIVE DATE OF THE CONSTRUCTION CONTRACT:

ENGINEER:

NOTICE DATE:

To: _____
 Owner

And To: _____
 Contractor

From: _____
 Engineer

The Engineer hereby gives notice to the above Owner and Contractor that Engineer has recommended final payment of Contractor, and that the Work furnished and performed by Contractor under the above Construction Contract is acceptable, expressly subject to the provisions of the related Contract Documents, the Agreement between Owner and Engineer for Professional Services dated _____, and the following terms and conditions of this Notice:

CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK

The Notice of Acceptability of Work ("Notice") is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.

2. This Notice reflects and is an expression of the Engineer’s professional opinion.
3. This Notice is given as to the best of Engineer’s knowledge, information, and belief as of the Notice Date.
4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor’s work) under Engineer’s Agreement with Owner, and applies only to facts that are within Engineer’s knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement.
5. This Notice is not a guarantee or warranty of Contractor’s performance under the Construction Contract, an acceptance of Work that is not in accordance with the related Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Construction Contract Documents, or to otherwise comply with the Construction Contract Documents or the terms of any special guarantees specified therein.
6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner’s reservations of rights with respect to completion and final payment.

By: _____

Title: _____

Dated: _____

This is **EXHIBIT G**, consisting of [2] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [] .

Insurance

Paragraph 6.05 of the Agreement is supplemented to include the following agreement of the parties:

G6.05 Insurance

A. The limits of liability for the insurance required by Paragraph 6.05.A and 6.05.B of the Agreement are as follows:

1. By Engineer:

- a. Workers' Compensation: Statutory
- b. Employer's Liability --
 - 1) Bodily injury, each accident: \$[500,000]
 - 2) Bodily injury by disease, each employee: \$[500,000]
 - 3) Bodily injury/disease, aggregate: \$[500,000]
- c. General Liability --
 - 1) Each Occurrence (Bodily Injury and Property Damage): \$[1,000,000]
 - 2) General Aggregate: \$[2,000,000]
- d. Excess or Umbrella Liability --
 - 1) Per Occurrence: \$[1,000,000]
 - 2) General Aggregate: \$[2,000,000]
- e. Automobile Liability --Combined Single Limit (Bodily Injury and Property Damage):
 - \$[50,000]
- f. Professional Liability –
 - 1) Each Claim Made \$[1,000,000]
 - 2) Annual Aggregate \$[1,000,000]
- g. Other (specify): \$[0]

2. By Owner:

- a. Workers' Compensation: Statutory

b. Employer’s Liability --

- 1) Bodily injury, Each Accident \$[1,000,000]
- 2) Bodily injury by Disease, Each Employee \$[1,000,000]
- 3) Bodily injury/Disease, Aggregate \$[2,000,000]

c. General Liability --

- 1) General Aggregate: \$[2,000,000]
- 2) Each Occurrence (Bodily Injury and Property Damage): \$[1,000,000]

d. Excess Umbrella Liability

- 1) Per Occurrence: \$[1,000,000]
- 2) General Aggregate: \$[2,000,000]

e. Automobile Liability – Combined Single Limit (Bodily Injury and Property Damage):

\$[2,000,000]

f. Other (specify):

\$[0]

B. Additional Insureds:

1. The following individuals or entities are to be listed on Owner’s general liability policies of insurance as additional insureds:

a. [Dufresne Group]
Engineer

b. []
Engineer’s Consultant

c. []
Engineer’s Consultant

d. []
[other]

2. During the term of this Agreement the Engineer shall notify Owner of any other Consultant to be listed as an additional insured on Owner’s general liability policies of insurance.

3. The Owner shall be listed on Engineer’s general liability policy as provided in Paragraph 6.05.A.

This is **EXHIBIT H**, consisting of [1] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [] .

Dispute Resolution

Paragraph 6.09 of the Agreement is supplemented to include the following agreement of the parties:

H6.08 *Dispute Resolution*

- A. *Mediation*: Owner and Engineer agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof (“Disputes”) to mediation by a mutually agreed upon mediator. Owner and Engineer agree to participate in the mediation process in good faith. The process shall be conducted on a confidential basis, and shall be completed within 120 days. If such mediation is unsuccessful in resolving a Dispute, then (1) the parties may mutually agree to a dispute resolution of their choice, or (2) either party may seek to have the Dispute resolved by a court of competent jurisdiction.

This is **EXHIBIT J**, consisting of [1] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [].

Special Provisions

Paragraph(s) [] of the Agreement is/are amended to include the following agreement(s) of the parties:

This is **EXHIBIT K**, consisting of [2] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated [].

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. _____

The Effective Date of this Amendment is: _____.

Background Data

Effective Date of Owner-Engineer Agreement:

Owner:

Engineer:

Project:

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- ___ Additional Services to be performed by Engineer
- ___ Modifications to services of Engineer
- ___ Modifications to responsibilities of Owner
- ___ Modifications of payment to Engineer
- ___ Modifications to time(s) for rendering services
- ___ Modifications to other terms and conditions of the Agreement

Description of Modifications:

Here describe the modifications, in as much specificity and detail as needed. Use an attachment if necessary.

Agreement Summary:

Original agreement amount:	\$ _____
Net change for prior amendments:	\$ _____
This amendment amount:	\$ _____
Adjusted Agreement amount:	\$ _____

Change in time for services (days or date, as applicable): _____

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

By: _____
Print
name: _____

By: _____
Print
name: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

RUS CERTIFICATION PAGE (MODIFIED from RUS BULLETIN 1780-26, EXHIBIT C)**DEC CERTIFICATION PAGE**PROJECT NAME: North End Pump Station Improvements – Wastewater Pump Station ReplacementPROJECT LOCATION: Barre, VTAPPLICANT & LOAN/GRANT NUMBER: RF1-281

The Engineer and Owner hereby concur in the Funding Agency required revision to E-500 (2014). In addition, the Engineer certifies to the following:

All modifications required by DEC and RUS Bulletin 1780-26 have been made in accordance with the terms of the license agreement, which states in part that the Engineer “must plainly show all changes to the Standard EJDC Text, using ‘Track Changes’ (redline/strikeout), highlighting, or other means of clearly indicating additions and deletions.” Such other means may include attachments indicating changes (e.g. Supplementary Conditions modifying the General Conditions).

SUMMARY OF ENGINEERING FEES

Note that the fees indicated on this table are only a summary and if there is a conflict with any provision of Exhibit C, the provisions there overrule the values listed on this table. Fees shown will not be exceeded without the concurrence of the Agency.

Description of Steps and Services	Fee Amount	Basis of Payment (Lump Sum or NTE)
1. Step 0 – Feasibility Study		LS/NTE
2. Step I – Preliminary Engineering		
a. Preliminary Engineering Report Services	\$12,900	LS/NTE
b. Environmental Information Document Services		LS/NTE
c. Additional Services included in Step I (include additional lines and itemize each item separately)	\$8,500	LS/NTE
3. Step II – Final Design		
a. Basis of Final Design and Final Design Plans and Contract Documents	\$23,150	LS/NTE
b. Additional Services included in Step II (include additional lines)	\$11,650	LS/NTE
4. Step III		
a. Bid Phase Services	\$8,350	LS
b. Construction Phase Services	\$55,900	LS
c. Resident Project Representative Services	\$47,300	NTE
d. Post Construction Phase Services	\$3,030	LS
e. Additional Services included in Step III (include additional lines)	\$19,300	LS/NTE
5. Total Engineering Costs	\$190,080	
6. Construction Costs		
a. Contract 1		
b. Small Purchase		
c. Additional Items (include additional lines)		
7. Total Project Cost		
8. Total Bond Amount		

SCOPE OF SERVICES

The scope of services can be found in the following pages of the contract: _____.

PROGRESS MEETING AND DELIVERABLES

DEC places funding holds on projects at the 30%, 60%, and 90% of engineering Step I & II (planning and final design) services pending a project meeting and deliverables. Holds may be negotiated to add or delete holds based on the needs of the project. This contract involves the following Step ___ deliverables and meetings:

Percent Complete	Approximate Meeting Schedule	Deliverables
30%		
60%		
90%		
Final		

Any adjustments to engineering fees or changes to maximum estimated values must be approved by the Agency and must include a table of what specific category or categories of fees are being changed, what fees were before and are after the change, and the resulting total fee.

CONSULTING FIRM NAME: DUFRESNE GROUP

Engineer _____ Date _____

Name and Title _____

City of Barre _____

Owner _____ Date _____

Name and Title _____

Agency Concurrence:

As lender or insurer of funds to defray the costs of this Contract, and without liability for any payments thereunder, the Agency hereby concurs in the form, content, and execution of this Agreement.

Agency Representative _____ Date _____

Name and Title _____ Last Revised: 3/26/19

43 Years
of
Service

THIS CERTIFICATE IS PRESENTED TO

Andy Supernault

On behalf of the Barre City Council, We wish to acknowledge and commemorate your 43 years of public service in the Buildings and Community Service Department to the residents and taxpayers of the City of Barre.

Your dedication and commitment are appreciated.

Thank you and congratulations on your notable achievement.

Steven E. Mackenzie P.E.
City Manager

Jake Hemmerick
Mayor

March 15, 2022

THEY SHALL NOT GROW OLD AS
WE THAT ARE LEFT GROW OLD
AGE SHALL NOT WEARY THEM
NOR THE YEARS CONDEMN
AT THE GOING DOWN

CITY OF BARRE, VERMONT MAYORAL PROCLAMATION

HONORING JIM AND LARISSA HAAS AND RISE UP BAKERY

WHEREAS, Jim and Larissa Haas brought new life to the old Cooperative Bakery, through the creation of Rise Up Bakery;

WHEREAS, Jim and Larissa Haas have started up a wood-fired oven at the bakery, which began baking in 1913, but was quiet since the 1930's;

WHEREAS, Jim and Larissa Have have baked thousands of hand-crated breads and rolls since opening up Rise Up Bakery;

WHEREAS, Jim and Larissa Haas have brought a new business to the City of Barre;

WHEREAS, Jim and Larissa Haas have provided more than 100 people with educational hands-on workshops on how to bake bread and have baked bread with them;

WHEREAS, Jim and Larissa Haas have provided freshly baked breads to Barre throughout the Covid pandemic;

WHEREAS, with the help of Carolyn Shapiro and the Board of the Socialist Party Labor Hall, Jim and Larissa Haas have strengthened a National Historic Landmark in the city of Barre, Vermont;

WHEREAS, Rise Up Bakery has restored to the Socialist Labor Party Hall a crucial part of its historical heritage, the Union Cooperative Store Bakery;

WHEREAS, the Haas's have brought Ukrainian pride and solidarity to Barre during the savage invasion of Ukraine and the threats to their very family there;

WHEREAS, the Haases have launched a [fundraising effort](#) to send essentials like hygiene products, clothes, food, first aid and medications to Ukraine;

NOW, THEREFORE, BE IT RESOLVED, that I, Jake Hemmerick, do hereby proclaim on this 15th day of March 2022 the good works of Jim and Larissa Haas for bringing this new spark of creation, delicious bread, and culture to our city, as well as international aid and support for Ukraine.



Jake Hemmerick, Mayor

City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: March 15, 2022**

Consent Item No.: Discussion Item No.: Action Item No.: 9C

AGENDA ITEM DESCRIPTION: Barre Partnership Council Liaison: Nominations & Appointment

SUBJECT: Barre Partnership Council Liaison: Nominations & Appointment

SUBMITTING DEPARTMENT or PERSON: Mayor Jake Hemmerick

STRATEGIC OUTCOME/PRIOR ACTION: The City Council has appointed a liaison to share information and build collaboration between the city and the Partnership a non-political and non-profit organization, which receives annual funding in the city budget to support its operations and is located in a city-owned facility, the Wheelock House.

EXPENDITURE REQUIRED: None.

FUNDING SOURCE(S): None.

LEGAL AUTHORITY/REQUIREMENTS: Section 307 of the Charter outlines the Council’s appointment authority. Council appointments are exempt from the City’s [Municipal Bodies and Appointments Policy](#) (see Application (3)(a)). I understand that this appointment is made annually and will follow a nomination process.

BACKGROUND/SUPPLEMENTAL INFORMATION: Councilor Boutin is currently serving as the Council Liaison and the Executive Director of the Partnership, Tracie Lewis, has requested that Councilor Boutin be re-appointed in an email dated March 4, 2022.

LINK(S):

- [The Barre Partnership, VT | Official Website](#)
- [Board of Directors](#) at the Partnership
- [City Charter](#)

ATTACHMENTS: None

INTERESTED/AFFECTED PARTIES: City Staff, City Council, Downtown Merchants, Visitors, Residents, Barre Partnership, etc.

RECOMMENDED ACTION/MOTION: None



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: After submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Rebecca Wigg **Date of Birth:** [REDACTED]

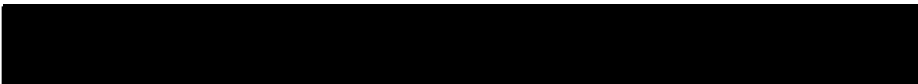
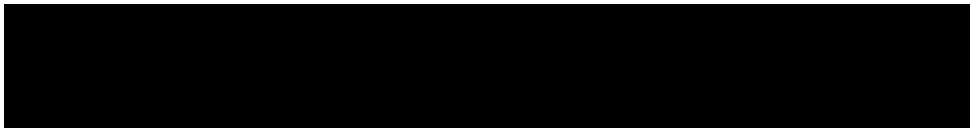
Other Names/Nicknames Used: Becky

E-mail: beckywigg@gmail.com **Present Mailing Address:** 8 Marcell Ave **Years at Address?** 1.5 years

Legal residence : (if different from above)

Home Phone: N/A **Business Phone:** 802-498-0714

Cell phone: 630-200-5285



Position (Commission, Board or Committee) applying for:

1) Planning Commission 2) _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I've been involved in local government since around 2011, when I joined the Montpelier Energy Advisory Committee, while living in that community. I served until 2016 when my husband and I moved to Marshfield, where I joined the Village Board of Trustees. I served as president of the board until we moved to Barre in 2019. Being involved in local government has been a great way to get to know my neighbors better and to contribute to the community. I'm interested in the planning commission due to their role in helping to realize the vision and goals set out in the municipal plan.

By signing here you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Rebecca Wigg Date: 2/2/2022

City Manager's Use Only

receipt

2/17/22 - phoned and emailed

Notified by (phone, e-mail, etc) 2-3-2022 to attend Council meeting on 3, 15, 22 (date)

Notification by (staff) ju Term of appointment (to

from) _____ Voter registration verified by (staff person) N/A

Date / /

Will attend in person

Jody Norway

To: Becky Wigg
Subject: RE: Volunteer Appointment

From: Becky Wigg [mailto:beckywigg@gmail.com]
Sent: Saturday, February 26, 2022 12:56 PM
To: Jody Norway <ExecAssist@barrecity.org>
Subject: Re: Volunteer Appointment

Hi Jody,

Thank you for the information about the meeting. I'll plan to join in person.

Becky

On Thu, Feb 17, 2022 at 3:33 PM Jody Norway <ExecAssist@barrecity.org> wrote:

Good Afternoon,

Just a note to let you know that you have been placed on a City Council Agenda for Tuesday, March 15, 2022, for appointment to the Planning Commission. I will email the Council Agenda to you on Thursday, March 10th. As I said in the voice message I just left you, you may attend: in person (Council Chambers, City Hall) or virtually, through the ZOOM link that will be included in the Council Agenda.

Questions? Please feel free to give me a call or shoot me an email. Thank you ~

Jody Norway

Executive Assistant

To The City Manager

6 N. Main St., Suite 2

Barre, VT 05641

Phone (802-476-0241)

Fax (802-476-0264)



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: After submitting a completed application to the City Manager's Office (exccassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Michael Daniel Hellein **Date of Birth:** [REDACTED]

Other Names/Nicknames Used: _____

E-mail: barre@helle.in **Present Mailing Address:** 19 Orange Street, Barre, VT 05641

Years at Address? 10 **Legal residence :(if different from above)** _____

Home Phone: 802-503-1199 **Business Phone:** _____

Cell phone: _____

Position (Commission, Board or Committee) applying for:

1) CVRPC TAC 2) _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I am currently the chair of Barre City's TAC, and it will be beneficial to ensure that the objectives of our municipal TAC are reflected in the regional body. I helped to establish the goals set forth in charge document of Barre City's TAC, and I hope to advocate for those priorities at the regional level.

By signing here you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Michael Hellein [signing digitally] **Date:** 2/25/2022

City Manager's Use Only
Notified by (phone, email, etc.) July on 3/10/22 to attend Council meeting on 3/15/22 (date)
Notice to (name, title) _____ Term of appointment (to-
(from) _____
Date: _____ Voter registration verified by (if person): _____
will attend in person

Jody Norway

To: Michael Hellein
Subject: City of Barre CVRPC TAC Appointment

Good Morning,

This is notification that you have been placed on the Council Agenda meeting for Tuesday, March 15, 2022. I will be emailing you the Agenda this afternoon. Thank you ~

Jody Norway
Executive Assistant
To The City Manager
6 N. Main St., Suite 2
Barre, VT 05641
Phone (802-476-0240)
Fax (802-476-0264)



City of Barre, Vermont

"Granite Center of the World"

**ACTION ITEM BRJEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 03-18-22**

Consent Item No.: ___ Discussion Item No. ___ Action Item No. **9E**

AGENDA ITEM DESCRIPTION:

SUBJECT:

New Cruiser purchase request

SUBMITTING DEPARTMENT/PERSON:

Barre City Police Department / Deputy Chief Larry E Eastman

STAFF RECCOMENDATJON:

Recommend to purchase a new 2022 Ford Utility Police Interceptor vehicle from MHQ with new equipment installed.

STRATEGIC OUTCOME/PRIOR ACTION:

Over the last several years the City has been purchasing vehicles fully equipped from MI-IQ. Quotes have been received.

EXPENDITURE REQUIRED:

\$65,662.99

FUNDING SOURCE:

General fund

LEGAL AUTHORITY/REQUIREMENT

City Charter: ARTICLE II. FISCAL RESPONSIBILITIES. Sec. 309, (Source of appropriations, expenditures).. The money raised from taxation, assessments, fines and other lawful

sources shall constitute the sum from which appropriations expenditures and payments are to be made by the authority of the City Council

City Procurement Policy

BACKGROUND/SUPPLEMENTAL INFORMATION:

Since 2018 the Barre City Police Department has been purchasing new cruisers from MHQ in Massachusetts. In 2018 I priced out the cost for the City to purchase a vehicle locally, purchase parts from manufacturers used in the past, and to hire installers and this cost was beyond the cost of purchasing a fully equipped vehicle from MHQ.

The PD had been using some old equipment that was being transferred from old vehicles to new vehicles. Some of this equipment was aging and in need of replacing. Some equipment can't be transferred to new vehicles due to fitment issues with changing vehicle body styles.

Since receiving vehicles from MHQ, the Police Department is receiving a high quality / professionally put together vehicle.

If the City were to purchase a vehicle and then purchase parts separately, we would need to hire an installer that would install the parts. This causes the vehicle to be out of service while parts are being installed. This process often took months in the past.

The last vehicle purchase did include a new tablet mobile data PC. This tablet was a tough book PC that has been an adequate replacement for the previously used Toughbook PC's which are several years old now and approaching end of life. I would like to purchase a vehicle with the same installed tablet PC. This is an added \$3,480 which is included in the quoted amount.

LINK(S):

NA

ATTACHMENTS:

Quote from MHQ for vehicle with all installed equipment to include a mobile data terminal

Quote from Burlington Communications for new radios
2022 Request for new Cruiser memo

INTERESTED/AFFECTED PARTIES:

City Council
Police Department / Chief of Police
Ta: payer

RECOMMENDED ACTION/MOTION:

Approve the purchase of a fully outfitted cruiser from MHQ



Barre City Police Department

15 Fourth Street. Suite 2
Barre, Vermont 05641-4476

www.barrecity.org

Tel: 802-476-6613
Fax: 802--H6-0249

Larry E. Eastman, Jr.
Deputy Chief of Police

To: Steven E Mackenzie, P.E., City Manager

From: Larry E Eastman Jr, Deputy Chief, Barre City Police

Date: 02/28/2021

Re: 2022 Request for New Cruiser

teve.

With the supply chain issues, I wanted to place the order for the new cruiser early this year, so we do not have any issues with finding a vehicle. I would like to place the order for the vehicle now, holding the vehicle for delivery on or after July 01, 2022.

I have attached the quote for the new vehicle, a quote for mounting hardware for a mobile data computer, and a quote for the single head radio unit.

The mobile data units in our cruisers are over 6 years old. It is only a matter of time when they start to fail. I have added a request for a new Panasonic Toughbook tablet computer to this request.

The cost for striping the vehicle with Yipes last year was \$1,320 so that cost is added this request.

The Potential costs are as follows:

Cruiser/computer & mounting hardware: \$60,352.81
Radios - \$3,990.18
Striping- \$1,320

The projected total for the vehicle is \$65,662.99. I seek approval to order the vehicle and needed equipment.

A handwritten signature in blue ink that reads "Larry E. Eastman Jr."

Larry E Eastman
Deputy Chief
Barre City Police Department
15 Fourth Street. Barre VT 056-1-1

CUSTOMER

Contact Name: Deputy Chief Larry E. Eastman Jr.
 Company/Dept: Barre City Police Department
 Street Address: 15 Fourth St
 City, State, Zip: Barre,VT 05641
 Phone: 802-476-6613 (work) 802-839-0769 (cell)
 Email: Larry.Eastman@vermont.aov
Vehicle:

Date: 2.25.22
 Valid For: 60 Days
 Customer#:
 Contract: Active MA
 Sales Rep: Tim Barnes

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY	EXTENDED PRICE
K8A	2022 Ford Utility Police Interceptor - OptionalEngine: {99B) 3.3L V6 Direct-Injection Gasoline (FFV) - 10 Speed Automatic Transmission - Heavy Duty 18" Steel Wheels Small Chrome Center Hub Caps- Heavy Duty Vinyl Flooring- 1st Row Police Grade Cloth Dual Front Bucket Seats (Driver's Side Six Way Power Seat; Passenger side Manual) - 2nd Row Vinyl 60/40 Split Bench Seats- 3 Year 36,000 mile Bumper to Bumper Warranty- 5 Year 100,000 mile Drivetrain Warranty	\$ 34,296.81	1	\$ 34,296.81
	Hybrid Engine	\$ 36,		
YZ	Exterior Color: Oxford White	\$ -	1	\$ -
180	Global Lock /Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch)	\$ -	1	\$ -
87R	Rear View Camera (Mirror Display)	\$ -	1	\$ -
153	License Plate Bracket - Front	\$ -	1	\$ -
52T	Trailer hitch wiring- Class III	\$ 78.40	1	\$ 78.40
43D	Dark Car Feature-Courtesy lamp disable when any door is opened	\$ 24.50	1	\$ 24.50
51R	Spot Lamp - Driver only (Unity LED)	\$ 387.10	1	\$ 387.10
549	Mirrors- Heated Side View	\$ 58.80	1	\$ 58.80
52P	Hidden Door-Lock Plunger -inc: rear-door controls inoperable (locks, handles and windows) Locks/windows operable from driver's door switches	\$ 156.80	1	\$ 156.80
76R	Reverse Sensing	\$ 269.50	1	\$ 269.50
Standard	Hands Free/ Bluetooth	\$ -	1	\$ -
Standard	Trailer hitch - Class III	\$ -	1	\$ -
VEHICLE TOTAL:				\$ 35,

Equipment:

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
CY17	Whelen Liberty II WC Lightbar IB8/2BBBB 48"/54" with full Dual Color Ultra high intensity with 14 dual color Super LED modules, LRIILED Alley lights,dual LRIILED takedown lights and mount kit. Choose LED Colors	\$ 2,811.20	1	\$ 2,811.20
CY130	Whelen Strobe emitter power supply PE215	\$ 525.63	1	\$ 525.63
IJ500ST	Whelen Liberty II center mount strobe mounted in lightbar for traffic emitter	\$ 312.20	1	\$ 312.20
Labor Hour	Labor to activate factory headlight flasher	\$ 108.00	0.5	\$ 54.00
CY113	Whelen (2) LED Vertex hideaway system, model # VTX609* Mounted in headlight corners - Blue	\$ 126.05	2	\$ 252.10
CG89	Setina PB400 Aluminum Push Bumper for PIU model #BK0534ITU20	\$ 535.89	1	\$ 535.89
CY76	Whelen Super LED ION Series Dual Colored Light (12*)- Mounted on front of push bumper - Blue/White	\$ 181.62	2	\$ 363.24
CY86	Whelen Super LED ION Series Dual Colored Light (IONSV3*)- Mounted on sides of push bumper- Blue	\$ 252.57	2	\$ 505.14
CY96	Whelen ION V Series, Mirror Mounted Super-LED Explorer / Int. Utility model # VMFXI**/VMFX20**, (Pair)- Blue with White Flood/Alley and puddle light	\$ 551.99	1	\$ 551.99
CY76	Whelen Super LED ION Series Dual Colored Light (12*)- Mounted in rear side 1/4 glass- Blue/White	\$ 181.62	2	\$ 363.24
CY113	Whelen (4) LED Vertex hideaway system,model# VTX609* Mounted in Tail lamps- (2) Red (2) White	\$ 126.05	4	\$ 504.20
CY78	Whelen (2) Super LED ION T-Series Lights- Mounted on Bottom edge of liftgate- Blue	\$ 177.85	2	\$ 355.70
CY52	Whelen CORE Amplifier C399,Flashing Outputs,Includes 3 CAN ports, and Controls up to 99 Devices/Remote Modules, Control Heads Purchased Separately	\$ 1,100.00	1	\$ 1,100.00
CY54	Whelen CORE CCTL6 3 Section Control Head and 8 Push-Buttons, 4-Position Slide Switch with a 7-Position Rotary Knob.	\$ 325.00	1	\$ 325.00
CY57	Whelen CORE C399K4 2020 Ford Interceptor Utility Gateway Installation Kit for use WITHOUT Ford 61B Factory Option	\$ 70.00	1	\$ 70.00
CY63	Whelen WeCanX Expansion Module 16 Output, 4 Input Model CEM16	\$ 195.00	1	\$ 195.00
CY65	Whelen CV2V WeCanx™ Vehicle To Vehicle SYNC Module, Includes Internal Antenna	\$ 249.00	1	\$ 249.00
CY68	Whelen model# SA315P 123DB speaker, composite with mounting bracket	\$ 249.00	1	\$ 249.00
BR7	Pro-Gard- Pro cell model# P1000UINT20A Single Prisoner Compartment,Pro-Cell Prisoner Transport System, 1/2 partition for 2020 Interceptor Utility	\$ 2,799.43	1	\$ 2,799.43
U2	Decatur Genesis III select KA band with dual small antennas model# G32KADMPH	\$ 2,588.62	1	\$ 2,588.62
AL5	Havis Vehicle Specific Console 2020 Ford Interceptor Utility 14" Console model# C-VS-1012-INUT-1 , 2-C-MCB and 2-C-MC	\$ 516.01	1	\$ 516.01
AL280	Dual internal cup holder model # C-CUP2-I	\$ 57.22	1	\$ 57.22
PES87	Magnetic mic clip model# MMSU1	\$ 45.00	2	\$ 90.00
CI34	Streamlight Stinger model# 75812 OS LED compact rechargeable flashlight w/DC smart charger	\$ 171.89	1	\$ 171.89

ITEM	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
CG248	CARGO BOX-15-2022 Council Packet DSC- Drawer, Sliding With Combination Lock BSN- Base Sliding With No Lock	\$ 1,404.40	1	\$ 1,404.40
TPW9023	Setina Cargo Box Bracket Kit model for mating Pro-Gard partition to Setina Cargo Box# TPW9023	\$ 21.59	1	\$ 21.59
CG281	Setina Cargo Box Accessory, Cargo Radio Tray with no lock TRN model # TPA9289	\$ 449.25	1	\$ 449.25
CY104	Whelen 3" round cargo light 2- installed on underside of liftgate 1- center console - Red/White #3SRCCDCR	\$ 97.92	3	\$ 293.76
PES89	Installation of customer supplied 2 way radio and antenna	\$ 275.00	1	\$ 275.00
	Remote start system with keyless entry {dealer installed}	\$ 395.00	1	\$ 395.00
	Vent Shades- 4 doors	\$ 160.00	1	\$ 160.00
AL427	Havis DS-PAN-1202-2 Docking Station with Dual Pass-Through Antenna Connections for Panasonic TOUGHBOOK 33 Tablet Only with Power Supply (Basic Port Replication)	\$ 1,342.81	1	\$ 1,342.81
AL22	Havis C-DMM-3015 Heavy-Duty Dash Mount for 2020-2021Ford Interceptor Utility Vehicle	\$ 510.07	1	\$ 510.07
AL588	Havis PKG-KBM-108 Premium Package - USB Keyboard with Mount (Emergency Key)	\$ 726.74	1	\$ 726.74
AL276	C-ARPB-1038 Brother PockeUet Printer Mount with Side Mounted Flip-Up Armrest	\$ 476.58	1	\$ 476.58
CF-33RZ002VM	PANASONIC : WIN10 PRO, I5-10310U 1.7GHZ {4.4GHZ}, VPR0, 12.01N QHD GLOVED MULTI TOUCH+DIGITIZER, 16GB, 512GB OPAL SSD, INTEL WI-FI 6, BLUETOOTH, 4G LTE BAND 14 {EM7511}, DUAL PASS {CH1WWAN/CH2:WWAN-GPS}, INFRARED WEBCAM, 8MP REAR CAMERA, STANDARD BATTERIES {2}, TPM 2.0, FLAT	\$ 3,480.00	1	\$ 3,480.00
EQUIPMENT TOTAL:				\$ 25,080.90

Vehicle & Equip Total:	\$ 60,352.81
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ITEM	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
	Number of Vehicles to be purchased	\$ 60,352.81	1	\$ 60,352.81
				\$ -
			TOTAL:	\$ 60,352.81

TERMS AND CONDITIONS

*This quote is valid for 60 days. Any purchase orders or approved quotes received outside of this date will be subject to price adjustments. By signing this quote, the customer is agreeing to pay, in full, for all items listed above. Any requests for changes, modifications, replacements, removals or additional items may be subject to additional fees and/or adjusted delivery dates.

M.G.L. c.30B applies to the procurement of all commodities quoted. Contract items have been collectively purchased pursuant to M.G.L. c 306 sec. c and M.G.L. c.7 sec. 226. The governmental body is responsible to determine the applicability of M.G.L. c 306 to off contract items, including, but not limited to off contract items that have already

been properly procured under M.G.L. c 306 sec. 1c and M.G.L. c. 7 sec. 22A (purchases from a vendor on a contract with the Commonwealth), other contracts procured under M.G.L. c 306 sec c and M.G.L. c.7 sec. 226, or any M.G.L. c. 30B-2022 Council Packet and the jurisdiction. All off contract items Page 147 procured under M. G.L.c. 306.

The terms and conditions stated herein and the provisions of any agreement between MHQ and Buyer, if applicable, shall constitute the complete and only terms and conditions applicable to any and all purchases by Buyer from MHQ. Any additional and/or different terms and/or conditions printed anywhere including on, or with, Buyer's order shall be inapplicable in regard to any purchase by Buyer from MHQ.

IMPORTANT NOTE: **Denotes non contract item

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x

PRINT NAME

x

TITLE

x

SIGNATURE

x

DATE



Burlington Communications
 4735 Williston Rd. Ste 30
 Williston, VT 05495

Phone 802-862-7092
Fax

QUOTE

Quote # BCSQ9691
 /21/21
LiM:4! Mike

Quote To:

Barre City PO
 Larry Eastman Jr.
 15 Fourth St.
 Barre, VT 05641

Ship To:

Barre City PO
 Larry Eastman Jr.
 15 Fourth St.
 Barre, VT 05641

802.467.6613

Quote for new Kenwood High Powered Single Head, Dual Band Radio

Ln #	Qty	Description	Unit Price	Ext. Pnce
		Dual Band Single Head Radio Setup		
2		Mobile - Kenwood NX-5700H 110W VHF High Power	\$1,509.90	\$1,509.90
3		Mobile - Kenwood NX-5800H 100W UHF High Power	\$1,509.90	\$1,509.90
4		High Power Remote Mount Single Head Kit	\$723.59	\$723.59
5		KMB-36 Mounting Bracket for Additional High Power Radio	\$56.21	\$56.21
6		KCT-71M4 Remote Control Cable 1.6 Ft	\$33.60	\$33.60
7		KCT-23M4 Power Cable for Additional High Power Radio	\$40.39	\$40.39
8		KCT-18 Ignition Cable for Additional High Power Radio	\$9.59	\$9.59
9		ANTENNA 1/4 WAVE, 450-470 MHZ	\$12.00	\$12.00
10		ANTENNA, 1/4 WAVE, 152-162MHZ	\$12.00	\$12.00
11	2	Connector- PL259 Male for RG58, CR IMP	\$6.00	\$12.00
12	2	Cable Kit. NMO Style- Low Loss	\$18.00	\$36.00
		SubTotal		\$3,955.18
		Sales Tax		\$0.00
		Shipping		\$35.00
		Total		\$3,990.18

Kenwood State Contract Pricing
 Installation to Be Invoiced Time and Material

PRICES SUBJECT TO CHANGE AFTER 90 DAYS

03-11-22

**Agreement by and Between
City of Barre, Vermont and Fio Partners, LLC**

1. Parties to the Agreement

The parties to this agreement (the "Agreement") are City of Barre, Vermont and Fio Partners, LLC, a RI and CT based consulting service.

2. Recitals

WHEREAS, City of Barre, Vermont requires support with guiding the City Council and administrative leadership team (staff) through an inaugural, strategic planning/goals setting process.

WHEREAS, the parties desire to enter into this Agreement to more fully set forth each party's responsibilities with respect to the Project.

NOW THEREFORE, in consideration of the mutual premises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree to the terms and conditions set forth in this Agreement.

3. Effective Date Term and Termination

This Agreement shall commence as of April 1 2022 and may be extended beyond July 30, 2022 by mutual agreement of the parties, in order for Fio Partners to continue to perform additional services related to the Project, beyond the scope of the services described herein. Either party may terminate this Agreement with or without cause with ten (10) days prior written notice. In the event a party determines the other party to be in breach of a material term of this Agreement, the non-breaching party shall give written notice of the specific nature of the breach to the other party, and such party shall have thirty (30) days to cure the breach. In the event the breach is not cured in this thirty (30) day period, the Agreement may be immediately terminated by the non-breaching party upon further written notice to the breaching party.

The effect of termination of the Agreement, with or without cause, will be to discharge both parties from future performance of the Agreement but not from their rights and obligations existing through the effective date of termination. City of Barre, Vermont shall pay to Fio Partners all funds owed to Fio Partners for services provided and reimbursable costs incurred through the date of termination.

4. Scope of Services

Fio Partners, LLC agrees to perform consulting services in support of guiding an inaugural, strategic planning/goals setting process. The proposed scope of work is described in Appendix A.

Jim Berson will be the lead consultant on the project and serve as the primary contact for the planning process. Tammy Camillo will support the information gathering process. Anne Yurasek, Principal, will serve as a project advisor and attend key meetings, including facilitation of the planning retreat session with the City Council and administrative leadership of the City.

5. Compensation

City of Barre, Vermont shall pay Fio Partners, LLC for the consulting services provided in connection with the Project a flat fee sum of \$21,500.

City of Barre, Vermont will be invoiced an initial 33% project retainer of \$7,166 on April 1, 2022. The remainder shall be billed in two equal installments of \$7,167 on May 15 2022 and August 1, 2022.

City of Barre, Vermont shall pay said invoices within fifteen (15) days of receipt.

Should the parties decide to extend the term and/or scope of services of the Agreement, there will be additional compensation for the extended services mutually agreed upon by Fio Partners, LLC and City of Barre, Vermont

6. Periodic Reporting

Fio Partners, LLC will provide full and complete reports on progress to the management of City of Barre, Vermont as determined.

7. Confidentiality

Fio Partners, LLC agrees that during the term of this Agreement and at all times thereafter to maintain the confidentiality of all information specific to any proprietary information or trade secrets obtained in the performance of this Agreement, unless disclosure of such information is mutually agreed upon by the parties to this Agreement. The obligations of Fio Partners, LLC to maintain confidentiality under this Section shall not apply to the extent that the information is: (1) in the public domain through means other than Fio Partners, LLC; or (2) necessary to perform the obligations under this Agreement.

City of Barre, Vermont agrees that during the term of this Agreement and at all times thereafter to maintain the confidentiality of all invoices and reports received from Fio Partners, LLC in connection with the Project, including, without limitation, those required by Section 5 and Section 6 of this Agreement, unless such disclosure is mutually agreed upon by the parties. The obligations of City of Barre, Vermont to maintain confidentiality under this Section shall not apply to the extent that the information is: (1) in the public domain through means other than City of Barre, Vermont or (2) necessary to perform the obligations under this Agreement.

8. Limitation of Liability

Fio Partners, LLC's total liability for any and all losses or damages to City of Barre, Vermont, resulting from failure to perform any part of the services specified herein shall in no event exceed the total amount paid to Fio Partners, LLC by City of Barre, Vermont pursuant to this Agreement.

Notwithstanding any provision herein to the contrary, Fio Partners, LLC shall not be responsible for any special, incidental, consequential, punitive, tort or exemplary damages, including without limitation, loss of profits, loss of business, or loss of goodwill, arising out of or in connection with this Agreement, or any services performed hereunder, whether or not City of Barre, Vermont has been advised of the possibility of such damages.

9. Notices

Any notice or other communication by either party to the other party shall be in writing and shall be sent via electronic mail, by United States mail, registered or certified mail, or personal delivery at the addresses first set forth above.

10. Arbitration

Except as otherwise provided herein, any dispute whatsoever relating to the interpretation, validity, or performance of this Agreement shall be submitted to final binding arbitration before a single arbitrator in the City of Hartford, Connecticut, in accordance with the Commercial Rules then prevailing of the American Arbitration Association ("AAA"). A demand for arbitration shall be made within a reasonable time after the claim or dispute has arisen, but in no event shall the demand for arbitration be made after the date when institution of legal proceedings or equitable proceedings based on such claim or dispute would be barred by the applicable statute of limitations. The Parties agree that AAA shall have the authority to administer the arbitration. The administrative fees and the fees of the arbitrator shall be shared equally by the Parties. The prevailing Party in such arbitration shall be entitled to payment of their attorney's fees by the non-prevailing Party. Judgment upon the arbitration award may be enforced by any court of competent jurisdiction. The Parties agree that the arbitrator shall be empowered to award any relief that would otherwise be available from a court, with the exception of injunctive relief, which the Parties may only pursue in a Connecticut court. 99999The Party receiving such notice shall have ten (10) calendar days to cure such claimed breach. In the event a breach is not cured, either Party may exercise any rights hereunder.

11. No Third-Party Enforcement

This Agreement shall be enforceable only by City of Barre, Vermont and Fio Partners, LLC, the parties to the Agreement. Nothing in this Agreement shall be deemed to confer benefits or rights to any other parties.

12. Entire Agreement

This Agreement contains the entire understanding between the parties and no alteration or modification hereof shall be effective except as contained in a subsequent written instrument executed by both parties hereto.

13. Counterparts

This Agreement may be executed in any one or more counterparts which taken together shall constitute the same original document.

14. Governing Law

This Agreement shall be construed in accordance with the laws of the State of Vermont without regard to its conflict of laws principles.

15. Assignment

Neither party may assign this Agreement without the written consent of the other party. Any assignment of this Agreement without the written consent of the other party shall be null and void.

16. Insurance

Both parties hereto shall maintain appropriate general business liability insurance with coverage limits of at least One Million Dollars (\$1,000,000). A party shall provide proof of such insurance to the other party upon the party's reasonable request.

17. Indemnification

Both parties agree to indemnify and hold harmless the other party, its affiliates, and their respective directors, officers, agents and employees (each an "Indemnified Person"), from and against any claim by any third party for any losses, claims, damages or liabilities (or actions in respect thereof) relating to or arising out of the indemnifying party's conduct of its business and any breaches by the indemnifying party of any material term of this Agreement, and to reimburse any Indemnified Person on a current basis for all expenses (including, without limitation, reasonable fees and disbursements of counsel) incurred in connection with any action, suit or proceeding in relation thereto or in connection therewith, other than any such losses, claims, damages, liabilities or expenses of any Indemnified Person that have resulted from actions taken or omitted to be taken by such Indemnified Person in bad faith or from such Indemnified Person's gross negligence.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth below but effective as of the date set forth in Section 3 above.

Signatures:

For City of Barre, Vermont
City Hall, 6 North Main Street, Suite 2, Barre, VT 05641

Date

For Fio Partners, LLC
PO Box 363 Chester, CT 06412

Date

APPENDIX A: SCOPE OF WORK

PLANNING APPROACH TO SUPPORT THE CITY OF BARRE PROCESS DESIGN (MONTH 1)

ROLES — We suggest that the process begins with selecting 2-3 City Council members and 2-3 members of the administrative leadership team for the City to serve on a Design Team and act as the stewards of the effort. The group's role is to oversee the process, digest and prioritize the findings, and help convey both progress and content to other City Council members and administrative leadership. We anticipate that this group would meet virtually 3-4 times during the planning process for an average of 90 minutes per meeting. There will also be some reading that participants will need to complete between each meeting (review sample tools and draft reports that form the information base).

APPROACH AND TIMELINES — With the Design Team established, the first step in the process is to orient the group to their role and validate the proposed approach, which includes information-gathering activities, key deliverables, and points at which key decisions will be made. An initial presentation to the City Council regarding the planning process, roles, and outcomes, will also help orient the Council and administrative leadership to the planning process. Through these early discussions, we will generate critical questions that the City believes that it must answer to determine its future direction and priorities. The information-gathering process (below) describes the sources and types of information to be gathered and how the information will be gathered. During this first month, Fio will also review key City documents (CDBG applications, annual report, annual budget, City Council meeting minutes, etc.) to familiarize ourselves with the current work underway.

IN PERSON VS VIRTUAL – Fio anticipates two in-person sessions: the first would be an in-person presentation and discussion with the City Council and administrative leadership at the outset of the process to review the approach and design for the planning process. The second session would be the retreat/planning session itself. All other meetings will be conducted virtually. Since the Design Team will have fewer than four members from the City Council, these meetings can be conducted virtually without violating quorum or open meeting rules. That said, all virtual sessions will be recorded as needed.

INFORMATION GATHERING (MONTHS 1-3)

The information-gathering activities would be finalized by the Design Team, but could include the following:

- **Interviews with City Council Members:** Individual interviews with each City Council member will identify perspectives on both priorities for the City and opportunities to best execute these priorities collaboratively with city administration, the city's boards, committees, and task forces, and others. These interviews will be summarized for the planning retreat.
- **Interviews with Administrative Leadership:** Similarly, individual interviews with up to 7 members of the administrative leadership team will also help to identify perspectives on both priorities for the City and opportunities to best execute these priorities collaboratively with the city Council, the city's boards, committees, and task forces, and others. These interviews will be summarized for the planning retreat.
- **Survey – Members of Boards, Committees, and Task Forces:** With the input of the Design Team, Fio will design and implement an online survey for all members of the City's various Boards, Committees, and Task Forces to complete. Questions will focus on obtaining their perspectives on priority needs and opportunities for the City to consider over the next 3

years. The survey can also help to determine how these groups might be able to function and perform more effectively and efficiently, as well as in collaboration with other City activities.

- **Summary of Recent and In-Motion Efforts for Each Board, Committee, and Task Force:** Given the important role that these volunteer bodies perform for the City, it is important to include their ongoing and anticipated work and priorities as part of the information base for setting overall priorities for the City. Working with the Design Team, we will create a brief template for each group to complete.
- **Summary of Recent and In-Motion Efforts for City Departments:** Similarly, it will be important that priority setting for the City take into account existing and planned work within and across the City departments, with one goal being to better understand the relative capacity of each department to absorb new work and/or pivot existing work. The Design Team will also help to develop a brief template for administrative directors to complete for inclusion in the information base.

DEVELOPMENT OF THE STRATEGIC PLAN (MONTH 3-4)

With the information gathering completed, the City Council and administrative leadership is supported through a planning retreat to provide input and determine the strategic plan's policy-level framework. This framework includes:

- Articulation of what was learned through the information gathering process and surfacing the strategic issues to be addressed in this planning cycle.
- Re-establishment of vision, mission and values, if any. The re-examination of core mission should always be a part of developing a strategic plan. This does not mean that it will necessarily change but should be updated to reflect changes in the environment and its evolution. Ultimately, the information base will support the discussion in helping to determine the ultimate impact or change that City elected and appointed leadership would like to make in and for the City.
- The group will also provide input into the establishment of high-level city-wide goals, which would include:
 - Programmatic goals and results
 - Relationship cultivation (systems participation, fund development, and marketing)
 - Organizational evolution (how management systems must evolve to support program goals)
 - The future work of the Council and administrative leadership to support and sustain the strategic plan and the organization.
- Identification of a set of key results by which leadership can monitor and steer the City's progress toward meeting its goals.

Once the framework is designed, Fio Partners will work closely with the Design Team and staff to identify strategies to achieve the plan goals. A draft strategic plan will be presented back to the Design Team, staff, and then City Council for review, finalization, and approval.



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 03-15-22**

Consent Item No.: _____ **Discussion Item No.** _____ **Action Item No.** 9G

AGENDA ITEM DESCRIPTION:

Review/Approval 2022 Coin Drop Requests

SUBJECT:

Same

SUBMITTING DEPARTMENT/PERSON:

Carol Dawes, clerk/treasurer

STAFF RECOMMENDATION:

Approve those requests that have been received to date

STRATEGIC OUTCOME/PRIOR ACTION:

Not applicable

EXPENDITURE REQUIRED:

None.

FUNDING SOURCE(S):

Not applicable.

LEGAL AUTHORITY/REQUIREMENTS:

BARRE CITY COIN DROP POLICY: It will be the policy of the City of Barre that all coin drop requests within our borders be approved by the City Council and the Barre City Police Department. This policy will also apply to any gift drop. The authority to regulate coin drops on town highways is in accordance with 23 V.S.A. Sec. 1056. The Barre City Council or Police Dept. has the right to deny permission if it feels that the coin or gift drop would create safety hazards or undue traffic congestion.

BACKGROUND/SUPPLEMENTAL INFORMATION:

LINK(S):

Not applicable

ATTACHMENTS:

Proposed 2022 coin drop schedule

INTERESTED/AFFECTED PARTIES:

City Clerk, police department, vehicular traffic through downtown Barre

RECOMMENDED ACTION/MOTION:

Approval of list as presented

revised policy adopted 12/3/19

COIN DROP LOG*

***Notes:**

- a. 3 week intervals required by Policy. Available dates pre-set based on 3 week interval*
- b. 6 event maximum (+ Council December event)*
- c. Requests accepted after January 1st each year. Priority given based on date/time of receipt, and whether the applicant had a coin drop the previous year*
- d. Project Graduation permanently approved for an annual coin drop - 1st Saturday in May unless rescheduled*
- e. Review Policy for each request - approved coin drops must coordinate safety, signage and location with PD*
- f. must fall between March 31 & December 20*
- g. Location must be lower Washington Street or N. Main Street in front of Domino's*
- h. Organizations that receive voter-approved funding cannot have a coin drop in the same fiscal year*

Drop #	Date	Organization	Location	Time	Contact	email	Phone Number	Notes
2022								
1	05/07/22	Project Graduation	N. Main Street	9:00 AM - 2:00 PM	Kerry Stabell	kstabshs@buusd.org	476-4800. 249-6833	permanently approved
	06/11/22	Kiwanis	N. Main Street	10:00 AM - 2:00 PM	Paula Dolen	ipdolan23@aol.com	476-7414 (h)/ 249-7542 (c)	request received via email 1/31/22
7	12/03/22	City Council - Xmas for Kids	N. Main Street	8:00 AM - 1:00 PM	Michael Boutin			permanently approved

Those who had coin drops in 2021 (cannot have first choice of coin drop in 2022)
 Friends of the Library - requested a 2022 coin drop through Marianne Kotch, mkotch731@gmail.com, 476-4185
 American Legion
 Lions Club
 Barre Community Baseball
 Barre Figure Skating Club

NOTE - Special Olympics did not follow rules during 6/15/19 coin drop. One volunteer refused to wear safety vest, even though they were offered one by Joe Aldsworth



• *City of Barre, Vermont*

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

6 N. Main St., Suite 2
Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
manager@barrecity.org

To: Mayor Jake Hemmerick and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: March 11, 2022

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

1. CLERK/TREASURER'S OFFICE:

- All proposed charter changes were approved by the voters. The materials will be submitted to the VT State Archives and Records Administration (VSARA), as per statute. The hope is to have them approved by the legislature this session, so they will go into effect by July 1st.
- Approved vendor for the VT Homeowners Assistance Program (VHAP) for assistance with property taxes, mortgages, utilities, and condo or homeowner association fees, which is being administered by Vermont Housing Finance Agency. Downstreet is providing assistance to those interested in registering for the program.
- Also participating in the Low Income Household Waste/Water Assistance Program (LIHWAP) being administered through DCF Economic Services. This program is offering funding support for delinquent water/sewer bills.
- 2022 dog licenses are on sale. All dogs are required to be licensed by April 1st.
- Liquor license renewals have been mailed to all license holders. Waiting on Fire Department inspection approvals before bringing to Council for consideration. All liquor licenses expire the end of April.

2. BUILDING AND COMMUNITY SERVICES:

- The Vermont Principals' Association (VPA) girls state basketball championship games were held on Saturday at the AUD. In the noon game West Rutland beat Proctor in

Division 4. The 3:45p game saw Mt. Abraham defeating Spaulding in Division 2 and the 7:30 game ended the day with Windsor besting Lake Region in Division 3.

- Monday night kicked off the VPA boys' basketball tournament with two semi - final games played Monday, Wednesday and Thursday evenings. The championships games are scheduled for Saturday, March 12.
- The BOR compressors were shut down for the season on Tuesday. We will begin the ice removal as we prepare for spring sports practices.
- The Vermont Foodbank held a produce drop on Tuesday in the Civic Center parking lot.
- On Tuesday, I spoke with a person regarding the possibility of the Barre AUD hosting some games on Saturday, April 2 and Sunday, April 3 for the New England Regional Catholic Youth Organization (CYO) basketball tournament. The New England Tournament was last held in Vermont in 2012. Games would likely split between the AUD and Burlington.
- The DMV held CDL testing on Wednesday in the Civic Center parking lot.
- Chief Doug Brent conducted interviews with prospective firefighters on Thursday in the Alumni Hall conference room.
- The crew was busy covering the basketball games at the AUD.
- I volunteered to help at games on Wednesday and Thursday evenings as well as the championships.

2a. RECREATION:

- Continued work on the Egg Hunt, specifically for the 3 & 4 year old group. Networked with Barre Town on the hunt. Connected with the SHS volunteer program with assistance on stuffing the eggs. Candy for the eggs is expected to arrive late Friday afternoon.
- The majority of the week was spent working on the Summer Expanding Access grant. Time was spent with Finance Director Dawn Monahan as she provided valuable assistance with the budget portion.
- Continued work with the UVM Extension Service on their proposed stream monitoring/watershed science full day workshop for youngsters. They will also be holding a science exploration workshop with hands on learning as well as a jewelry making workshop. If grant funded this will be a no cost program that is hoped to compliment the interest in a river access area.
- There were many telephone calls pertaining to the basketball tournament, especially with local teams in the running. If Saturday's games are postponed due to the weather I will prepare a flyer to post on social media – to be determined later today.
- The 2022 Rotary Park reservation book was updated and we already have one BCEMS school class set for their end of the school year playground event in June.
- Updates were made to the Civic Center schedule as rentals are beginning to pick back up now that COVID has settled down.
- The rink is now closed for the season.

3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

Planning – Janet – the highlights (Monday through Friday):

- Worked further with the Engineering Technician on maps in the vault and helping to find some older property maps;
- Met with BADC Executive Director a couple times this week;
- Attended the internal rearrangement meeting Tuesday morning;
- Worked with the Manager and the City Attorney regarding current use work and the Booth property;
- Attended the CVRPC Regional Commission’s monthly meeting Tuesday evening;
- Met with the Manager Wednesday for our bi-weekly meeting;
- Worked on the NRBC grant with BADC Executive Director;
- Worked with HR Director/IT Manager on freeing up space to archival files on the server;
- Taught the assessing clerk how to bulk delete old pdf files not needed and taking up space in her sub-folders;
- Received copies of recorded committee minutes from Clerk’s office and filed appropriately;
- Spent time on the phone with the Randolph Director of Economic Development regarding cannabis, as there are many questions coming up about what other municipalities are doing, interpreting the Guidance for Municipalities finalized in January 2022 by the State Cannabis Control Board;
- Fielded a call from an engineering firm who represents a client regarding a potential subdivision, but could not divulge the location to better answer the questions, hoping to get more information so I can articulate better the zoning rule;
- Participated in the Congressional Earmark meeting for the Ejector Station work;
- Permit Administrator work: see below;
- Assessor work: see below;
- Answering questions, phone calls, assisted fellow staff, timesheets, this weekly report write-up, etc.

Permitting – Janet – the highlights (Monday through Friday):

- Issued 1 electrical permit this week;
- Finished getting last week’s building and zoning permits in the mail and scanned and into the databases on Monday;
- Input the February 2022 property transfers into the permitting software as well as the Code Enforcement software;
- Finished revising the electrical permit application form and sent prefilled forms to our electricians I receive applications from frequently, Jody posted revised on website;
- Met with the Deputy Fire Chief regarding the vacant building database and how next to do invoicing from the system so the Fire Marshal can complete that step;
- Sent a copy of the current Vacant Building List to a requestor;
- Received an application for the DRB hearing in April regarding a request for a taller fence;
- Completed the February 2022 cash receipts true-up for permits, land records recordings, time of sale application payments, etc.;
- Working with contractor on house demolition on Maple Avenue as it has been ordered by HUD and the bank to demolish – need input from Fire Dept., DPW to appropriately direct the removal of;

- Copies files and emailed copies to attorneys, researchers, etc.

Assessing Clerk – Kathryn (Monday through Friday):

- Regular office tasks: permit copies into databases, address changes, mapping updates and sending information to our GIS company from maps filed in the clerk's office; filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 10 property transfer returns this week for input into all systems;
- Sent out 2 map copies and 13 lister cards for those requesting them;
- Downloaded 112 homestead filings for grand list for tax billing – year to date total is 495;
- Have input 143 of 182 sales currently on the list, into the VTPIE software (replacing the NEMRC Grand List module) for the sales study, mapping connection, homestead filing, etc.;
- Created 3 house site certificates for the Assessor and the property owner to sign.

Interim Assessor-Janet – the highlights (Monday through Friday):

- Received clarification from State Dept., of Taxes regarding current use and when the land use change tax is due and by whom for potential land sale in the city;
- Added the February 2022 property transfers to the current Property Sales Report and sent to Jody for uploading on the Assessing website at <https://www.barrecity.org/assessment.html>;
- Signed 3 house site certificates for homeowners this week;
- Department Director continuously checking assessor email and phone inquiries;
- Department Director also sending out lister cards upon inquiry.

4. DEPARTMENT OF PUBLIC WORKS:

Wastewater Treatment Facility

- Daily sampling and testing for process control requirements permit reporting
- ✓ 03-03 Grease Channel Monster
- ✓ 03-04 Grease both Screw Pumps
- ✓ 03-07 Unplug Grit tube (Rags)
- ✓ 03-08 Skim Sludge from Both Primary's
- ✓ 03-09 Unplug Frit Pump (Rags)

Sewer Department

- ✓ 03-03 Check N Main St. Pump Station, check manholes, office paperwork and shop maintenance
- ✓ 03-04 Check sewer manholes, N Main Pump Station, Office work
- ✓ 03-07 N Main Pump Station check, WWTP backfill propane tank and line, N Main Pump Station check, Sewer maintenance and check and clear manholes, paperwork, Sewer vacuum truck maintenance
- ✓ 03-08 Check N Main Pump Station, Sewer plug on Fairview Street, check manholes
- ✓ 03-09 N Main Pump Station Check, Sewer Vacuum truck maintenance, check manholes and storm drains, clean out Digester #1

Water Treatment Facility

- State required lab testing for compliance, Chemical tank/ chemical feed monitoring, Outdoor Buildings/Grounds Maintenance, Indoor Cleaning/Housekeeping
- ✓ 03-03 State fluoride samples- 5 locations, Source protection
- ✓ 03-04 Distribution Chlorine Residuals- 3 sites, Distribution pump station check- 2 sites, Monthly operations sheets
- ✓ 03-07 Distribution pump station check- 2 sites, Distribution Chlorine Residuals- 3 sites, Flushed raw water sample line, cleaned injector
- ✓ 03-08 Vehicle maintenance, Quarterly Clean & Calibrate turbidimeters #1,#2,#3, Treated water, raw water, Flushed Plant Water System, Flushed TW sample pump and Line
- ✓ 03-09 Distribution Chlorine Residuals- 3 sites, Distribution pump station check- 2 sites, Weekly generator inspection, Updated plant Signage

Water Department

- ✓ 03-03 check manholes, checks vaults, maintenance of truck #14, office reports,
- ✓ 03-04 West Hill Tank, maintenance truck 14, shop maintenance
- ✓ 03-07 Repair S Main Ayers St. & Hill St. Main line gate locate and bring up to grade, WWTP backfill propane tank & line, West Hill Tank, locate Main Gates on Prospect St. and Washington St., patch holes on Washington St. maintenance to truck #14
- ✓ 03-08 Check storm drains, Locate Main Gates, check bleeders, maintenance and services,

- ✓ 03-09 West Hill Tank, truck #14 maintenance, Cut and raise valve cover gates on Clifton St, Delmont Ave., Franklin St. & Currier St.

Street Department

- ✓ 03-03 Plow salt & sand streets, sidewalks, fill sidewalk carts with salt and sand, Snow removal from parking lots, grease Bob Cat #3, load hot box with cold patch and fill pot holes, repair plow on #24, work on lights and tire chains on #25, maintenance on Plow #21, truck #23, #4 and #29, put out barricade on Smith St. pot hole,
- ✓ 03-04 open catch basins on Howard Street, cold patch pot holes thru City, paperwork, drug testing, maintenance to Police Dept. #8 and DPW truck #23, check icy spots and scrape with John Deere K524
- ✓ 03-07 Repair signs, fix shock mount on #29, open and clear basins, cold patch pot holes, Put new brushes to Bob Cat sweeper, fence repair on Enterprise Alley Evac Building, remove Ballot Box from Merchants Row and put into garage for storage, maintenance to truck 40 and Avant 760, paperwork, grease Volvo excavator, push up salt pile in yard
- ✓ 03-08 Salt streets in areas of ice buildup, Repair cable plastic fence Enterprise Alley Evac Building, Fabricate speed signs to fit square sign post, Pot hole patching, winter maintenance to trucks, sidewalk trailer maintenance, repairs to DPW Truck #23, #31, hot box and Fire Dept. inspectors car
- ✓ 03-09 Pickup cold patch material and filled pot holes thru City, Replaced dog poop bags in our dispensers, repair hot box winch, winter maintenance to equipment and trucks, paperwork, maintenance to Avant 760 Kermit, sewer Vacuum truck and hot box, replace speed sign brackets

5. FINANCE DIRECTOR:

- Attended a meeting regarding City Hall rearrangement
- Attended a webinar given by Clifton, Larson, Allen with topics covering GASB 87, Single Audit updates, and ARPA
- Reconciled Agency of Transportation invoices (Big Dig & Quarry St projects) and reached out to the state regarding misapplied payments
- Reviewed March step increases
- Reviewed and distributed employee leave balances
- Continued February month-end reconciliations
- Assisted Assistant Director Quaranta with the financial budget preparation for VT Afterschool & Summer Expanding Access Grant
- Met with DPW Clerk Bookkeeper Seaver to show her a simplified payroll timesheet spreadsheet and process
- Distributed FY22 Budget vs Actual to DH's
- Reviewed and approved AP Invoices

6. DEPARTMENT OF PUBLIC SAFETY:

6a. FIRE DEPARTMENT:

Weekly Fire Activity Report to follow this memo.

6b. POLICE

Police Media Logs to follow this memo.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA002190	03/10/22 06:07	Directed Patrol - Motor Vehicle	Washington Street	Directed patrol of Washington St.
22BA002189	03/10/22 06:03	Directed Patrol - Motor Vehicle	Maple Avenue	
22BA002188	03/10/22 01:28	Domestic Disturbance	Pearl St	
22BA002187	03/10/22 00:05	Stalking	Cottage St	
22BA002186	03/09/22 23:22	Traffic Stop	Washington St	
22BA002185	03/09/22 23:02	Directed Patrol - Motor Vehicle	Washington St	
22BA002184	03/09/22 22:34	Suspicious Event	Green Acres #	
22BA002183	03/09/22 22:26	Traffic Stop	Keith Ave	
22BA002182	03/09/22 22:21	Traffic Stop	Ayers St	
22BA002181	03/09/22 21:41	Intoxication	Ayers St	Citizen assist
22BA002180	03/09/22 19:17	Traffic Stop	Eastern Ave	Traffic stop for moving violation on Eastern Ave
22BA002179	03/09/22 18:56	Traffic Stop	Washington St	
22BA002178	03/09/22 18:44	Traffic Stop	Elm St / Park St	Traffic stop for moving violation on Elm St
22BA002177	03/09/22 18:39	Traffic Stop	Washington St	
22BA002176	03/09/22 18:32	Traffic Stop	Washington St	
22BA002175	03/09/22 18:19	Traffic Stop	Washington St Ext / Cardinal Way	
22BA002174	03/09/22 18:15	Directed Patrol - Motor Vehicle	Washington St	
22BA002173	03/09/22 18:04	Domestic Disturbance	Bugbee Ave	Domestic disturbance on Bugbee Ave
22BA002172	03/09/22 17:19	Animal Problem	Seminary St	Animal problem reported on Seminary St
22BA002171	03/09/22 16:48	Welfare Check	Ayers St	Welfare check
22BA002170	03/09/22 16:23	Disturbance	Highgate Apartments	
22BA002169	03/09/22 15:06	Property Return / Disposal	Fourth St	property return barre city
22BA002168	03/09/22 14:19	Suspicious Person	N Main St	suspicious person barre city
22BA002167	03/09/22 13:02	Prisoner - Lodging/Releasing	Fourth St	prisoner release barre city
22BA002166	03/09/22 12:56	Accident - Non Reportable	Church St	TCNR barre city
22BA002165	03/09/22 12:26	Domestic Disturbance	Washington St / Hill St	domestic disturbance barre city
22BA002164	03/09/22 11:48	Animal Problem	Hale St	animal problem barre city

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA002163	03/09/22 11:35	911 Hangup	N Main St	3-15-2022 Council Packet 911 hang up barre city
22BA002162	03/09/22 11:05	Assist - Agency	N Main St	Page 167
22BA002161	03/09/22 10:41	Directed Patrol - Other	Wellington St	DPAT-Wellington St
22BA002160	03/09/22 09:28	Drugs - Intel received	Barre City Police Dept.	Drug Intel follow up
22BA002159	03/09/22 09:23	Assist - Other	Seminary St	assist other barre city
22BA002158	03/09/22 08:49	Animal Problem	Elm St / Hall St	animal problem barre city
22BA002157	03/09/22 08:48	Fraud	Fourth St	
22BA002156	03/09/22 07:54	Fraud	Gable Pl	
22BA002155	03/09/22 01:40	Traffic Stop	Elm St / Elks Club	
22BA002154	03/09/22 01:37	Traffic Stop	VT Rt 62 / Berlin St	Traffic stop for multiple violations on Route 62
22BA002153	03/09/22 01:25	Traffic Stop	Merchant St / Wellington St	
22BA002152	03/09/22 01:19	Traffic Stop	City Hall Park	
22BA002151	03/10/22 07:59	Vandalism	Washington St	
22BA002150	03/09/22 01:03	Traffic Stop	Prospect St / Barre Town Line	
22BA002149	03/09/22 01:02	Assist - Agency	Woodland Dr / Hill St	Assist to BTPD
22BA002148	03/09/22 00:18	Vandalism	pearl st / Summer st	Arrest for vandalizing a vehicle on Pearl St.
22BA002147	03/09/22 00:10	Directed Patrol - Motor Vehicle	Pearl Street / Summer st	Directed patrol on Pearl Street.
22BA002146	03/08/22 23:54	Noise	Pleasant St	Noise on Pleasant St.
22BA002145	03/08/22 23:27	Prisoner	Fourth St	
22BA002144	03/08/22 23:11	Alarm - Security	S Main St	False alarm on South Main St.
22BA002143	03/08/22 22:29	Drugs - Possession	S Main St	Traffic stop on South Main Street.
22BA002142	03/08/22 21:58	Traffic Stop	N Main St	Traffic stop for speeding on N Main St
22BA002141	03/08/22 21:43	Traffic Stop	N Main St	Traffic stop for speed on N Main St
22BA002140	03/08/22 21:34	Traffic Stop	N Main St / 3rd St	Traffic stop for speed on N Main St
22BA002139	03/08/22 21:23	Directed Patrol - Motor Vehicle	N Main St	Directed patrol/Speed enf on N Main St
22BA002138	03/08/22 21:23	Disturbance	N Main St	Disturbance on North Main Street.
22BA002137	03/08/22 19:52	Traffic Stop	Washington St	Traffic stop on Washington Street.
22BA002136	03/08/22 19:41	Traffic Stop	Washington St	Traffic stop on Washington Street.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA002135	03/08/22 19:34	Directed Patrol - Motor Vehicle	Washington St	3-15-2022 Council Packet Directed patrol on Washington Street. Page 168
22BA002134	03/08/22 19:00	Prisoner	Fourth St	
22BA002133	03/08/22 18:26	Assist - Other	Washington St	Assist on Washington Street.
22BA002132	03/08/22 18:16	Assist - Other	Fourth St	Public assist over the phone
22BA002131	03/08/22 17:42	Drugs - Possession	Summer St / West St	On March 8th 2022 at approximately 1745 hours, Corporal Gaylord executed a traffic stop on Summer Street for an observed moving violation. Corporal Gaylord found cause to deploy his narcotics detection canine; K9 Mike, for an external sniff of the vehicle. K9 Mike alerted to the odor of narcotics within the vehicle. Officers conducted a consent search of the vehicle where suspected crack cocaine as well as a large amount of drug paraphernalia was located. The operator, Katelyn Pierce, of Hardwick, was subsequently arrested for an active warrant for failing to appear in court on previous drug charges and possession of cocaine. A subsequent search of Pierce's person yielded a felony amount of crack cocaine and suspected fentanyl.
22BA002130	03/08/22 17:35	Directed Patrol - Motor Vehicle	Summer St	
22BA002129	03/08/22 17:10	Disturbance	Granite St	Mental health issue leads to disturbance on Granite St
22BA002128	03/08/22 17:05	Suicide	College St	Mental health issue on College Street.
22BA002127	03/08/22 15:19	Suspicious Event	Fourth St	
22BA002126	03/08/22 12:31	Prisoner - Lodging/Releasing	Fourth St	prisoner release barre city
22BA002125	03/08/22 11:51	Fraud	N Main St	Fraud on North Main Street
22BA002124	03/08/22 11:30	Assist - Other	Fourth St	assist other barre city
22BA002123	03/08/22 11:14	Suspicious Vehicle	Bergeron St	
22BA002122	03/08/22 10:25	Prisoner - Lodging/Releasing	Fourth St	prisoner lodging barre city
22BA002121	03/08/22 09:44	Property - Found	N Main St	found property barre city
22BA002120	03/08/22 09:25	Assist - Other	Skyline Dr	
22BA002119	03/08/22 09:22	Background Investigation		Back Ground Investigation.
22BA002118	03/07/22 23:12	Roadway Hazard	N Main St / Dollar General	Roadway hazard on N Main St
22BA002117	03/07/22 22:49	Roadway Hazard	River st / playground	Roadway hazard on River Street.
22BA002116	03/07/22 22:38	Traffic Stop	N Main St	
22BA002115	03/07/22 22:27	Assist - Agency	Prospect St / Gustos	Assist on Prospect Street.
22BA002114	03/07/22 21:57	Traffic Stop	Summer St	traffic stop barre city
22BA002113	03/07/22 21:57	Traffic Stop	S Main St	Traffic stop for registration violation on S Main St
22BA002112	03/07/22 21:25	Traffic Stop	S Main St	traffic stop barre city
22BA002111	03/07/22 21:12	Assist - Other	Fourth St	
22BA002110	03/07/22 20:58	Traffic Stop	Summer St	traffic stop barre city

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA002109	03/07/22 20:37	Traffic Stop	S Main St #	3-15-2022 Council Packet Traffic stop on South Main Street.
22BA002108	03/07/22 20:20	Directed Patrol - Motor Vehicle	N Main St	Directed patrol on N Main St
22BA002107	03/07/22 20:11	Traffic Stop	Summer St / West St	traffic stop barre city
22BA002106	03/07/22 18:50	Traffic Stop	Washington St	Traffic stop for equipment and registration violations on Washington Street
22BA002105	03/07/22 18:41	Traffic Stop	Seminary St / Auditorium Hill	Traffic stop on North Seminary Street.
22BA002104	03/07/22 18:37	Traffic Stop	Maple Avenue	traffic stop barre city
22BA002103	03/07/22 18:29	Traffic Stop	Washington St	Traffic stop for Speed on Washington St
22BA002102	03/07/22 18:28	Traffic Stop	N Main St	traffic stop barre city
22BA002101	03/07/22 18:26	Traffic Stop	Maple Ave	Traffic stop on Maple Avenue.
22BA002100	03/07/22 18:21	Traffic Stop	N Main St	traffic stop barre city
22BA002099	03/07/22 18:16	Traffic Stop	N Main St	Traffic stop on North Main Street.
22BA002098	03/07/22 18:14	Traffic Stop	Seminary St	traffic stop barre city
22BA002097	03/07/22 18:09	Directed Patrol - Motor Vehicle	Maple Avenue	directed motor vehicle patrol on Maple Ave
22BA002096	03/07/22 18:07	Traffic Stop	Summer St / West St	traffic stop barre city
22BA002095	03/07/22 18:04	Traffic Stop	Maple Ave	
22BA002094	03/07/22 18:00	Traffic Stop	Seminary St / Soups & Greens	traffic stop barre city
22BA002093	03/07/22 17:59	Directed Patrol - Motor Vehicle	Maple Ave	Directed patrol on Maple Avenue.
22BA002092	03/07/22 17:50	Traffic Stop	Washington St	traffic stop barre city
22BA002091	03/07/22 17:45	Traffic Stop	Washington St / Mount St	traffic stop barre city
22BA002090	03/07/22 17:34	Traffic Stop	Washington St	traffic washington st
22BA002089	03/07/22 17:21	Traffic Stop	N Main St / Seminary St	traffic stop barre city
22BA002088	03/07/22 17:14	Traffic Stop	N Main St	
22BA002087	03/07/22 17:06	Traffic Stop	N Main St	traffic stop barre city
22BA002086	03/07/22 16:27	Assist - Agency	Fourth St	agency assist barre city
22BA002085	03/07/22 15:57	Juvenile Problem	Highgate Apartments	juvenile problem barre city
22BA002084	03/07/22 15:48	Drug take back	Fourth St	
22BA002083	03/07/22 15:40	Assist - Agency	Church St	welfare check barre city

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA002082	03/07/22 14:26	Directed Patrol - Motor Vehicle	Ayer St	3-15-2022 Council Packet Directed Patrol on Ayers Street
22BA002081	03/07/22 13:45	Assist - Public	Fourth St	public assist barre city
22BA002080	03/07/22 12:05	Assist - Agency	N Main St	
22BA002079	03/07/22 11:44	Welfare Check	S Main St	Welfare Check on Main Street
22BA002078	03/07/22 11:31	Parking - General Violation	Beckley St / Pleasant St	parking problem barre city
22BA002077	03/08/22 10:27	Prisoner	Fourth St	
22BA002076	03/07/22 11:03	Needle Disposal	Cottage St / Summer St	needle disposal barre city
22BA002075	03/07/22 10:40	Disorderly Conduct	N Main St	DC barre city
22BA002074	03/07/22 09:55	Assist - Agency	Fourth St	Agency Assist
22BA002073	03/07/22 09:08	Supervisory Duties - Case review	Fourth St	
22BA002072	03/07/22 09:00	Suspicious Event	N Main St	suspicious event barre city
22BA002071	03/07/22 08:41	Assist - Other	N Main St	Agency Assist
22BA002070	03/07/22 08:21	Lewd and Lascivious Conduct		
22BA002069	03/07/22 08:17	Larceny - Retail Theft	N Main St	Theft on North Main Street
22BA002068	03/07/22 08:06	Noise	S Main St	noise barre city
22BA002067	03/07/22 07:03	Vandalism	S Main St	Residence window shot with BB gun on South Main St.
22BA002066	03/07/22 06:41	Prisoner - Lodging/Releasing	Fourth St	Prisoner released at BCPD.
22BA002065	03/07/22 01:48	Noise	Maple Ave	Noise, loud music coming from a residence on Maple Ave.
22BA002064	03/06/22 23:48	Traffic Stop	Summer St / Seminary St	Traffic Stop for operating at night without lights, operating without a license on Summer Street.
22BA002063	03/06/22 23:26	Noise	Pleasant St	Noise complaint on Pleasant Street.
22BA002062	03/06/22 22:59	Suspicious Event	Pearl St	
22BA002061	03/06/22 22:40	Suspicious Event	Auditorium Hill	Suspicious event on Auditorium Hill.
22BA002060	03/06/22 22:07	Suspicious Event	Fourth St	Public Assist with housing on Fourth Street.
22BA002059	03/06/22 21:02	Alarm - Security	Allen St	Alarm activation on Allen Street.
22BA002058	03/06/22 21:00	Alarm - Security	Washington St	Alarm On Washington Street.
22BA002057	03/06/22 19:32	Domestic Disturbance	Kent Pl	Domestic Disturbance on Kent Place.
22BA002056	03/06/22 19:27	Assist - Public	Skyline Dr	Request for a welfare check on Skyline Drive.
22BA002055	03/06/22 19:09	Suspicious Vehicle	N Main Street	Motor Vehicle Complaint on North Main Street
22BA002054	03/06/22 18:53	Prisoner	Fourth Street	

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA002053	03/06/22 18:53	Suspicious Event	Perry St	3-15-2022 Council Packet Suspicious event on Perry Street.
22BA002052	03/06/22 17:57	Domestic Assault - Misd	Washington St	Domestic disturbance on West Patterson Street.
22BA002051	03/06/22 17:27	Domestic Assault - Misd	N Main St	Public assist at Knoll Motel
22BA002050	03/06/22 16:14	Alarm - Security	Orange St	
22BA002049	03/06/22 15:48	Assist - Public	Bergeron St #3	Public Assist at Bergeron Street
22BA002048	03/06/22 15:11	Motor Vehicle Complaint	N Main St	concerned citizen Main Street.
22BA002047	03/06/22 13:47	Illegal Dumping	Ayers St	
22BA002046	03/06/22 13:26	Untimely Death	N Main St	Agency Assist on North Main Street
22BA002045	03/06/22 10:24	Juvenile Problem	Circle St	Juvenile Problem on Circle Street
22BA002044	03/06/22 04:27	Sexual Assault	N Main St	Report of a sexual assault at the Budget Inn.
22BA002043	03/05/22 23:22	Traffic Stop	N Main St	Traffic Stop for using a cell phone while driving on North Main Street.
22BA002042	03/05/22 21:44	Noise	Bergeron St	Noise Complaint on Bergeron Street.
22BA002041	03/05/22 19:37	Traffic Stop	Enterprise Alley	Traffic stop on Enterprise Alley, subject cited for DLS
22BA002040	03/05/22 19:30	Traffic Stop	Burnham St / Capital Candy	traffic stop for failure to stop at sign on Burnham St
22BA002039	03/05/22 19:10	Directed Patrol - Motor Vehicle	SOUTH MAIN STREET	Directed Patrol on South Main Street
22BA002038	03/05/22 19:00	Traffic Stop	Burnham St / Capital Candy	traffic stop for failure to stop at sign on Burnham St
22BA002037	03/05/22 18:39	Directed Patrol - Motor Vehicle	Granite St	Directed motor vehicle patrol on Granite St
22BA002036	03/05/22 16:57	Animal Problem	Seminary St	Animal problem on Seminary St
22BA002035	03/05/22 16:16	Assist - Agency	Barre City Police Dept.	Agency Assist
22BA002034	03/05/22 15:58	Juvenile Problem	Skyline Dr	Juvenile Problem at Highgate Apartments
22BA002033	03/05/22 15:06	Assist - Other	Hilltop Inn	Agency Assist at the Hilltop Inn
22BA002032	03/05/22 14:15	Welfare Check	North Seminary St	Welfare check requested.
22BA002031	03/05/22 13:53	Supervisory Duties - Case review	Fourth St	
22BA002030	03/05/22 13:42	Assist – Motorist	Auditorium HI	
22BA002029	03/05/22 11:57	Assist - Other	Keith Ave	Public Assist on Keith Ave
22BA002028	03/05/22 11:15	Suspicious Event	N Main St	Citizen assist North Main street
22BA002027	03/05/22 09:34	Assist - Other	Merchant St	Citizen assist at the PD

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA002026	03/05/22 09:15	Mental Health Issue	N Main St	3-15-2022 Council Packet Citizen assist
22BA002025	03/05/22 08:55	Accident - Non Reportable	N Main St	Accident on North Main Street
22BA002024	03/05/22 03:10	Noise	Pleasant St	noise barre city
22BA002023	03/05/22 02:48	Directed Patrol - Other	Pearl St	DPAT barre city
22BA002022	03/04/22 23:42	Noise	Pearl Street	Noise complaint at 28 Pearl St.
22BA002021	03/04/22 22:40	Traffic Stop	Prospect St	Traffic stop on Prospect St leads to two subjects arrested for curfew violations
22BA002020	03/04/22 22:13	911 Hangup	First St	911 Hang-up call on First Street.
22BA002019	03/04/22 22:11	Traffic Stop	Camp Street	
22BA002018	03/04/22 22:06	Traffic Stop	East barre road / poulin auto	Traffic Stop for passing unsafely on Washington Street.
22BA002017	03/04/22 21:58	Suspicious Event	Orange St	Suspicious event on Orange St
22BA002016	03/04/22 21:23	Mental Health Issue	Pearl St	Report of a individual harming themselves on Pearl Street.
22BA002015	03/04/22 20:18	Vandalism	N Main St	
22BA002014	03/04/22 19:52	Threats/Harassment	N Main St	Disorderly Individual at a business on North Main Street.
22BA002013	03/04/22 19:47	Traffic Stop	Washington St / Historical Society	Traffic Stop for driving thru from a turning lane on North Main Street
22BA002012	03/04/22 19:40	Assist – Motorist	Washington St	Suspicious male.
22BA002011	03/04/22 19:33	Suspicious Person	Washington St	Suspicious Person on Washington Street.
22BA002010	03/04/22 19:07	Suspicious Event	Beckley St	Public assist with a civil issue.
22BA002009	03/04/22 18:57	Directed Patrol - Motor Vehicle	Maple Avenue	directed motor vehicle patrol on Maple Ave
22BA002008	03/04/22 18:48	Directed Patrol - Motor Vehicle	Summer Street	Directed Patrol on Summer Street
22BA002007	03/04/22 17:32	Trespass	N Main St	Trespass on N Main St
22BA002006	03/04/22 17:28	Assist - Agency	Fourth Street	agency assist on Fourth St
22BA002005	03/04/22 17:20	Motor Vehicle Complaint	S Main St / Parkside Terr	Motor Vehicle Complaint regarding an operator possible consuming alcohol on South Main Street
22BA002004	03/04/22 16:40	Property - Found	Auditorium Hill	Found property on Auditorium Hill
22BA002003	03/04/22 16:23	Assist - Other	Cottage St	Public Assist on Cottage Street
22BA002002	03/04/22 16:21	Assist - Public	Fourth St	Citizen assist at the PD.
22BA002001	03/04/22 15:38	Assist - Public	Fourth St	Citizen assist at the PD.
22BA002000	03/04/22 13:38	Disturbance	S Main St	Trespass Notice on Main Street
22BA001999	03/04/22 13:13	Suspicious Person	Blackwell St	Suspicious Person on Blackwell Street

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001998	03/04/22 12:24	Assist - Public	Washington St	3-15-2022 Council Packet Public Assist on Washington Street
22BA001997	03/04/22 12:10	Accident - Property damage only	Brook St / Seminary St	Accident on Brook Street
22BA001996	03/04/22 10:11	Suspicious Event	Chatot St	Public Assist on Chatot Street
22BA001995	03/04/22 09:45	Traffic Stop	Pearl St Ext / Pearl St	Traffic stop for expired registration on Pearl Street.
22BA001994	03/04/22 08:28	Parking - General Violation	N Main St	Parking Problem on North Main Street
22BA001993	03/04/22 07:55	Suspicious Event	N Main St / Jones Brothers Way	Suspicious Event on Main Street
22BA001992	03/04/22 06:44	Alarm - Security	S Main St	Audible alarm on South Main St.
22BA001991	03/04/22 06:28	Suspicious Person	N Main St	Officer responded to the report of a suspicious person at a building on N. Main St.
22BA001990	03/04/22 03:56	Alarm - Security	S Main St	Security alarm on South Main St.
22BA001989	03/04/22 00:55	Domestic Disturbance	Corti St	Domestic disturbance on Corti St.
22BA001988	03/04/22 00:39	Drugs - Possession	Merchant St / Courthouse	
22BA001987	03/04/22 00:16	Parking - General Violation	Pearl st / parking lot	Parking issue reported on Pearl St

BARRE

Copy of Departmental Activity Report

Current Period: 03/06/22 to 03/12/22, Prior Period: 02/27/22 to 03/05/22

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Dispatch/Remote Station Incidents*				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
Fire Alarm Situations				
Cover assignment, standby at fire station,	2	9.00	0	0.00
Dispatched and cancelled en route	0	0.00	4	1.66
Emergency medical service (EMS) Incident	29	44.11	22	36.23
Good intent call, Other	1	0.17	1	0.00
HazMat release investigation w/no HazMat	1	1.90	1	1.65
Public service assistance	1	0.40	1	1.26
Rescue or EMS standby	1	4.03	7	27.13
Severe Weather & Natural Disaster	1	3.08	0	0.00
Steam, Other gas mistaken for smoke	1	1.05	0	0.00
Structure Fire	0	0.00	1	2.32
System or detector malfunction	1	1.56	0	0.00
Unintentional system/detector operation	2	1.84	0	0.00
Water problem	1	0.40	1	1.36
Wrong location, no emergency found	1	0.51	0	0.00
	<u>42</u>	<u>68.05</u>	<u>38</u>	<u>71.61</u>
Hydrant Activities				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
Non-Incident Activities				
BAY FLOOR WASH	3	1.50	0	0.00
COMP TIME USED	3	37.25	3	51.00
DAY SHIFT COVERAGE	2	24.00	3	27.00
Def Fluid	0	0.00	2	0.34
FD VEHICLE FUELING - DIESEL	1	0.17	3	0.33
FILL IN	1	12.00	0	0.00
MONTHLY MEDICATION REPLACEMENT	1	0.17	0	0.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BARRE

Copy of Departmental Activity Report

Current Period: 03/06/22 to 03/12/22, Prior Period: 02/27/22 to 03/05/22

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Non-Incident Activities				
NIGHT SHIFT COVERAGE	2	24.00	1	12.00
ON DUTY	20	460.00	21	489.00
PERSONAL TIME USED	2	18.00	0	0.00
SWAP NOT WORKING	0	0.00	1	2.00
SWAP WORKING	0	0.00	1	2.00
VACATION USED	3	60.75	2	36.00
WASHING VEHICLES	5	2.66	1	0.75
	<u>43</u>	<u>640.50</u>	<u>38</u>	<u>620.42</u>
Occupancy Inspections/Activities				
ALARM TESTING/MAINTENANCE	0	0.00	1	0.00
	<u>0</u>	<u>0.00</u>	<u>1</u>	<u>0.00</u>
Training				
CARDIAC ARREST	0	0.00	4	4.00
EMS Culture of Safety	3	3.00	0	0.00
NARCAN ADMINISTRATION	0	0.00	4	2.00
PERSONAL PROTECTIVE EQUIPMENT	0	0.00	3	1.50
PRE PLAN	0	0.00	3	5.01
RAPID INTERVENTION TEAM	3	1.50	0	0.00
	<u>6</u>	<u>4.50</u>	<u>14</u>	<u>12.51</u>

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

Council Packet Addendum

**The materials here are additional documents that did not make the
Friday Council Packet.**



City of Barre, Vermont

“Granite Center of the World”

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Manager’s Report **Tuesday** **03/15/22**

Following is my written summary of notable or significant municipal activities originating from or coordinated by the Manager’s office for the preceding week. I provide this in lieu of a verbal report at the Council meeting, but will certainly address any questions you may have during the meeting

COVID UPDATE:

As expected, case counts and hospitalizations continue to drop, and municipalities continue to rescind mask mandates, particularly in central Vermont. The Washington County risk level remains steady at “Medium”.

The Prevention Steps for a Medium Risk Level are as follows:

1. If you are at high risk for severe illness, talk to your healthcare provider about whether you need to wear a mask and take other precautions
2. Stay up to date with COVID-19 vaccines
3. Get tested if you have symptoms

As it is evident that the nation and the state are entering, if not in, the next phase of COVID (endemic?), this will be the last Covid Update in my Manager’s Reports going forward. That said, and as previously stated, should virus circumstances change for the worse in the future, I reserve the right to re-instate a municipal facilities mask mandate should risk levels change significantly for the worse.

OPERATIONS:

BOR/Auditorium: The BOR shut down for the season last Monday, 3/7. The staff will start seasonal ice removal operations and prepare the facility for indoor sports indoor practices should spring weather conditions warrant. We will await our Finance Director’s 3rd Quarter Financial Update in mid-April, but we believe the financial operations of the BOR for the season were positive. Also - the Auditorium hosted the last of the High School Basketball Tournament games on Sunday, which were deferred from Saturday due to the storm.

City Hall Re-Arrangement Planning: The Rearrangement team met last week to focus on the next step (individual Departmental spatial programming) by each DH for their respective office area. We plan to meet again in the next 2 weeks to finalize spatial programming and establish direction from that point. It's my intent to be able to provide Council an anticipated implementation plan within 4-6 weeks.

Strategic Planning Initiative: The Proposals Screening team (Bill, Janet, Carol, and I) met virtually with Jim Berson, Project Manager, Fio Partners, to review the proposed contract and approach. The contract is in front of Council for pre-review at Tuesday's meeting. Assuming Council approval on 3/22 to execute the contract, we anticipate initiation the process by April 1st. The process schedule is anticipated to take between 3 to 4 months.

TIF Assessment Initiative: The "TIF Team" (Carol, Janet, Steve) had a virtual progress meeting with Stephanie Clarke, Project Manager of White & Burke Real Estate Advisors. We received an update on property evaluations and negotiations. We anticipate Stephanie can provide an update to Council with 30-45 days. It is also noteworthy that she indicated she does not expect the request in the Legislature to extend the TIF Completion deadline by another 3 years will be passed.

BADC Coordination: See "Congressional Designated Spending Requests (Leahy)" below.

GRANTS:

Congressional Designated Spending Request (Sanders) Cody Morrison was advised on Wednesday that we were awarded an *additional \$143,000* for the North Main St. Pump Station Project thanks to Senator Sanders' Office. Cody took the lead on this Earmark Notice when submitting the Northern Borders Regional Grant Application last year. We will coordinate with Cody for the Grant Administration phase when the project goes to bid in the next month. Our "Thanks" and "High Fives" to Cody for his proactive and successful efforts on Barre City's behalf.

Congressional Designated Spending Requests (Leahy). We have received notice that similar to above, Senator Patrick Leahy's office is now accepting requests for Congressionally Directed Spending Requests, also known as "earmarks". In typical fashion, the application process has a short fuse: requests must be submitted online by 5:00 pm on Friday, March 18th. I organized an immediate response grant "SWAT Team" comprised of the Manager, Janet Shatney, Bill Ahearn, Steve Micheli, Cody Morrison and one of our two infrastructure consultants. We met by ZOOM Friday morning and have identified two candidate projects (East Barre Water Transmission Main relocation – (\$3,000,000+/-) and Wastewater Facility Digester #1 Cover Replacement (\$500-\$750,000). Barring any unforeseen application preparation complications in the very short time frame available, we intend to submit on both projects Friday, March 18.

Summer Matters for All Grant. As previously authorized by Council, Stephanie Quaranta submitted this grant application by the Friday deadline. I believe we will know the awardees in the next couple of months.

EVENTS & REMINDERS:

Central VT Chamber of Commerce St. Patrick's Day Breakfast: The Chamber is hosting its annual St. Patrick's Day Breakfast this coming Thursday morning. The Chamber will be recognizing and honoring **Bob Nelson** of Nelson Ace Hardware for his time, efforts and dedication to making Central Vermont a great place to live, work and do business. Bob has been very involved in Barre City affairs in numerous ways, including his current role as Chair of the Police Advisory Committee. He has also been available to the Manager for various initiatives including the “Big Dig” and the Deputy Chief and Police Chief Search Committees. I plan on attending. The Breakfast is this Thursday, 8:00 to 9:30 a.m. at the Barre Elks Lodge. Reservations can be made on line at the Chamber Website, <https://www.centralvt.com>. Councilors wishing to attend should make their own reservations directly, which will be reimbursed by the City if you forward a receipt to Jody Norway.

MISCELLANEOUS: Nothing to report

ADVANCE NOTICE Re: AGENDA ITEMS

Recognizing the Mayor’s concern about having adequate notice for significant (or controversial) items which will require Council Action, I have added this section to my weekly Manager’s Report going forward. I will work closely with the Mayor to identify those forthcoming agenda items for which advance notice may be warranted or helpful, including those items which may warrant “sequenced review”. As not all Agenda items fall into this category, there may be weeks with no items in this section. And it may take some trial and error to determine which items are appropriate for listing here, but I will coordinate with the Mayor. For starters, I have listed below significant action items for the March 22nd Agenda,

March 22 Agenda:

City Manager Task Force Councilor Liaison (Mayor)

1. Discussion of Voting Privileges and Committee Composition
2. Nominations & Appointment

City Council Housing Working Group & Appointment (Mayor)

Policy Amendments for Youth Appointments (Mayor)

Public Outreach Process & Establishment of Community Innovation American Rescue Plan Act (ARPA) Funding Task Force for Community Innovation Grant Funding
(Manager)

Authorize Execution of the Strategic Planning Contract with Fio Partners

Manager's Comment:

The Mayor has commented now on at least two occasions that “*A goal of mine is to find improved ways to keep Councilors apprised and briefed on upcoming agenda items, so no one is caught surprised, unprepared, or feels like the process is being manipulated*”.

I can't help but feel the use of the word “*manipulated*” is directed at me as Manager. My response is that term as it applies to my past role in setting Council Agendas is unwarranted, pejorative, and baseless. I could elaborate on the process of Agenda preparation, but suffice to say I have never “*manipulated*” the preparation of a Council Agenda. I want the record to show that I resent and reject that unfounded characterization.

I am proceeding on the basis that the Mayor and I will work collaboratively and professionally with respect to Agenda content and timing going forward,

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Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

01122 ABILITY NETWORK INC		22M-0024604	Electronic statements	001-6040-350.1053	OFFICE SUPPLIES	0.00	97.96	144444
01031 ACCURA PRINTING		74886	Annual report	001-5010-220.0411	CITY REPORT	0.00	7,323.00	144445
01148 ACTION TOWING SERVICE		16422	Towing	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	200.00	144446
01088 AFSCME COUNCIL 93		PR01:275 PR-03/16/22	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	165.75	E168
01150 AIRGAS USA LLC		9122599451	Oxygen	001-6040-350.1055	OXYGEN	0.00	32.26	144447
		9122695262	Oxygen	001-6040-350.1055	OXYGEN	0.00	80.65	144447
						-----	112.91	
01003 ALDRICH PUBLIC LIBRARY		022822	3rd Qtr allocations	001-7010-220.0420	ALDRICH LIBRARY	0.00	58,650.00	144448
01215 ALLEGIANCE TRUCKS JERICHO		X12200452603	Bushing, seal, bolt	001-8050-320.0743	TRUCK MAINT - STS	0.00	139.65	144449
		X12200452604	Gskt flyweel housing	001-8050-320.0743	TRUCK MAINT - STS	0.00	34.55	144449
		X12200473901	rear seal, hex nut	001-8050-320.0743	TRUCK MAINT - STS	0.00	29.63	144449
						-----	203.83	
01005 ALLEN ENGINEERING INC		11152358301	Sta Flocc 6532	003-8330-360.1141	POLYMER	0.00	4,686.00	144450
		11152362301	Calcium chloride	001-8050-350.1064	SUPPLIES - SS	0.00	902.75	144450
						-----	5,588.75	
01060 AMAZON CAPITAL SERVICES		1DGG17MJ9TGT	Dust off compressed air	001-6040-370.1380	COVID-19 MATERIALS	0.00	39.99	144451
		1GKV677WF1P4	Asura Power Green Gas	001-6050-350.1056	TRAINING SUPPLIES	0.00	49.95	144451
						-----	89.94	
01093 AMERICAN ROCK SALT CO LLC		0707673	Bulk Ice Control	001-8050-360.1184	SALT - SNO	0.00	15,181.93	144452
01053 ARGENTI IVANA		03102022	Town Mtg Poll wrk	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144453
23018 AUBUCHON HARDWARE		494838	Propane	001-6040-350.1053	OFFICE SUPPLIES	0.00	16.00	144454
		495228	10x25 6mil sheeting	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	22.49	144454

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	495294	vinyl foam tape	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	4.94	144454
	495304	solder paste, brush, coup	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	26.55	144454
	495310	elbow	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	12.16	144454
	495319	abrasive cloth, cutter	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	26.71	144454
					0.00	108.85	
01209	AVENU INSIGHTS & ANALYTICS						
	INVB-033716	Image to film 1/1-1/31/22	001-5070-220.0417	RECORDING OF RECORDS	0.00	33.95	144455
02475	BALLARD KELLY OR CITY OF BARRE						
	01190	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	117.62	144456
02126	BARRE DENTISTRY REALTY LLC						
	00606-021822	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	22.25	144457
02123	BARRE PARTNERSHIP THE						
	022822	3rd Qtr appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,250.00	144458
02067	BARRE SENIOR CENTER						
	022822	3rd Qtr appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,875.00	144459
02202	BARRY VIRGINIA						
	031122	Town mtg poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144460
02193	BEN'S UNIFORMS						
	101328	Uniform pants	001-6040-340.0940	CLOTHING	0.00	178.00	144461
02235	BISSON PATTI						
	03112022	Town Mtg poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144462
02304	BLODGETT DIANE						
	03112022	Town mtg poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144463
02236	BLODGETT ED						
	03112022	Town Mtg poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144464
02027	BOUND TREE MEDICAL LLC						
	84381247	Medical supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	897.03	144465
	84407008	Medical Supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	164.32	144465
					0.00	1,061.35	
02055	BURLINGTON COMMUNICATIONS SERVICE						
	BCS10001	Minitor VI channel knobs	001-6040-320.0724	RADIO MAINT	0.00	7.00	144466
	BCS10025	Intermittent squelch issu	001-6040-320.0724	RADIO MAINT	0.00	95.00	144466
					0.00	102.00	
03410	CAMBEL MEL						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144467

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03209	CAPSTONE COMMUNITY ACTION						
	022822	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	144468
03239	CARRIGAN JOAN						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144469
03124	CENTRAL VERMONT MEDICAL CENTER						
	2022-1394	Misc supplies Pharm chgs	001-6040-350.1054	MEDICAL SUPPLIES	0.00	484.62	144470
03098	CENTRAL VT ADULT BASIC EDUCATION						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,925.00	144471
03055	CENTRAL VT COUNCIL ON AGING						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	3,750.00	144472
03056	CENTRAL VT HOME HEALTH & HOSPICE						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	7,000.00	144473
03057	CETIN MATTHEW						
	0212022	Glasses reimbursement	001-6040-340.0944	GLASSES	0.00	400.00	144474
03145	CHAMPLAIN VALLEY EQUIPMENT						
	CB49629	Bristles	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	943.52	144475
03159	CIRCLE						
	02282022	3rd Qtr appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	500.00	144476
03205	CITY OF BARRE PENSION PLAN & TRUST						
PR01:275	PR-03/16/22	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	373.21	144584
03337	COMMUNITY BANK NA						
PR01:275	PR-03/16/22	Payroll Transfer	001-2000-240.0001	FEDERAL TAX PAYABLE	0.00	13,042.19	144586
PR01:275	PR-03/16/22	Payroll Transfer	001-2000-240.0004	FICA PAYABLE	0.00	19,288.18	144586

					0.00	32,330.37	
03308	COMMUNITY BANK NA						
PR01:275	PR-03/16/22	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	75.00	144585
03083	COMMUNITY HARVEST OF CENTRAL VERMO						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	375.00	144477
04071	DEAD RIVER CO						
	19598	Heating Oil	001-7015-330.0831	WHEELLOCK BLDG FUEL	0.00	474.09	144478
	30042	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	1,113.67	144478
	30043	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	1,285.47	144478
	30044	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	161.35	144478
	30045	Heating Oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	415.77	144478

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	30046	Heating Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	911.49	144478
	30054	Heating Oil	001-6043-330.0833	FUEL OIL	0.00	668.25	144478

					0.00	5,030.09	
03997 DENOIA'S DRY CLEANERS LLC							
	022522	Dry Cleaning	001-6040-340.0945	DRY CLEANING	0.00	36.15	144479
	022522	Dry Cleaning	001-6050-340.0945	DRY CLEANING	0.00	201.40	144479

					0.00	237.55	
04048 DONALD AMY							
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144480
04144 DONALD LANCE							
	2512022	Boot reimbursement	001-8050-340.0943	FOOTWARE	0.00	219.95	144481
04133 DOWNSTREET HOUSING & COMMUNITY DEV							
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,250.00	144482
05012 EARL'S CYCLERY & FITNESS							
	522122603983	labor	001-6040-350.1056	TRAINING SUPPLIES	0.00	112.50	144483
	522122603983	labor	001-6050-210.0312	OFFICE MACHINE MAINT	0.00	112.50	144483

					0.00	225.00	
05069 EDWARD JONES							
	PR01:275 PR-03/16/22	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	67.00	144587
05059 ENDYNE INC							
	395678	Sludge	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	248.00	144484
	402169	Colif Package	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	100.00	144484
	402235	Weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	335.00	144484

					0.00	683.00	
05007 EVERETT J PRESCOTT INC							
	5983223	Meter gaskets	002-8200-320.0753	METER MAINT	0.00	190.00	144485
06009 F W WEBB CO							
	75048198-2	Basebrds, air vlve	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	576.78	144486
	75189665	Flumtr valve	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	193.91	144486

					0.00	770.69	
06095 FAMILY CENTER OF WASHINGTON COUNTY							
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	875.00	144487
06105 FIRSTLIGHT FIBER							
	11012651	monthly phone charge	001-5010-200.0214	TELEPHONE	0.00	16.76	144488

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	11012651	monthly phone charge	001-5020-200.0214	TELEPHONE	0.00	67.04	144488
	11012651	monthly phone charge	001-5040-200.0214	TELEPHONE	0.00	146.57	144488
	11012651	monthly phone charge	001-5050-200.0214	TELEPHONE	0.00	123.41	144488
	11012651	monthly phone charge	001-5070-200.0214	TELEPHONE	0.00	100.56	144488
	11012651	monthly phone charge	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	318.01	144488
	11012651	monthly phone charge	001-6050-200.0214	TELEPHONE	0.00	259.88	144488
	11012651	monthly phone charge	001-6050-210.0310	COMPUTER ACCESS - PD	0.00	100.00	144488
	11012651	monthly phone charge	001-7020-200.0214	TELEPHONE	0.00	219.13	144488
	11012651	monthly phone charge	001-7030-200.0214	TELEPHONE	0.00	24.38	144488
	11012651	monthly phone charge	001-7050-200.0214	TELEPHONE	0.00	24.38	144488
	11012651	monthly phone charge	001-8020-200.0214	TELEPHONE	0.00	67.04	144488
	11012651	monthly phone charge	001-8030-200.0214	TELEPHONE	0.00	50.28	144488
	11012651	monthly phone charge	001-8050-200.0214	TELEPHONE	0.00	113.82	144488
	11012651	monthly phone charge	002-8200-200.0214	TELEPHONE	0.00	90.99	144488
	11012651	monthly phone charge	002-8220-200.0214	TELEPHONE	0.00	197.77	144488
	11012651	monthly phone charge	003-8300-200.0214	TELEPHONE	0.00	25.14	144488
	11012651	monthly phone charge	003-8330-200.0214	TELEPHONE	0.00	168.05	144488
	11012651	monthly phone charge	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	64.21	144488
	11012651	monthly phone charge	001-7015-320.0730	POOL & BLD MAINT	0.00	65.85	144488
	11012651	monthly phone charge	001-7020-200.0217	IT	0.00	291.15	144488
	11012651	monthly phone charge	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	24.39	144488
	11012651	monthly phone charge	001-6055-200.0214	TELEPHONE LANDLINE	0.00	389.81	144488
	11012651	monthly phone charge	001-6055-210.0310	COMPUTER ACCESS - PD	0.00	150.00	144488
	11012651	monthly phone charge	001-8500-200.0214	TELEPHONE	0.00	48.70	144488
	11012651	monthly phone charge	001-5010-360.1171	SOFTWARE/CITY HALL	0.00	560.13	144488
					0.00	3,707.45	
06012 FISHER SCIENTIFIC	9660358	buffer red, yellow,filter	003-8330-320.0737	LAB MAINT	0.00	1,445.39	144489
07016 GALLS LLC	020175755	Rocky Alpha force zip	001-6040-340.0943	FOOTWARE	0.00	256.97	144490
07039 GMWEA	03082022	Seminar - hydrants	002-8200-130.0180	TRAINING/DEVELOPMENT	0.00	15.00	144491
07127 GOOD BEGINNINGS OF CENTRAL VT	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	250.00	144492
07055 GOOD SAMARITAN HAVEN	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	375.00	144493
07042 GOODWIN BRUCE & JOAN FOX OR CITY O	03850220000	Delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	28.23	144494
07181 GRANITE SPECIALTIES	03072022	Nameplates	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	195.00	144495
07138 GREAT EASTERN RADIO LLC	68591-1	02/12-02/15 tax ad	001-5070-230.0510	ADVERTISING (TAXES)	0.00	240.00	144496

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	68592-1	2/12-2/15/22 tax ad	001-5070-230.0510	ADVERTISING (TAXES)	0.00	240.00	144496
	68593-1	2/12-2/15/22 tax ad	001-5070-230.0510	ADVERTISING (TAXES)	0.00	144.00	144496
					0.00	624.00	
07100	GREEN MOUNTAIN TRANSIT AGENCY						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	9,600.25	144497
07006	GREEN MT POWER CORP						
	02112022	Summer/Elm traffic light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	71.03	144498
	02162022A	Traffic signal Maple/Summ	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	80.07	144498
	02162022B	Traff signal N Main/Maple	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	104.95	144498
	02252022	Hope Cemetery	001-8500-200.0221	ELECTRICITY-OFFICE	0.00	64.41	144498
	02252022A	N Main St pump station	003-8300-200.0212	ELECTRICITY NO MAIN ST	0.00	176.83	144498
	02282022	Street lights	001-6060-200.0210	ELECTRICITY	0.00	11,226.96	144498
	02282022A	Richardson Road	002-8200-200.0211	ELECTRICITY - RICH RD POL	0.00	38.37	144498
	03032022	Cobble Hill Mdws	002-8200-200.0210	ELECTRICITY - COBBLE HILL	0.00	265.91	144498
	03032022A	W Cobble Hill Vault	002-8200-200.0209	ELECTRICITY - W CBL HL VA	0.00	41.46	144498
					0.00	12,069.99	
07003	GUSTIN AMANDA						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144500
07008	GUYS REPAIR SHOP LLC						
	36693	24x1200x12 tubes	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	110.00	144501
08049	HALDANE ROSLYN OR CITY OF BARRE						
	02551-022222	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	102.22	144502
08122	HATCH HERBERT						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144503
08047	HERRING LUCAS						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	175.70	144504
08082	HOYT EVERETT						
	03112022	Reimburse Fica/Medi	003-8300-100.0111	PAYROLL REIMBURSEMENT	0.00	76.50	144505
08128	HUFF DEVON						
	03042022	Refund parking permits	001-4030-430.4038	PARKING PERMITS	0.00	225.72	144506
09011	IAFC MEMBERSHIP						
	000136244	Annual membership	001-6040-220.0413	DUES/MEMBERSHIP FEES	0.00	255.00	144507
09021	IRVING ENERGY						
	29438	Propane	001-7035-330.0836	PROPANE	0.00	1,528.39	144508
	631494A	Propane	001-7030-330.0836	PROPANE	0.00	140.81	144508
	631954	Propane	001-7020-330.0836	PROPANE	0.00	597.92	144508

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	754086	Propane	002-8220-330.0836	PROPANE	0.00	1,373.70	144508
	83745	Kamco tube, unions, nuts	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	450.00	144508
					0.00	4,090.82	
10003	JARVIS MICHAEL						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144509
11057	KINNEY DRUGS INC						
	1002502515	Inhalers	001-6040-350.1054	MEDICAL SUPPLIES	0.00	271.59	144510
11003	KOALENZ-ROSA KIMBERLIE						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	263.55	144511
12032	LAKES REGION FIRE APPARATUS INC						
	32177	seal gasket switches	001-6040-320.0720	CAR/TRUCK MAINT	0.00	175.76	144512
	32214	6" Straight sockets	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	211.33	144512
					0.00	387.09	
12024	LAROCHE TOWING & RECOVERY						
	27957	Towing	001-6040-320.0720	CAR/TRUCK MAINT	0.00	450.00	144513
12054	LAWSON PRODUCTS INC						
	9309307871	Flow Bolt GR8 Zinc	001-8050-320.0742	SNOW EQUIP MAINT	0.00	92.28	144514
12059	LEDOUX COLETTE						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144515
12138	LEPAGE JOHN						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144516
12009	LOWELL MCLEODS INC						
	869904	Steel	001-8050-320.0742	SNOW EQUIP MAINT	0.00	37.10	144517
11059	LW BILLS COMPANY						
	8386	Reprd brkn winding shaft	001-6040-320.0726	MAINT FIRE ALARM/NEW BOX	0.00	645.57	144518
13221	MACDOUGALL CAROL						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	112.95	144519
13157	MACRIS LINDA OR CITY OF BARRE						
	04728-022822	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	250.00	144520
13068	MAIN STREET LAW LLP						
	03012022	Police negotiations 21	001-5030-120.0173	PROF SERVICES - LABOR	0.00	275.00	144521
	03012022	Police negotiations 21	001-5030-230.0517	CONTRACT NEGOTIATIONS	0.00	2,825.00	144521
					0.00	3,100.00	
13905	MARSHALL RENITA						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	62.75	144522

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

13188	MAZA PATRICIA						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144523
13051	MILLS TOBY OR CITY OF BARRE						
	02150-030922	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	282.72	144524
13017	MORGAN ELIJAH						
	40	Mileage	001-8020-130.0182	TRAVEL/MEALS	0.00	15.39	E169
14107	NATIONAL FILTER MEDIA						
	ME104809	Upper belt	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,621.15	144525
14016	NELSON ACE HARDWARE						
	259929	Garment hook lg oil rub	001-6040-320.0720	CAR/TRUCK MAINT	0.00	10.78	144526
	260072	Electrical tape	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	12.59	144526
	260162	Grease	001-6070-200.0211	TRAFFIC LIGHT MAINTENANCE	0.00	2.84	144526
	260204	Polysteel 400 flashlight	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	59.38	144526
	260454	Batteries	001-8050-340.0941	EQUIPMENT - SAFETY	0.00	28.78	144526
	260471	1" blk 0-9 A-Z Adv 228 pc	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	10.77	144526
	260620	36"x50' runner	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	77.10	144526
	260636	Maxfit sec bit set TX 7P	001-6040-320.0720	CAR/TRUCK MAINT	0.00	8.99	144526
	260678	Ext cord & surge protecto	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	76.47	144526
	260722	RainX washer, Timers	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	9.48	144526
	260722	RainX washer, Timers	003-8330-320.0740	EQUIPMENT MAINT	0.00	27.88	144526
					-----	0.00	325.06
14078	NEW ENGLAND AIR SYSTEMS LLC						
	181463	Boiler rm comb air fan	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	180.00	144528
14163	NEW HAMPSHIRE MUNICIPAL ASSOCIATIO						
	25749	City Manager ad	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	150.00	144529
14147	NOKES GARY						
	03112022	Town Mtg Poll wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144530
14121	NORTHFIELD AUTO SUPPLY						
	357010	Fuel filter	001-6040-320.0720	CAR/TRUCK MAINT	0.00	58.14	144531
14089	NORTHFIELD SAVINGS BANK						
	PR01:275 PR-03/16/22	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	100.00	144588
	PR01:275 PR-03/16/22	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	236.00	144588
					-----	0.00	336.00
14055	NORWAY & SONS INC						
	15624	ck power to compressor	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	55.00	144532
15020	O'REILLY AUTOMOTIVE INC						
	5666-250830	16 oz Motor Trt	001-6040-320.0720	CAR/TRUCK MAINT	0.00	8.99	144533

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	5666-251861	V-belt	001-7015-320.0720	CAR/TRUCK MAINT	0.00	7.63	144533
					0.00	16.62	
15046	OFFICE OF CHILD SUPPORT						
PR01:275	PR-03/16/22	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	224.27	144589
15051	ONE CREDIT UNION						
PR01:275	PR-03/16/22	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	335.00	144590
15032	OPPORTUNITIES CREDIT UNION						
	128000040000	delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	47.90	144534
15100	OTTEN STEPHANIE						
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144535
16009	PARKER ROWDIE						
	1754899	Boots	001-7030-340.0943	FOOTWEAR	0.00	285.00	144536
15024	PARKS LOUISE						
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144537
16106	PARROTT KATHY						
	123003220000	Refund tax sale w/intrest	001-2000-250.0322	TAX SALE LIABILITY	0.00	34,410.00	144538
16074	PEOPLES HEALTH & WELLNESS CLINIC						
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	144539
15022	PERREAULT JOANNE						
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144540
16077	PERSHING LLC						
PR01:275	PR-03/16/22	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	125.00	144591
16082	PIONEER MOTORS & DRIVES INC						
	M4989A	Service call	003-8330-320.0740	EQUIPMENT MAINT	0.00	475.00	144541
	M5057	backwash pump	002-8220-320.0740	EQUIPMENT MAINT	0.00	9,113.07	144541
					0.00	9,588.07	
16055	POIRIER HOLDEN						
	02192022	Mileage	001-6040-130.0182	TRAVEL & MEALS	0.00	49.14	144542
16146	POULIOT BROOKE						
	022822	Phone Stipend	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	50.00	E170
16102	PRUDENTIAL RETIREMENT						
PR01:275	PR-03/16/22	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	285.00	144592
16301	PUTNEYS GARAGE						
	852007	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543

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	852014	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852015	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852016	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852017	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852018	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852019	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543
	852020	Towing	001-6045-220.0410	TOWING FEES	0.00	82.00	144543

					0.00	656.00	
17004 QUARANTA STEPHANIE L							
	03072022	Ziplock bags	001-7050-350.1059	RECREATION SUPPLIES	0.00	9.53	144545
18148 R K MILES							
	26465/7	Calcium Chloride	003-8300-320.0749	SURFACE SEWERS	0.00	127.08	144546
18051 RADIO NORTH GROUP INC THE							
	24143862	Service radios	001-6040-320.0724	RADIO MAINT	0.00	85.00	144547
18002 RAWDEN FRANCES							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144548
18023 RETIRED & SENIOR VOLUNTEER PROGRAM							
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	144549
18004 REYNOLDS & SON INC							
	3403105	battery pack flashlight	001-6040-340.0941	EQUIPMENT - SAFETY	0.00	336.70	144550
	3403452	Latex gloves	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	208.86	144550
	3403529	RNR Caesar Tripple lock	001-6040-340.0941	EQUIPMENT - SAFETY	0.00	179.94	144550
	3403804	Latex gloves	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	201.22	144550

					0.00	926.72	
18150 RISTAU ANITA							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144551
18047 RODRIGUEZ LINDA							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144552
19205 S B COLLINS INC							
	347983	Diesel Fuel	001-8050-330.0835	VEHICLE FUEL	0.00	21,254.25	144553
	347984	Gasoline	001-8050-330.0835	VEHICLE FUEL	0.00	15,563.89	144553

					0.00	36,818.14	
19418 SANEL NAPA - BARRE							
	358115	Tie Rod End	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	79.49	144554
	358163	Hose end pipe swivel	001-8050-320.0742	SNOW EQUIP MAINT	0.00	28.23	144554
	358164	Headlight, tap, cap scrw	001-8050-320.0743	TRUCK MAINT - STS	0.00	27.94	144554

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	358181	connector	001-8050-320.0742	SNOW EQUIP MAINT	0.00	1.12	144554
	358311	Thermostat	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	7.29	144554

					0.00	144.07	
19090 SCRIBNER DURANE & SARAH							
	04250011000A	delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	64.35	144555
19007 SEWING BASKET THE							
	70550	sewing for armor vest	001-6050-340.0940	CLOTHING	0.00	20.00	144556
	73087	Replace zipper in pants	001-6050-340.0940	CLOTHING	0.00	25.00	144556
	77420	Add rank patches	001-6050-340.0940	CLOTHING	0.00	30.00	144556

					0.00	75.00	
19060 SEXUAL ASSAULT CRISIS TEAM							
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	625.00	144557
19244 SHAFFER JANETTE							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144558
11010 SHARPENING SHED INC THE							
	20379	Zamboni knives	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	77.00	144559
19410 SIVRET ELLEN							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144560
19071 STOCKWELL SAMN							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144561
19200 STONE'S SERVICE STATION INC							
	1752	Chainsaw fuel	001-6040-330.0834	FUEL OIL-GENERATORS	0.00	4.48	144562
19140 STROMME MICHAEL OR CITY OF BARRE							
	01211-022522	Delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	233.83	144563
19160 SWISH WHITE RIVER							
	W489110	window clnr mophead	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	29.70	144564
	W489110	window clnr mophead	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	66.60	144564
	W490046	Cleaner, scrub & recoat	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	83.00	144564

					0.00	179.30	
19137 TAFT RIKK							
	2022MGRSRCH	Reimburse Manager posting	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	880.00	144565
20069 TAYLOR TESS							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	131.78	144566
20133 TIME WARNER CABLE							
	7011030222	Internet service	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	291.47	144567

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20002 TIMES ARGUS ASSOC INC							
	300161592	Summer Employment	001-7050-230.0510	ADVERTISING/PRINTING	0.00	90.00	144568
	300161649	Council Agenda 3/1/22	001-5010-230.0510	ADVERTISING/PRINTING	0.00	157.56	144568
					-----	-----	
					0.00	247.56	
20036 TMDE CALIBRATION LABS INC							
	44115	Radar/lidar calibration	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	932.19	144569
21002 UNIFIRST CORP							
	70111237	Uniforms	003-8300-340.0940	CLOTHING	0.00	37.62	144570
	70111237	Uniforms	003-8330-320.0743	TRUCK MAINT	0.00	12.30	144570
	70111237	Uniforms	003-8330-340.0940	CLOTHING	0.00	71.98	144570
	70111238	Uniforms	001-7020-340.0940	CLOTHING	0.00	65.10	144570
	70111238	Uniforms	001-7030-340.0940	CLOTHING	0.00	59.39	144570
	70111238	Uniforms	001-7035-340.0940	CLOTHING	0.00	25.29	144570
	70111238	Uniforms	001-7015-340.0940	CLOTHING	0.00	11.56	144570
	70111238	Uniforms	001-8500-340.0940	CLOTHING	0.00	24.42	144570
	70111240	Uniforms	002-8220-340.0940	CLOTHING	0.00	79.85	144570
	70111241	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	81.99	144570
	70111241	Uniforms	001-8050-340.0940	CLOTHING	0.00	277.11	144570
	70111241	Uniforms	002-8200-340.0940	CLOTHING	0.00	88.15	144570
	70111241	Uniforms	003-8300-340.0940	CLOTHING	0.00	82.25	144570
					-----	-----	
					0.00	917.01	
22051 VERMONT ASSOCIATION OF CHIEFS OF P							
	03042022	Annual dues	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	500.00	144572
22181 VERMONT COMMERCIAL REFRIGERATION L							
	1031	pumped refrig down	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	625.00	144573
22100 VERMONT DEPT OF TAXES							
	PR01:275 PR-03/16/22	Payroll Transfer	001-2000-240.0002	STATE TAX PAYABLE	0.00	4,261.39	144593
22070 VERMONT QUICK LUBE AND CARWASH							
	157036	Oil change	001-6040-320.0720	CAR/TRUCK MAINT	0.00	81.98	144574
22138 VT ASSOC FOR BLIND & VISUALLY IMPA							
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	250.00	144575
22040 VT CENTER FOR INDEPENDENT LIVING							
	02282022	3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	144576
22124 VT OFFENDER WORK PROGRAMS-SIGN/STE							
	PR11209	Business cards	001-6040-350.1053	OFFICE SUPPLIES	0.00	27.57	144577
23094 WALZ LESLIE							
	03112022	Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	56.48	144578

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23095	03112022	WALZ TOM Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	75.30	144579
23064	02282022	WASHINGTON COUNTY DIVERSION PROGRA 3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	625.00	144580
23059	02282022	WASHINGTON COUNTY MENTAL HEALTH 3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	2,500.00	144581
23002	03112022	WASZAZAK EDWARD Town Mtg Poll Wrkr	001-5060-100.0110	PERSONNEL SERVICES	0.00	119.23	144582
23033	02282022	WCYSB 3rd Qtr Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,250.00	144583
Report Total						296,106.03	

To the Treasurer of City of Barre, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***296,106.03
Let this be your order for the payments of these amounts.

City of Barre Payroll
Employee Tax Summary Report
by employee for check dates 03/16/22 thru 03/16/22

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 0090	ABARE, LANCE R.										
1018.80	59.44	58.98	13.79	20.74	0.00	58.98	13.79	0.00	0.00	0.00	0.00
Employee: 0136	AHEARN, WILLIAM E.										
1940.80	159.74	119.14	27.86	91.74	0.00	119.14	27.86	0.00	0.00	0.00	0.00
Employee: 0145	ALDSWORTH, JOSEPH G.										
1513.00	111.82	82.89	19.39	32.70	0.00	82.89	19.39	0.00	0.00	0.00	0.00
Employee: 0190	AVERY, CARROLL A.										
1292.50	115.63	76.35	17.86	46.01	0.00	76.35	17.86	0.00	0.00	0.00	0.00
Employee: 0417	BARIL, JAMES A.										
2464.40	346.70	141.80	33.16	102.99	0.00	141.80	33.16	0.00	0.00	0.00	0.00
Employee: 0570	BENJAMIN, KENNETH S.										
1967.20	199.02	120.83	28.26	60.39	0.00	120.83	28.26	0.00	0.00	0.00	0.00
Employee: 0580	BENSON, NICHOLAS J.										
1758.99	234.22	106.67	24.95	70.61	0.00	106.67	24.95	0.00	0.00	0.00	0.00
Employee: 0590	BERGERON, JEFFREY R.										
2647.00	197.64	160.77	37.60	63.47	0.00	160.77	37.60	0.00	0.00	0.00	0.00
Employee: 1060	BOUTIN, SABRINA N.										
195.04	0.00	12.09	2.83	4.44	0.00	12.09	2.83	0.00	0.00	0.00	0.00
Employee: 1097	BREAULT, BONNIE J.										
1266.20	145.76	72.77	17.02	44.07	0.00	72.77	17.02	0.00	0.00	0.00	0.00
Employee: 1100	BRAMMAN, KATHRYN H.										
1053.60	109.07	64.81	15.16	32.81	0.00	64.81	15.16	0.00	0.00	0.00	0.00
Employee: 1130	BRENT, DOUGLAS S.										
1786.00	239.98	108.47	25.37	72.33	0.00	108.47	25.37	0.00	0.00	0.00	0.00
Employee: 1182	BROWN, ANDERSON C.										
1515.94	154.90	93.01	21.75	57.79	0.00	93.01	21.75	0.00	0.00	0.00	0.00
Employee: 1390	BULLARD, DON A.										
1201.21	164.57	74.48	17.42	50.81	0.00	74.48	17.42	0.00	0.00	0.00	0.00
Employee: 1397	BULLARD, JONATHAN R.										
1640.29	210.14	99.09	23.18	63.38	0.00	99.09	23.18	0.00	0.00	0.00	0.00
Employee: 1675	CARMINATI, JOEL F., JR										
1915.77	267.13	116.03	27.14	80.22	0.00	116.03	27.14	0.00	0.00	0.00	0.00
Employee: 1720	CETIN, MATTHEW J.										
1301.16	85.60	72.48	16.95	28.17	0.00	72.48	16.95	0.00	0.00	0.00	0.00
Employee: 1810	CHARBONNEAU, MICHAEL J.										
1968.86	237.48	108.99	25.49	71.58	0.00	108.99	25.49	0.00	0.00	0.00	0.00
Employee: 1815	CHASE, SHERRY L.										
873.85	77.35	50.24	11.75	23.40	0.00	50.24	11.75	0.00	0.00	0.00	0.00
Employee: 1832	CLARK, KAILYN C.										
886.00	60.94	54.93	12.85	24.40	0.00	54.93	12.85	0.00	0.00	0.00	0.00
Employee: 1880	COLLINS, APRIL M.										
710.80	46.55	44.07	10.31	17.48	0.00	44.07	10.31	0.00	0.00	0.00	0.00
Employee: 1964	COPPING, NICHOLAS R.										
2532.92	314.24	147.89	34.59	95.86	0.00	147.89	34.59	0.00	0.00	0.00	0.00
Employee: 2015	CRUGER, ERIC J.										
1178.56	111.81	68.30	15.97	33.88	0.00	68.30	15.97	0.00	0.00	0.00	0.00
Employee: 2205	CUSHMAN, BRIAN K.										
2044.68	165.12	118.52	27.72	55.21	0.00	118.52	27.72	0.00	0.00	0.00	0.00
Employee: 2240	DAWES, CAROLYN S.										
1239.40	120.63	72.39	16.93	36.28	0.00	72.39	16.93	0.00	0.00	0.00	0.00
Employee: 2330	DEGREENIA, CATHERINE I.										
1224.40	141.83	70.63	16.52	42.29	0.00	70.63	16.52	0.00	0.00	0.00	0.00

City of Barre Payroll
Employee Tax Summary Report
by employee for check dates 03/16/22 thru 03/16/22

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 2332	DEMELL, WILLIAM M.										
1084.00	103.57	61.91	14.48	31.41	0.00	61.91	14.48	0.00	0.00	0.00	0.00
Employee: 2355	DEXTER, DONNEL A.										
1232.40	143.64	69.42	16.24	43.43	0.00	69.42	16.24	0.00	0.00	0.00	0.00
Employee: 2400	DODGE, SHAWN M.										
880.00	64.71	54.04	12.64	25.45	0.00	54.04	12.64	0.00	0.00	0.00	0.00
Employee: 2415	DONALD, LANCE B.										
974.00	93.30	58.63	13.71	28.33	0.00	58.63	13.71	0.00	0.00	0.00	0.00
Employee: 2445	DROWN, JACOB D.										
1248.40	155.09	77.00	18.01	46.87	0.00	77.00	18.01	0.00	0.00	0.00	0.00
Employee: 2580	DURGIN, STEVEN J.										
2018.91	268.54	118.08	27.61	80.90	0.00	118.08	27.61	0.00	0.00	0.00	0.00
Employee: 2683	EASTMAN, LARRY E., JR										
1602.90	180.57	90.51	21.17	54.51	0.00	90.51	21.17	0.00	0.00	0.00	0.00
Employee: 2694	EMMONS, MICHAEL J.										
911.33	69.26	56.50	13.21	26.72	0.00	56.50	13.21	0.00	0.00	0.00	0.00
Employee: 2980	FARNHAM, BRIAN D.										
1894.48	261.30	115.21	26.94	78.73	0.00	115.21	26.94	0.00	0.00	0.00	0.00
Employee: 2985	FECHER, JESSE T.										
1009.48	74.16	62.59	14.64	28.99	0.00	62.59	14.64	0.00	0.00	0.00	0.00
Employee: 3027	FLEURY, JASON R.										
1573.70	188.05	88.77	20.76	56.75	0.00	88.77	20.76	0.00	0.00	0.00	0.00
Employee: 3275	FREY, JACOB D.										
1671.34	166.27	97.19	22.73	49.71	0.00	97.19	22.73	0.00	0.00	0.00	0.00
Employee: 3375	GAYLORD, AMOS R.										
1664.73	224.18	103.21	24.14	67.59	0.00	103.21	24.14	0.00	0.00	0.00	0.00
Employee: 3560	GILBERT, DAVID P.										
1253.94	152.78	76.37	17.86	46.18	0.00	76.37	17.86	0.00	0.00	0.00	0.00
Employee: 3690	GRANDFIELD, HEATHER L.										
983.00	83.11	58.20	13.61	38.29	0.00	58.20	13.61	0.00	0.00	0.00	0.00
Employee: 3701	GUYETTE, BRANDON L.										
1079.74	81.00	63.16	14.77	32.75	0.00	63.16	14.77	0.00	0.00	0.00	0.00
Employee: 4015	HASTINGS, CLARK H., III										
862.20	78.30	50.69	11.85	23.67	0.00	50.69	11.85	0.00	0.00	0.00	0.00
Employee: 4100	HEDIN, LAURA T.										
1201.60	111.58	70.73	16.54	33.56	0.00	70.73	16.54	0.00	0.00	0.00	0.00
Employee: 4137	HERRING, JAMIE L.										
944.40	37.55	57.52	13.45	22.99	0.00	57.52	13.45	0.00	0.00	0.00	0.00
Employee: 4214	HOAR, BRIAN W.										
2103.35	137.82	123.35	28.85	56.63	0.00	123.35	28.85	0.00	0.00	0.00	0.00
Employee: 4230	HOULE, JONATHAN S.										
1470.00	181.87	89.99	21.05	54.90	0.00	89.99	21.05	0.00	0.00	0.00	0.00
Employee: 4250	HOWARTH, ROBERT C.										
1338.96	44.81	72.16	16.88	16.27	0.00	72.16	16.88	0.00	0.00	0.00	0.00
Employee: 4260	HOYT, EVERETT J.										
1129.20	77.69	63.66	14.89	35.96	0.00	63.66	14.89	0.00	0.00	0.00	0.00
Employee: 4745	KELLY, JOSEPH E., JR										
1138.23	43.28	61.30	14.34	15.97	0.00	61.30	14.34	0.00	0.00	0.00	0.00
Employee: 4770	KIRKPATRICK, TROY S.										
1398.40	136.32	80.59	18.85	38.96	0.00	80.59	18.85	0.00	0.00	0.00	0.00
Employee: 4790	KOSAKOWSKI, JOSHUA D.										
1124.61	120.88	66.93	15.65	36.60	0.00	66.93	15.65	0.00	0.00	0.00	0.00

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Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 4985	LEWIS, BRITTANY L.										
1109.28	107.78	66.71	15.60	32.67	0.00	66.71	15.60	0.00	0.00	0.00	0.00
Employee: 5010	LOWE, ROBERT L.										
2602.00	300.05	153.64	35.93	98.63	0.00	153.64	35.93	0.00	0.00	0.00	0.00
Employee: 5048	MACKENZIE, STEVEN E.										
2137.05	226.53	127.26	29.76	91.08	0.00	127.26	29.76	0.00	0.00	0.00	0.00
Employee: 5049	MACHIA, DELPHIA L.										
935.60	72.38	51.48	12.04	22.02	0.00	51.48	12.04	0.00	0.00	0.00	0.00
Employee: 5065	MAHONEY, BRANDYN A.										
614.98	39.85	38.13	8.92	18.51	0.00	38.13	8.92	0.00	0.00	0.00	0.00
Employee: 5085	MALONEY, JASON F.										
1757.50	164.92	104.79	24.51	55.10	0.00	104.79	24.51	0.00	0.00	0.00	0.00
Employee: 5290	MARTEL, JOELL J.										
1352.84	138.82	78.53	18.37	41.73	0.00	78.53	18.37	0.00	0.00	0.00	0.00
Employee: 5425	MCGOWAN, JAMES R.										
1809.97	293.08	109.51	25.61	73.26	0.00	109.51	25.61	0.00	0.00	0.00	0.00
Employee: 5520	METIVIER, CHERYL A.										
941.55	85.06	54.46	12.74	25.56	0.00	54.46	12.74	0.00	0.00	0.00	0.00
Employee: 5600	MICHELI, STEVEN N.										
1592.80	130.51	97.27	22.75	45.45	0.00	97.27	22.75	0.00	0.00	0.00	0.00
Employee: 5725	MONAHAN, DAWN M.										
1659.06	134.43	94.82	22.18	41.80	0.00	94.82	22.18	0.00	0.00	0.00	0.00
Employee: 5751	MORGAN, ELIJAH R.										
1396.51	141.20	83.92	19.63	53.68	0.00	83.92	19.63	0.00	0.00	0.00	0.00
Employee: 5765	MORRIS, SCOTT D.										
1097.20	122.88	66.77	15.62	51.54	0.00	66.77	15.62	0.00	0.00	0.00	0.00
Employee: 5768	MORRISON, CAMDEN A.										
1235.06	136.34	75.60	17.68	41.24	0.00	75.60	17.68	0.00	0.00	0.00	0.00
Employee: 5770	MOTT, JOHN C.										
358.41	29.02	22.22	5.20	9.91	0.00	22.22	5.20	0.00	0.00	0.00	0.00
Employee: 5880	MURPHY, BRIEANNA E.										
1138.40	114.60	68.82	16.10	34.72	0.00	68.82	16.10	0.00	0.00	0.00	0.00
Employee: 5900	NOACK, RODNEY										
833.20	21.95	51.66	12.08	21.35	0.00	51.66	12.08	0.00	0.00	0.00	0.00
Employee: 5930	NORWAY, JOANNE P.										
765.53	69.30	45.71	10.69	21.16	0.00	45.71	10.69	0.00	0.00	0.00	0.00
Employee: 5940	NYKIEL, BRYAN T.										
1071.60	73.53	66.44	15.54	24.67	0.00	66.44	15.54	0.00	0.00	0.00	0.00
Employee: 6030	PARKER, ROWDIE Y.										
979.95	106.66	59.00	13.80	32.34	0.00	59.00	13.80	0.00	0.00	0.00	0.00
Employee: 6040	PARSHLEY, TONIA C.										
251.30	16.76	15.58	3.64	6.33	0.00	15.58	3.64	0.00	0.00	0.00	0.00
Employee: 6088	PIERCE, JOEL M.										
1319.60	96.22	78.10	18.26	31.14	0.00	78.10	18.26	0.00	0.00	0.00	0.00
Employee: 6377	POIRIER, HOLDEN R.										
1508.40	190.02	92.54	21.64	57.34	0.00	92.54	21.64	0.00	0.00	0.00	0.00
Employee: 6395	POULIOT, BROOKE L.										
848.80	58.22	52.63	12.31	20.53	0.00	52.63	12.31	0.00	0.00	0.00	0.00
Employee: 6407	PRETTY, ALYSSA A.										
886.01	60.94	54.93	12.85	24.40	0.00	54.93	12.85	0.00	0.00	0.00	0.00
Employee: 6415	PRUITT, BRITTAIN J.										
1175.58	30.53	62.77	14.68	11.78	0.00	62.77	14.68	0.00	0.00	0.00	0.00

City of Barre Payroll
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Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 6416	PROTZMAN, TODD A.										
575.00	45.09	35.65	8.34	14.27	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 6418	PULLMAN, DAVID L.										
58.17	0.00	3.09	0.72	0.00	0.00	3.09	0.72	0.00	0.00	0.00	0.00
Employee: 6440	QUARANTA, STEPHANIE L.										
1358.80	192.17	76.05	17.79	52.49	0.00	76.05	17.79	0.00	0.00	0.00	0.00
Employee: 6600	REALE, MICHAEL R.										
1161.20	125.31	71.99	16.84	37.93	0.00	71.99	16.84	0.00	0.00	0.00	0.00
Employee: 6623	RICH, STEVEN A.										
880.00	50.83	54.04	12.64	12.54	0.00	54.04	12.64	0.00	0.00	0.00	0.00
Employee: 6640	RIVARD, SYLVIE R.										
941.55	91.04	57.55	13.46	27.30	0.00	57.55	13.46	0.00	0.00	0.00	0.00
Employee: 6689	ROCHFORD, ZACHARY J.										
1129.20	79.68	64.69	15.13	26.52	0.00	64.69	15.13	0.00	0.00	0.00	0.00
Employee: 6870	RUBALCABA, DAVID T.										
2557.90	403.60	157.12	36.75	120.96	0.00	157.12	36.75	0.00	0.00	0.00	0.00
Employee: 6872	RUSSELL, PAULA L.										
1080.80	70.85	63.40	14.83	24.06	0.00	63.40	14.83	0.00	0.00	0.00	0.00
Employee: 6874	RYAN, PATTY L.										
1247.60	152.27	77.35	18.09	53.02	0.00	77.35	18.09	0.00	0.00	0.00	0.00
Employee: 7049	SCHAUER, RUSSELL A.										
347.25	0.00	21.53	5.04	0.00	0.00	21.53	5.04	0.00	0.00	0.00	0.00
Employee: 7100	SEAVER, DEBBIE L.										
1325.08	205.55	77.00	18.01	66.50	0.00	77.00	18.01	0.00	0.00	0.00	0.00
Employee: 7190	SHATNEY, JANET E.										
1325.35	89.79	75.72	17.71	29.21	0.00	75.72	17.71	0.00	0.00	0.00	0.00
Employee: 7312	SMITH, CLINT P.										
1211.65	135.98	72.39	16.93	40.88	0.00	72.39	16.93	0.00	0.00	0.00	0.00
Employee: 7314	SOUTHWORTH, NORWOOD J.										
1074.40	118.54	66.10	15.46	35.90	0.00	66.10	15.46	0.00	0.00	0.00	0.00
Employee: 7330	STRACHAN, ROBBIE B.										
1230.60	93.87	75.84	17.74	27.43	0.00	75.84	17.74	0.00	0.00	0.00	0.00
Employee: 7334	STRASSBERGER, KIRK E.										
1436.09	108.57	85.25	19.94	34.59	0.00	85.25	19.94	0.00	0.00	0.00	0.00
Employee: 7465	TAFT, FRANCIS R.										
1437.50	166.70	85.50	20.00	50.35	0.00	85.50	20.00	0.00	0.00	0.00	0.00
Employee: 7520	TILLINGHAST, ZACHARY M.										
1656.61	202.50	97.05	22.70	61.09	0.00	97.05	22.70	0.00	0.00	0.00	0.00
Employee: 7600	TUCKER, RANDALL L.										
1415.31	124.93	78.71	18.41	37.56	0.00	78.71	18.41	0.00	0.00	0.00	0.00
Employee: 7610	TUCKER, RUSSELL W.										
1182.00	58.89	66.55	15.56	29.06	0.00	66.55	15.56	0.00	0.00	0.00	0.00
Employee: 7809	VAIL, BRAEDON S.										
1875.20	133.05	116.26	27.19	74.28	0.00	116.26	27.19	0.00	0.00	0.00	0.00
Employee: 8345	WORN, JESSICA L.										
1046.15	74.46	59.60	13.94	22.34	0.00	59.60	13.94	0.00	0.00	0.00	0.00
131862.26	13042.19	7816.05	1828.04	4261.39	0.00	7816.05	1828.04	0.00	0.00	0.00	0.00



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 03/15/2022**

Consent Item No.: _____ Discussion Item No. _____ Action Item: 4E

AGENDA ITEM DESCRIPTION: Ratify 2022 State Homeland Security Radios Grant Application

SUBJECT: 2022 Homeland Security Grant Application Ratification

SUBMITTING DEPARTMENT/PERSON: Douglas Brent, Chief of Fire and EMS

STAFF RECCOMENDATION: Approve

STRATEGIC OUTCOME/PRIOR ACTION: Tight turnaround grant cycle with 3/4/22 submission date.

EXPENDITURE REQUIRED: None 100% grant funded, no city match

FUNDING SOURCE(S): Vermont Homeland Security

LEGAL AUTHORITY/REQUIREMENTS: Needed City Manager and Finance Director signatures

BACKGROUND/SUPPLEMENTAL INFORMATION: A Vermont Department of Homeland Security Grant opportunity for 100% funded communications equipment. An application was made for \$107,522 to provide 24 portable radios for Fire/EMS staff. Current equipment ranges from 12 to as much as 23 years old and are discontinued, and not supported by the manufacturer for repair or parts. I felt this was an excellent opportunity to get 100% grant funding for what would/will be a required budgetary purchase in the future.

LINK(S): n/a

ATTACHMENTS: See attached Grant application as submitted

INTERESTED/AFFECTED PARTIES: Fire and EMS Department

RECOMMENDED ACTION/MOTION: Ratification of Staff Application Efforts.



**2022 Vermont Department of Public Safety
Application Signature Page**

Instructions:

1. The signature page must be signed by both the Official Grantee Authorized Representative and the Fiscal Agent person if the Fiscal Agent is not the same person as the Official Grantee Authorized Representative.
2. The signature must be a physical or a digital signature. A typed name will not be accepted.
3. The signature page must be signed and submitted with application materials as a PDF.

My agency is applying in response to the following RFP:

- State Homeland Security Grant Program
- Operation Stonegarden Grant Program
- Nonprofit Security Grant Program

Official Grantee: <i>(Name of organization legally responsible for award and the vendor to whom payments will be made)</i>	City of Barre Vermont	
Official Grantee Address: <i>(Street Address, City, State, & Zip Code)</i>	6 North Main St. Barre, Vt 05641	
Official Grantee Authorized Representative Title: <i>(Person with authority to authorize application for funds)</i>	City Manager	
Official Grantee Authorized Representative Name: <i>(e.g., John Smith)</i>	Steven Mackenzie	
Official Grantee Authorized Representative Email:	manager@barrecity.org	
Certification:	<input checked="" type="checkbox"/> By signing this Signature Page, I certify that all information provided as part of this application is true and correct to the best of my knowledge. I give my consent to the Working Group considering this application to use the information provided herein for the purpose of grant consideration.	
Official Grantee Authorized Representative Signature:		Date: 3/4/22
Fiscal Agent Title: <i>(Person responsible for the financial management of grant project if different than Official Grantee Authorized Representative)</i>	Finance Director	
Fiscal Agent Name:	Dawn Monahan	
Fiscal Agent Email:	financedirector@barrecity.org	
Fiscal Agent Signature:		Date: 3/4/22
Total Amount of Application Request:	\$107,522.80	

Vermont's 2022 State Homeland Security Program Application

Please see Application Instructions tab.

Please refer to the Request for Proposal (RFP) for complete application instructions. All items highlighted in yellow must be completed.

The Department of Public Safety must receive applications by Friday, March 4, 2022 at 5:00 pm, EST. Submit complete application and supporting documentation to DPS.HSUGrants@vermont.gov. For questions or information, please visit the Homeland Security Unit website at <https://hsu.vermont.gov/homeland-security-unit> or contact the Homeland Security Unit via email: DPS.HSUGrants@vermont.gov. Working Groups will review and score applications based on priorities identified in the Request for Proposal (RFP) announcements. Incomplete applications may not be eligible for consideration.

To be eligible the following must be true:

NOTE: Please click links below where text is underlined.	Is the following true?	If not, explain why:
<u>The applicant must not be listed on the suspended and debarred list.</u>	yes	
The applicant must not be listed on the DPS Restricted Parties List.	yes	
<u>Applicants must ensure and maintain adoption and implementation of National Incident Management System (NIMS). For additional information, please refer to: Vermont NIMS Implementation Plan</u>	yes	
<u>Applicants must have a valid DUNS number. dnb.com/duns-number</u>	yes	
<u>Financial risk assessment survey completed within last 12 months.</u>	yes	
<u>Applicants must have read and understood the "Explanation of Application Requirements" as listed on the https://hsu.vermont.gov/homeland-security-unit/funding-opportunities.</u>	yes	
Applicants must meet eligibility requirements under the "What Can I Apply For?" section of the RFP.	yes	
<u>Applicant must read and comply with 2 CFR 200.317 to 2 CFR 200.327 regulations.</u>	yes	
<u>Applicant must have written procurement standards per 2 CFR 200.318(a).</u>	yes	
<u>Applicant must have written conflict of interest standards per 2 CFR 200.318(c).</u>	yes	
<u>Applicant read and understands that certain telecommunications and video surveillance services or equipment are prohibited from being purchased using grant funds. See 2 CFR 200.216 and 2 CFR 200.471.</u>	yes	
<u>Applicant must take necessary steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible per 2 CFR 200.321.</u>	yes	
Applicant agrees that this federal funding does not supplant (replace) state, local, and agency monies in their organization's budget for the requested items in this application.	yes	
The following <u>MUST</u> be submitted with your application:		
	Has this been completed/ submitted?	If not, explain why:
<u>Signature page submitted as a PDF</u>	yes	
Certificate of Insurance (COI) with current coverage	yes	
Supporting documentation as required below, based on your proposed project	yes	

If applicable, the following must be submitted with your application:

If your project....	You must provide the following:	Has this been completed/ submitted?	If not, explain why:
<i>is too large for your agency to accomplish in a reimbursement (after-the-fact) in arrears of expenses, you may request pre-payment on a "Limited Cash Advance" basis.</i>	A copy of agency's Cash Advance Policy	not applicable (State Applicants Only)	
<i>is requesting equipment</i> <i>Equipment must be listed on the DIIS Authorized Equipment List (AEL) and State Homeland Security Program must be listed under "FEMA Related Grant Programs. The applicant must indicate in their application the Authorized Equipment List number of any requested equipment, etc.</i> <i>Please note limitations may exist. Pay attention to the section entitled "Grant Notes" for any specific limitations, uses, requirements, waivers, etc.</i>	The applicant must include price quotations from three (3) qualified Vendors for all single items valued at more than \$100.00 per unit. Price quotations may be obtained through: telephone or verbal quotes, facsimile quotations, e-mail quotes or written bids. All communications with the Vendors to obtain price quotes must be documented (emails, fax, notes from phone calls, etc.). If (3) quotes are not provided, the applicant must explain the reason why three quotes were not submitted.	yes	
<i>is requesting Overtime or Backfill</i> <i>Please note that overtime and backfill for training and exercise are only allowable in the following circumstances:</i> <i>- Overtime and backfill for emergency preparedness and response personnel attending DHS/FEMA-sponsored and approved training classes only.</i> <i>- Overtime and backfill expenses for part-time and volunteer emergency response personnel participating in DIIS/FEMA training only.</i>	A current pay chart identifying base and overtime rates.	no	
<i>is requesting a vendor-offered training</i>	A vendor provided course description or syllabus and quotes as required by your organizations' procurement policy.	no	
<i>is requesting communications equipment</i>	1. Current FCC License 2. Documentation that the applicant has coordinated with the Statewide Interoperability Coordinator (Terry.LaValley@vermont.gov) 3. See cell A14 above regarding certain telecommunications and video surveillance services or equipment that are prohibited from being purchased using grant funds.	yes	

is requesting an increase in the quantity of HSGP-funded equipment already owned by the applicant	Completed Homeland Security Grant Program (HSGP) Property Records List.	no	
is requesting items to be assigned or used by individual members of the department/agency	Personnel roster must be provided including name, rank and call number.	yes	
is requesting items to be assigned to a vehicle	Complete department vehicle roster must be provided, including vehicle plate number and use.	yes	Engine 1 - Vt Reg AAN559 5 seated positions, Engine 2 - Vt Reg AAP164 5 seated positions, Engine 3 - Vt Reg AAN580 6 seated positions, Tower Truck 30 - Vt Reg AAT263 6 Seated positions, Car 1 Vt Reg AAT979 1 command officer, Car 2 Vt Reg
is a local agency requesting exercise funding	A current Local or Regional Multi-year Training and Exercise Plan must be submitted.	no	
Applicant Information			

For funding eligibility questions, see [2022 Vermont State Homeland Security Funding Opportunity \(RFP\) document](#).

Official Grantee: (Name of organization legally responsible for award and the vendor to whom payments will be made)	City of Barre Vermont		
Official Grantee Address: [Street Address] City & State [Zip Code]	6 North Main Street	Barre, Vermont	05641
Contact Information			
Official Grantee Authorized Representative Title: (person with authority to authorize application for funds)	City Manager		
Official Grantee Authorized Representative Name: (e.g., John Smith)	Steven Mackenzie		
Official Grantee Authorized Representative Email:	manager@barrecity.org		
Official Grantee Authorized Representative Telephone:	(802) 476-0241		
Official Grantee Federal Tax ID (without dash or spaces):	36000356		
Official Grantee DUNS # (without dash or spaces):	176651503		
Official Grantee Fiscal Year End Date:	6/30/2022		
Name of Organization/Entity Responsible for Programmatic Management of Project: (i.e., first responder organization)	Barre City Fire Department		
Complete Address of Organization/Entity Responsible for Programmatic Management of Project:	15 Fourth Street, Barre, Vermont 05641		
Project Director Title: (person responsible for programmatic management of grant project)	Chief of Fire and EMS		
Project Director Name:	Douglas Brent		
Project Director Email:	firechief@barrecity.org		
Project Director Telephone:	(802) 343-6393		
Fiscal Contact Title: (person responsible for billing and reimbursement)	Finance Director		
Fiscal Contact Name:	Dawn Monahan		
Fiscal Contact Email:	financedirector@barrecity.org		
Fiscal Contact Telephone:	(802) 477-1488		
Fiscal Agent Name: (person responsible for the financial management of grant project if different than Official Grantee Authorized Representative)	same		
Fiscal Agent Address: (if different than Official Grantee's address)	same		

Proposed Project	
Project Title <i>(Create a short phrase (3-8 words) to describe this project):</i>	Portable Radio Replacement Project
Describe the Proposed Project: <i>Describe the project you propose in detail. Describe your organization's capability to implement the proposed project and experience with similar projects. Identify and describe how this project will improve your organizations' capabilities.</i> <i>Descriptions should include details information on location of improvements, how funds will be utilized, and any resources needed to complete the project.</i>	The City of Barre through its Fire and EMS Department proposes to replace its seriously aging inventory of portable (handheld) radio's (AEL # 06CP01) for the safety of its personnel and that of the general public which we are charged to protect. These radio's will allow us to interface with Regional Dispatch upgrades. The current inventory of portable radio's (mix of Motorola HT 1250 and ICOM ICF70S) are up to 23 years old. It is important to note that portable radio's are a "lifeline" for individual firefighters. With the age and "un-maintainability" of the current inventory, the reliability of these vital piece's of equipment is borderline at best. These radio's will provide the foundation for the personal safety our staff thus improving our ability to deal with meeting our core capabilities related to terrorism preparedness and response. This acquisition will simultaneously support daily operations and all hazard responses. Our research has shown that our choice for replacement is the Motorola APX 6000XE Portable Radio as it is designed to be reliable and to optimize communications specifically in extreme environments during life threatening situations. These P-25 enabled radio's are designed for firefighters to be: glove friendly with larger controls, louder audio with remote speaker/mic in high-noise situations, be clearly understood in high noise environments, intrinsically safe, transmit user ID, be water proof/immersible, have an extra large emergency button and are equipped with a "man down feature" should a firefighter be knocked out and unable to key the mic or push the emergency button. They also provide 6 watts of transmit power to assure the message gets through. The funds will be used 100% towards replacement of the current inventory.
Describe the need for the proposed project and the gap(s) that it will fill:	Portable radio's (AEL #06CP01) are the "lifeline" for individual firefighters working at an emergency scene no matter the cause. Our current inventory of portable radio's (mix of Motorola HT 1250 and ICOM ICF70S) are up to 23 years old. Both types are no longer manufactured and both are no longer supported with repairs or repair parts from the manufacturer. With the age and "un-maintainability" of the current inventory the reliability of these vital piece's of equipment is borderline at best. These new radio's will provide the foundation for the personal safety our staff thus improving our ability to deal with meeting our core capabilities related to terrorism preparedness and response. The formula that was used for identifying the number of units required follows the FEMA Assistance to Firefighter Grant allocation method for portable radios. Said formula refers to the number of seated SCBA users per vehicle and identified command staff.
Does the requested equipment replace any existing inventory/equipment? If so, please describe the age and condition of the existing inventory/equipment.	Yes, they will replace old outdated equipment. Our current inventory of portable radio's (mix of Motorola HT 1250 and ICOM ICF70S) are up to 23 years old. Both types are no longer manufactured and both are no longer supported with repairs or repair parts from the manufacturer.

<p>Please list all entities/organizations/agencies/jurisdictions that will benefit from the project</p> <p>and</p> <p>explain how this project will contribute to collaboration, networking, sharing information, cooperating, and fostering a culture of national preparedness with federal, state, tribal, and local governments, as well as other regional and nonprofit partners in efforts to prevent, prepare for, protect against, and respond to acts of terrorism, to meet its target capabilities, support the national security mission of DHS and other federal agencies, and to otherwise reduce the overall risk to the high-risk urban area, the State, or the Nation.</p> <p><i>Note: Applications that demonstrate multi-agency/multi-jurisdictional regional benefit may be prioritized.</i></p>	<p>Barre City Fire Department is a foundational member of the Capital Fire Mutual Aid System and currently is the site of 1 of the 2 dispatch centers in Central Vermont. These newly funded portable radios are robust enough that they will have the capacity to allow us to communicate with many departments and as the regional dispatch service is built out more can be added as well as additional channels and frequencies. Should we be requested to provide mutual aid we will be able to communicate with: Williamstown Fire Dept, Williamstown Ambulance, Waterbury Fire Dept, Waterbury Ambulance, Moretown Fire Dept, Waitsfield Fire Dept, Middlesex Fire Dept, Berlin Fire Dept, Northfield Fire Dept, Northfield Ambulance, Roxbury Fire Dept, Worcester Fire Dept, Plainfield Fire Dept, East Montpelier Fire Dept, East Montpelier Ambulance, Woodbury Fire Dept, Plainfield Rescue, Marshfield Fire Dept, Cabot Fire Dept, Cabot Ambulance, Walden Fire Dept. These portable radios will also be programmed with all V-Call and V-Tac channels for interoperability as well as any other local, state, or federal channels used to support the DHS National Security mission.</p>
<p>Describe how the gap was identified using data and/or information from risk and gap assessments, training, exercises, real world incidents (explain how the proposed project was selected and will achieve objectives and strategies to build or sustain the capability gaps)</p>	<p>The formula that was used for identifying the number of units (24) required follows the FEMA Assistance to Firefighter Grant allocation method for portable radios. Said formula refers to the number of seated SCBA users per vehicle. This is to assure that any users of Self Contained Breathing Apparatus will be protected by the technological accountability provided by a portable radio. Should an SCBA wearer become lost, hurt, out of air, or otherwise in trouble they will be able to transmit an audible MAYDAY signal. The total allocation (24) formula allows for SCBA users portable radios of (22) and command staff portable radios of (2) portable radios.</p>
<p>Please explain how your proposed project supports terrorism preparedness.</p> <p>NOTE: Multiple Purpose or Dual-Use of Funds: Many activities that support the achievement of core capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. However, all SIISP-funded projects must assist recipients and subrecipients in achieving core capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism.</p> <p><i>(Explain how the proposed investments will support the applicant's efforts to:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Prevent a threatened or an actual act of terrorism; <input type="checkbox"/> Prepare for all hazards and threats, while explaining the nexus to terrorism preparedness; <input type="checkbox"/> Protect citizens, residents, visitors, and assets against the greatest threats and hazards, relating to acts of terrorism; and/or <input type="checkbox"/> Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of an act of terrorism or other catastrophic incidents.) 	<p>Barre City Fire Department is an "All Hazard" response organization. It is our charge by City Charter to protect lives and property of all citizens, residents and visitors to the City of Barre from all perils both natural and manmade. When fully staffed BCFD has 19 fulltime personnel and 6 Paid on Call personnel. We just recently had two retirements and the replacement hiring process will take place later this month. The hiring of Paid on Call staff is ongoing. All fulltime personnel are "dual role" responders and trained in both firefighting and emergency medical services. BCFD operates 2 Advanced Life Support transport ambulances. In support of terrorism preparedness and response we also maintain training and equipment to provide Rope Rescue and Confined Space Rescue. All personnel are trained to the Hazardous Materials Operation Level and maintain and operate one of the State of Vermont Hazardous Materials Decontamination Trailers. Our department and its members are in a constant state of readiness and train daily on the many disciplines which correspond with the core capabilities as described in these documents. We also maintain and operate a self-contained Mobile Communications Trailer for increased coordination during natural and manmade events. This trailer is made available to all surrounding Police, Fire and EMS agencies upon request.</p>

<p>Describe how project success will be measured: <i>(provide examples of how the applicant will measure and/or evaluate improvement)</i></p>	<p>Once these radio's are put into service their impact should be noticeable immediately. To further examine how they are working we will pay close attention during our post incident critique sessions which include listening to dispatch recordings. Dispatcher feedback is also extremely important and they will be paying strict attention to how well the new equipment performs and passing on their comments. The dispatchers are a major player in how incidents roll out and they are always involved in our post incident analysis.</p>		
<p>Describe the plan for sustaining this project: <i>(Please explain how your organization will continue to fund this project(s) and maintain its operations over the long term, without dependence on Homeland Security Grant funds. Indicate funding sources, resources, etc.)</i></p>	<p>Cost for sustainability of the project will be borne by the annual municipal operating budget for the Barre City Fire Department. The fire department operating budget currently has two yearly line items for Radio Maintenance, Repairs and Purchases.</p>		
<p>Primary Core Capability this project addresses:</p>	<p>Operational Coordination</p>		
Project Qualities			
<p>Does this project "build" or "sustain" capabilities:</p>	<p>Sustain: Sustaining refers to activities that maintain a core capability at its current level. This will assist DHS/FEMA in measuring progress towards National</p>		
<p>Is this project deployable? <i>(Indicates if the assets or activities of the project are deployable to other states.)</i></p>	<p>yes</p>		
<p>Is this project sharable? <i>(Indicates if the assets or activities of the project are shareable within the state or with other states because the activities assets are not physically deployable.)</i></p>	<p>no</p>		
<p>Please identify the project management step that best describes your project's status:</p>	<p>Initiate (Involves preparing for, assembling resources and getting work started. May apply to any level, e.g. program, project, phase, activity, task.)</p>		
<p>Milestones: (Milestones should be specific, measurable, actionable, realistic, and time-bound, and should reflect the steps necessary to complete this project. If milestones are not adequate, your application may be denied, or you may be contacted by HSU to improve them.) Funding is historically awarded in fall (September, October, November)</p>			
	<p><i>Identify your proposed milestones in chronological order. Examples may include: order equipment, inspect equipment, deploy equipment, conduct training, request reimbursement, install, update SOPs, etc.</i></p>	<p><i>Enter anticipated start date (For planning purposes, funding is typically awarded in September, October, or November). mm/dd/yy</i></p>	<p><i>Enter anticipated completion date. mm/dd/yy</i></p>
<p>Milestone #1:</p>	<p>Place Order for Equipment</p>	<p>10/3/2022</p>	<p>10/3/2022</p>
<p>Milestone #2:</p>	<p>Accept, Test, and Inventory New Equipment on arrival</p>	<p>2/1/2023</p>	<p>2/3/2023</p>
<p>Milestone #3:</p>	<p>Place New Equipment in Service</p>	<p>2/6/2023</p>	<p>2/10/2023</p>
<p>Milestone #4:</p>			
<p>Milestone #5:</p>			
<p>Milestone #6:</p>			
<p>Milestone #7:</p>			
<p>Milestone #8:</p>			
<p>Milestone #9:</p>			
<p>Milestone #10:</p>			
<p>Milestone #11:</p>			
<p>Milestone #12:</p>			
<p>Milestone #13:</p>			

Milestone #14:				
Milestone #15:				

Funding Requests					Funding Request Priority Ranking
Category of Allowable Costs (select from dropdown)	Authorized Equipment List# and Title (click link: https://www.fema.gov/authorized-equipment-list)	Itemized and Detailed List of Proposed Expenses Include: quantity Do Not Include: brand names	Price per item (\$)	Total Cost (\$)	
EXAMPLE: Equipment	01UR-01-HLMT Helmet, Rescue and Recovery, Protective, Technical Rescue Incidents, NFPA 1951	5 helmets (multiple sizes)	\$ 150.00	\$ 750.00	1
EXAMPLE: Salaries and Benefits		Salary and Benefits for (1) full time training coordinator to support training at the local level	\$ 80,000.00	\$ 80,000.00	2
Equipment	06CP01 Individual Portable Radio	24- 6 watt Portable Radios, see attached breakdown	\$4,480.12	\$107,522.80	1
--select from dropdown--					
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Total Requested Amount from Homeland Security Grant Funds: (This amount will autopopulate from data entered above.)				\$107,522.80	
Your Proposed Budget Summary					
Salaries and Benefits			\$0.00		
Overtime or Backfill			\$0.00		
Contractual			\$0.00		
Supplies			\$0.00		
Travel and Mileage			\$0.00		
Training			\$0.00		
Equipment			\$107,522.80		
Other			\$0.00		
Total Proposed Budget (This cell will autopopulate)			\$107,522.80		

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

DPS RISK ASSESSMENT SURVEY



DPS Risk Assessment Survey

Welcome to the Vermont Department of Public Safety's (DPS) Risk Assessment Survey. As an applicant for an award from DPS, each organization must complete this survey annually. This risk assessment should be a true evaluation of your organization's internal controls. Prior to issuance of a grant award, State of Vermont granting agencies must determine if each potential grantee is eligible to receive an award per the Vermont Agency of Administration Bulletin 5, Policy for Grant Issuance and Monitoring: <https://aoa.vermont.gov/bulletins>. DPS will use this tool to evaluate each subrecipient's risk of noncompliance with federal statutes, regulations, and the terms and conditions of the subaward for purposes of determining the appropriate method of subrecipient monitoring.

See the federal requirement for subrecipient risk assessment within 2 CFR 200 Uniform Guidance, §200.332 Requirements for pass-through entities (b):

https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

* Required

1. Organization Name *

City of Barre

2. Title and name of person completing the survey

It is recommended that this survey be completed by a financial/accounting representative of the organization such as: Financial Manager, Treasurer, Bookkeeper, Accounting Administrator. *

Dawn Monahan
Finance Director

3. FEIN (Federal Employer Identification Number) *

03-6000356

4. Legal name (parent, fiduciary) of entity to which the FEIN was assigned, if applicable *

City of Barre

5. Mailing Address *

6 N. Main St., Suite 6, Barre VT 05641

6. Physical Address as listed with Dun & Bradstreet when obtaining your Unique Entity Identifier (UEI), or DUNS # at <https://fedgov.dnb.com/webform>. *

same as above

7. Phone Number *

8024760242

8. Email Address *

9. DUNS # (Data Universal Numbering System) or UEI (Unique Entity Identifier)

See 2 CFR §200.211 (b) & §200.332 (a)(i):

https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl *

10. What is the date that you are filling out this survey? *



11. Your Fiscal Year (e.g. July - June or Jan. - Dec.) *

12. Type of organization *

- State, local, Indian Tribal government
- Institution of higher education
- Non-profit
- For profit
- Faith based organization

Other

13. What type of accounting system do you use? *

- Automated
- Manual
- Combined automated & manual

14. Does your organization have segregation of duties so that no single person has control over all phases of a transaction? *

- Yes
- No

15. Does your organization maintain its award documentation for at least 3 years after the final reimbursement? *

- Yes
- No

16. Does your organization include financial/accounting personnel in the application review process to ensure that you can meet all compliance requirements? *

- Yes
- No

17. Has your organization been audited or had a grant monitoring review within the past 24 months? Please select all that apply. *

- No, not within the past 24 months - skip to question 19
- Yes, by an outside audit firm
- Yes, by town/local auditors
- Yes, by a State of Vermont Agency/Department
- Yes, by a federal awarding agency
- Yes, by a Single Audit firm

18. Did your organization have any findings?

- No, the audit produced no findings
- Yes, however audit findings have been resolved
- Yes, and there are outstanding unresolved findings
- Yes, and there is a corrective action plan in place

19. Does your organization maintain written policies which include procedures for assuring compliance with the terms and conditions as noted in the Department of Public Safety's Standard Grant Agreement? Copies must be made available upon request. Select all that apply.

See 2 CFR 200 Uniform Guidance requirements:

https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl *

- Written Grant Management Policy
- Written Purchasing Procedures (2 CFR §200.318 (a))
- Written Conflict of Interest Policy (2 CFR §200.318 (c)(1))

- Written Inventory Policy
- Written Employee Policy or Bargaining Agreements
- Written Payroll Policy
- No, our organization has no written policy/procedures

20. Has there been any of the following changes at your organization within the past 12 months? *

- New personnel who will administer this grant funding
- New or changed systems affecting grant management
- no changes to personnel or systems

21. Your acceptance below attests to the accuracy of your responses. Supporting documentation must be provided to the Vermont Department of Public Safety upon request.

I agree to the validity of all responses and acknowledge that our organization will be held accountable for auditing purposes. *

- Yes, we acknowledge the authenticity of this information

22. Here are some State & Federal grant requirements, this is not a comprehensive list of requirements. When receiving an award, refer to your grant agreement with the State of Vermont Department of Public Safety, and the 2 CFR Uniform Guidance for additional regulation and award requirements.

Public Safety Grant Agreement:

No supplanting of (replacing) local or state funds (Attachment B)

Maintain records to detail the history of procurement, for example: bid solicitations, written selection procedures, adequate number of bids/quotes, purchase orders, invoices, reimbursement requests, bank statements for all checks, and personnel activity reporting (Attachment B)

Will submit for reimbursement no later than the end of the month following the month in which the expenses were incurred (Attachment C)

Must comply with the insurance requirements in Attachment C

Only subcontract or subaward with written pre-approval from the State (Attachment C)

Must provide written notification of organizational change within 30 days (Attachment D)

Federal funding compliance measures based on 2 CFR 200 Uniform Guidance:
See all at: https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

All procurement transactions will provide for full and open competition (2 CFR §200.319 (a))

Will provide written procedures for procurement transactions to include all product/service requirements (2 CFR §200.319 (d))

Will adequately identify in your accounts all federal award revenue and expense (2 CFR §200.302 (b)(1))

Will maintain property records (2 CFR §200.313 (d)(1)) for equipment (2 CFR §200.334 (c))

Will maintain personnel expense records which meet the standards for

no additional comments

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

RADIO SPECIFICATION/ BID REQUEST FORM

Motorola Part Number	Description	Qty.	Individual Price	Discount (if any)	Individual Discounted Price	Extended Discounted Total Price
H98KGF9PW6BN	APX6000 VHF MHZ MODEL 2.5 PORTABLE	24	\$	%	\$	\$
QA02006	ENH: APX6000XE RUGGED RADIO	24	\$	%	\$	\$
Q806	ADD: ASTRO DIGITAL CAI OPERATION	24	\$	%	\$	\$
H35	ADD: CONVENTIONAL OPERATION	24	\$	%	\$	\$
QA01427	ALT: IMPACT GREEN HOUSING	24	\$	%	\$	\$
Q667	ADD: ADP ONLY (NON-P25 CAP COMPLIANT)	24	\$	%	\$	\$
Q58	ADD: 3Y ESSENTIAL SERVICE	24	-	%	-	-
PMNN4547A	BATT IMPRES 2 LIION TTA4950 R IP68 3100T	24	\$	%	\$	\$
NNTN8844A	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB	24	\$	%	\$	\$
NNTN8860A	CHGR	2	\$	%	\$	\$
NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	12	\$	%	\$	\$
PMMN4132A	ACCESSORY KIT, XVE500 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITH KNOB	24	\$	%	\$	\$

Total Project Price - \$

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

3 VENDOR BIDS



CUSTOMER:
 Doug Brent
 Fire Chief
 Barre City Fire
 15 Fourth St
 Barre City, 05641

DATE: 2/18/2022

Part #	DESC.	QTY.	UNIT	DISC.	D.UNIT	D.EXT.
APX6000XE VHF Model 2						
H98KGF9PW6BN	APX6000 VHF MHZ MODEL 2.5 PORTABLE	24	\$ 3,595.00	35%	\$ 2,336.75	\$ 56,082.00
QA02006	ENH: APX6000XE RUGGED RADIO	24	\$ 880.00	35%	\$ 572.00	\$ 13,728.00
Q806	ADD: ASTRO DIGITAL CAL OPERATION	24	\$ 567.00	35%	\$ 368.55	\$ 8,845.20
H35	ADD: CONVENTIONAL OPERATION	24	\$ 550.00	35%	\$ 357.50	\$ 8,580.00
QA01427	ALT: IMPACT GREEN HOUSING	24	\$ 28.00	35%	\$ 18.20	\$ 436.80
Q667	ADD: ADP ONLY (NON-P25 CAP COMPLIANT)	24	\$ -	35%	\$ -	\$ -
Q58	ADD: 3Y ESSENTIAL SERVICE	24	\$ 121.00	0%	\$ 121.00	\$ 2,904.00
PMNN4547A	BATT IMPRES 2 LIION TIA4950 R IP68 3100T	24	\$ 203.00	35%	\$ 131.95	\$ 3,166.80
NNTN8844A	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	2	\$ 1,420.00	35%	\$ 923.00	\$ 1,846.00
NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	12	\$ 170.00	35%	\$ 110.50	\$ 1,326.00
PMMN4132A	ACCESSORY KIT,XVE500 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITH KNOB	24	\$ 680.00	35%	\$ 442.00	\$ 10,608.00
TOTAL					\$ 442.00	\$ 107,522.80

ORDERING
 PLEASE CONTACT
 Scott Cruikshank
scott.cruikshank@motorolasolutions.com

DELIVERY
 15-30 DAYS
 All pricing at NASPO VALUEPOINT

TERMS
 NET 45 FROM INVOICE AS SHIPPED



Burlington Communications
 4735 Williston Rd. Ste 30
 Williston, VT 05495

Phone 802-862-7092

Fax

QUOTE

Quote # BCSQ9793

Date 02/26/22

Sales Rep. Todd

Quote To:

Barre City Fire Department
 Doug Brent
 15 Fourth Street
 Barre, VT 05461

Ship To:

Barre City Fire Department
 Joe Aldsworth (802) 476-0254
 15 Fourth Street
 Barre, VT 05461

Quote for new Fire Portables

Ln #	Qty	Description	Unit Price	Ext. Price
1		APX6000xe - Model 2.5 - Top and Front Display		
2	24	APX6000 VHF MHZ MODEL 2.5 PORTABLE	\$2,336.75	\$56,082.00
3	24	ENH: APX6000XE RUGGED RADIO	\$572.00	\$13,728.00
4	24	ADD: ASTRO DIGITAL CAI OPERATION	\$368.55	\$8,845.20
5	24	ADD: CONVENTIONAL OPERATION	\$357.50	\$8,580.00
6	24	ALT: IMPACT GREEN HOUSING	\$18.20	\$436.80
7	24	ADD: ADP ONLY	\$0.00	\$0.00
8	24	3 YEAR WARRANTY	\$121.00	\$2,904.00
9	24	BATT IMPRES 2 LIION TIA4950 R IP68 3100T	\$131.95	\$3,166.80
10	2	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	\$923.13	\$1,846.26
11	12	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	\$110.21	\$1,322.52
12	24	ACCESSORY KIT,XVE500 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITH KNOB	\$442.26	\$10,614.24
			SubTotal	\$107,525.82
			Sales Tax	\$0.00
			Shipping	\$0.00
			Total	\$107,525.82

Make Purchase Order to Motorola Solutions Inc.
 Invoice comes from Motorola

PRICES SUBJECT TO CHANGE AFTER 90 DAYS

Billing Address:
 BARRE FIRE DEPT, CITY OF
 PO BOX 418
 BARRE, VT 05641
 US

Shipping Address:
 Radio North Group, Inc.
 12 Gregory Drive
 Suite 4
 South Burlington, Vermont 05403
 United States

Quote Date:02/28/2022
 Expiration Date:05/29/2022
 Quote Created By:
 John Pheeny
 john.m@radionorthgroup.com

End Customer:
 BARRE FIRE DEPT, CITY OF
 Douglas Brent
 firechief@barrecity.org
 (802) 476-0254, ext. 501

Delivery Address:
 12 Gregory Drive
 Suite 4
 South Burlington, Vermont 05403
 United States

End Customer Address:
 BARRE FIRE DEPT, CITY OF
 15 FOURTH ST
 BARRE, VT 05641
 US

Contract: 19860 - NASPO - STATE
 CONTRACT PRICING
 Freight Terms:FREIGHT PREPAID
 Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000 XE					
1	H98KGF9PW6BN	APX6000 VHF MHZ MODEL 2.5 PORTABLE	24	\$3,595.00	27.0%	\$2,624.35	\$62,984.40
1a	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	24	\$0.00	0.0%	\$0.00	\$0.00
1b	QA02006AA	ENH: APX6000XE RUGGED RADIO	24	\$880.00	27.0%	\$642.40	\$15,417.60
1c	Q58AL	ADD: 3Y ESSENTIAL SERVICE	24	\$121.00	0.0%	\$121.00	\$2,904.00
1d	H35BU	ADD: CONVENTIONAL OPERATION	24	\$550.00	27.0%	\$401.50	\$9,636.00
1e	QA01427AB	ALT: IMPACT GREEN HOUSING	24	\$28.00	27.0%	\$20.44	\$490.56



Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
1f	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	24	\$567.00	27.0%	\$413.91	\$9,933.84
2	PMNN4547A	BATT IMPRES 2 LIION TIA4950 R IP68 3100T	24	\$203.00	27.0%	\$148.19	\$3,556.56
3	NNTN8844A	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	2	\$1,420.20	27.0%	\$1,036.75	\$2,073.50
4	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	12	\$169.56	27.0%	\$123.78	\$1,485.36
5	PMMN4132A	ACCESSORY KIT,XVE500 REMOTE SPEAKER MIC, HIGH IMPACT GREEN WITH KNOB	24	\$680.40	27.0%	\$496.69	\$11,920.56

Grand Total
\$120,402.38(USD)
Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

DEPARTMENT PERSONNEL ROSTER

BARRE CITY FIRE DEPARTMENT
PERSONNEL ROSTER

Fire Chief Douglas Brent K-1
Deputy Chief Joseph Aldsworth K-2
Fire Marshal/Safety Officer Robert Howarth K-3

SHIFT 1

Captain – VACANT * K-6
Lieutenant – Charbonneau K-9
FF/Medic – Pruitt P-14
FF/AEMT – Morrison P-18

* New Hires Interviews set for 3/10/22
Once new hires are on board promotions for
Captain and Lieutenant will follow.

SHIFT 2

Captain – Cushman K-4
Lieutenant/Medic – Tillinghast K-11
FF/AEMT – Benson P-13
FF/AEMT – Strassberger P-17

** Paid on Call staff level is normally 6, currently we
are at 3 with the remainder in application phase

SHIFT 3

Captain – Cetin K-5
Lieutenant – Farnham K-8
FF/Medic – Rubalcaba P-12
FF/AEMT – Poirier P-16

SHIFT 4

Captain/Medic – Copping K-7
Lieutenant – VACANT * K-10
FF/AEMT – Cruger P-15
FF/AEMT – Brown P-19

PAID ON CALL STAFF

FF/AEMT – Haynes P-23
FF – Ward P-22
FF- Cyr P-21
FF- Vacant ** P-24
FF- Vacant ** P-25
FF- Vacant ** P-26

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

SUPPORT VERIFICATION FROM TERRY LAVALLEY

Wed 3/2/2022 8:44 AM

Good morning Brent,

I am in support of replacing your portables with the interoperability channels installed

Terry M. LaValley
Radio Technology Services
State of Vermont
Department of Public Safety
45 State Drive
Waterbury, Vermont 05671-1300

From: Douglas Brent <firechief@barrecity.org>
Sent: Monday, February 28, 2022 9:01:42 PM
To: LaValley, Terry <Terry.LaValley@vermont.gov>
Subject: RE: Note about discussions

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Terry – As you are aware we will be submitting a Homeland Security Grant request. This request will be for Motorola APX6000 XE Portable radio's. Our current inventory of portable radios is in terrible shape, we currently use Motorola HT 1250 and ICOM ICF70S. Both have been discontinued by their manufacturer. Not only have they been discontinued but their repair is not supported any longer which makes parts availability for repairs difficult if not impossible. The HT 1250's are vintage 1999 and the ICOM's are vintage 2009. New portable radio's would make a much, much safer environment for our firefighters to operate in, not just for fires but for real and potential terrorist events, domestic and foreign. It would also make us better prepared for hazardous materials incidents as well as the many other incidents from which we protect our citizens, residents, and visitors from on a daily basis. This acquisition would make for quicker response and incident resolution. As we assist the Department of Public Safety and position ourselves to add more agencies to dispatch: we will (A) need additional frequencies (channels) added to our portable radios and (B) need portable radios to be P-25 compliant and (C) have programming space to enter all V-Call and V- Tac channels for interoperability.

Hopefully this summarizes our project request. Please let me know if it needs more additional support info.

Thanks
Doug Brent

From: LaValley, Terry [<mailto:Terry.LaValley@vermont.gov>]
Sent: Monday, February 28, 2022 12:50 PM
To: Douglas Brent <firechief@barrecity.org>
Subject: Re: Note about discussions

Good afternoon Doug,

If you could please summarize the request to me in an email, I could respond to that request.

Terry

Terry M. LaValley
Radio Technology Services
State of Vermont
Department of Public Safety
45 State Drive
Waterbury, Vermont 05671-1300

From: Douglas Brent <firechief@barrecity.org>
Sent: Monday, February 28, 2022 9:41:24 AM
To: LaValley, Terry <Terry.LaValley@vermont.gov>
Subject: Note about discussions

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Morning Terry – Could please send me an email regarding/confirming my discussions with you relative to the purchase of new portable radios for our department. This would be to satisfy the grant requirement that I have “coordinated with the Statewide Interoperability Coordinator” so that I can include it with my submission.

Thanks for all your help,

Doug Brent
Chief of Fire and EMS
City of Barre Vermont

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

CERTIFICATE OF INSURANCE COVERAGE



Issue Date: 01/01/2022

Policy Number: P0202022

Certificate #: 4

CERTIFICATE OF COVERAGE

Company Affording Coverage

Named Member

City of Barre
 Attn: Rikk Taft
 6 North Main Street, Suite 2
 Barre, VT 05641

VLCT Property & Casualty Intermunicipal Fund, Inc.
 89 Main Street Suite 4
 Montpelier, VT 05602

This is to certify that the policies of coverage listed below have been issued to the named member listed above for the policy period indicated. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded by the policies described herein is subject to all the terms, definitions, exclusions, and conditions of such policies. Note that limits shown may have been reduced by paid claims.

Type of Coverage	Term	Limits of Liability
Commercial General Liability Coverage Includes: Premises/Operations Products/Completed Operations Personal Injury Contractual Independent Contractors Broad Form Property Damage	01/01/2022 - 01/01/2023	\$10,000,000 Per Occurrence
Automobile Liability Any Auto Hired Autos Non-Owned Autos Comprehensive/Collision	01/01/2022 - 01/01/2023	\$10,000,000 Per Occurrence ACV
Workers Compensation And Employers Liability	01/01/2022 - 01/01/2023	Statutory \$5,000,000 Per Occurrence and in the Aggregate
Property	01/01/2022 - 01/01/2023	\$50,000,000 Per Occurrence
Other: The State of Vermont and its officers and employees are included as an additional covered party (additional insured), but only in respect to operations by or on behalf of the Named Member, as respects the operating grant for the Greater Barre Community Justice Center.		
Certificate Holder: Vermont Department of Public Safety - Grants Management Unit 45 State Drive Waterbury, VT 05671	This Certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This Certificate does not amend, extend or alter the coverage afforded by the policies above. Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 30 days written notice to the Certificate Holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents, or representatives.	

Authorized Representative: _____

City of Barre (Fire Department)

Portable Radio Replacement Project

Support Information

COPIES OF FCC LICENSE

REFERENCE COPY

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**Federal Communications Commission
Public Safety and Homeland Security Bureau**

RADIO STATION AUTHORIZATION

LICENSEE: BARRE, CITY OF

ATTN: DEPUTY CHIEF ANDREW MARCEAU
BARRE, CITY OF
15 FOURTH ST
BARRE, VT 05641

Call Sign KCE607	File Number 0006672524
Radio Service PW - Public Safety Pool, Conventional	
Regulatory Status PMRS	
Frequency Coordination Number 03PWAP35024129	

FCC Registration Number (FRN): 0016421729

Grant Date 10-23-2012	Effective Date 05-07-2015	Expiration Date 12-18-2022	Print Date 05-08-2015
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STATION TECHNICAL SPECIFICATIONS

Fixed Location Address or Mobile Area of Operation

- Loc. 3 Address:** 15 FOURTH STREET
City: BARRE County: WASHINGTON State: VT
Lat (NAD83): 44-12-32.8 N Long (NAD83): 072-30-47.7 W ASR No.: Ground Elev: 182.0
- Loc. 4 Address:** 25 AUDITORIUM HILL
City: BARRE County: WASHINGTON State: VT
Lat (NAD83): 44-12-16.1 N Long (NAD83): 072-30-14.2 W ASR No.: Ground Elev: 192.0
- Loc. 5 Address:** ON MOUNT PLEASANT
City: FOXVILLE County: ORANGE State: VT
Lat (NAD83): 44-07-38.2 N Long (NAD83): 072-28-46.3 W ASR No.: 1202222 Ground Elev: 616.0
- Loc. 6 Area of operation**
Operating within a 40.0 km radius around fixed location 3

Antennas

Loc No.	Ant No.	Frequencies (MHz)	Sta. Cls.	No. Units	No. Pagers	Emission Designator	Output Power (watts)	ERP (watts)	Ant. Ht./Tp meters	Ant. AAT meters	Construct Deadline Date
3	1	000154.19000000	FB	1	50	11K2F3E	350.000	350.000	10.0	-184.6	03-11-2014
3	2	000458.15000000	FX2	1		11K2F3E	75.000	100.000	10.0	-184.6	03-11-2014

Conditions:

Pursuant to §309(h) of the Communications Act of 1934, as amended, 47 U.S.C. §309(h), this license is subject to the following conditions: This license shall not vest in the licensee any right to operate the station nor any right in the use of the frequencies designated in the license beyond the term thereof nor in any other manner than authorized herein. Neither the license nor the right granted thereunder shall be assigned or otherwise transferred in violation of the Communications Act of 1934, as amended. See 47 U.S.C. § 310(d). This license is subject in terms to the right of use or control conferred by §706 of the Communications Act of 1934, as amended. See 47 U.S.C. §606.

Licensee Name: BARRE, CITY OF

Call Sign: KCE607

File Number: 0006672524

Print Date: 05-08-2015

Antennas

Loc No.	Ant No.	Frequencies (MHz)	Sta. Cls.	No. Units	No. Pagers	Emission Designator	Output Power (watts)	ERP (watts)	Ant. Ht./Tp meters	Ant. AAT meters	Construct Deadline Date
4	1	000154.19000000	FB	1	50	11K2F3E	350.000	350.000	40.2	-177.5	03-11-2014
5	1	000154.19000000	FB	1	50	11K2F3E	350.000	110.000	54.8	233.6	03-11-2014
5	2	000453.15000000	FX2	1		11K2F3E	30.000	10.000	54.8	233.6	03-11-2014
6	1	000154.19000000	MO	30		11K2F3E	200.000	200.000			03-11-2014

Control Points

Control Pt. No. 1

Address: 15 Fourth ST

City: BARRE County: WASHINGTON State: VT Telephone Number: (802)476-6613

Associated Call Signs

Waivers/Conditions:

NONE

REFERENCE COPY

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**Federal Communications Commission
Public Safety and Homeland Security Bureau**

RADIO STATION AUTHORIZATION

LICENSEE: BARRE, CITY OF

ATTN: DEPUTY CHIEF ANDREW MARCEAU
BARRE, CITY OF
15 FOURTH ST
BARRE, VT 05641

Call Sign KCE607	File Number 0005459216
Radio Service PW - Public Safety Pool, Conventional	
Regulatory Status PMRS	
Frequency Coordination Number	

FCC Registration Number (FRN): 0016421729

Grant Date 10-23-2012	Effective Date 10-23-2012	Expiration Date 12-18-2022	Print Date 10-23-2012
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STATION TECHNICAL SPECIFICATIONS

Fixed Location Address or Mobile Area of Operation

Loc. 1 Area of operation

Other:VIC:BARRE VT

Loc. 2 Address: CENTRAL FIRE STATION

City: BARRE County: WASHINGTON State: VT

Lat (NAD83): 44-11-46.2 N Long (NAD83): 072-30-04.4 W ASR No.: Ground Elev: 51.2

Antennas

Loc No.	Ant No.	Frequencies (MHz)	Sta. Cls.	No. Units	No. Pagers	Emission Designator	Output Power (watts)	ERP (watts)	Ant. Ht./Tp meters	Ant. AAT meters	Construct Deadline Date
1	1	000154.19000000	MO	30		11K2F3E 20K0F3E	350.000				
2	1	000154.19000000	FB	1		11K2F3E 20K0F3E	350.000		11.0	0.0	

Conditions:

Pursuant to §309(h) of the Communications Act of 1934, as amended, 47 U.S.C. §309(h), this license is subject to the following conditions: This license shall not vest in the licensee any right to operate the station nor any right in the use of the frequencies designated in the license beyond the term thereof nor in any other manner than authorized herein. Neither the license nor the right granted thereunder shall be assigned or otherwise transferred in violation of the Communications Act of 1934, as amended. See 47 U.S.C. § 310(d). This license is subject in terms to the right of use or control conferred by §706 of the Communications Act of 1934, as amended. See 47 U.S.C. §606.

Licensee Name: BARRE, CITY OF

Call Sign: KCE607

File Number: 0005459216

Print Date: 10-23-2012

Control Points

Control Pt. No. 1

Address: 15 Fourth ST

City: BARRE County: WASHINGTON State: VT Telephone Number: (802)476-6613

Associated Call Signs

Waivers/Conditions:

Beginning January 1, 2013, this station must operate on channels with a bandwidth of 12.5 kHz or less, or with equivalent efficiency, regardless of the emission bandwidths set forth on this license. See Section 90.209(b)(5) of the Commission's Rules. Note, however, that the narrowbanding requirement does not apply to specific channels designated in Rule 90.20 or 90.35 for paging only.

BARRE

Copy of Departmental Activity Report

Current Period: 03/06/22 to 03/12/22, Prior Period: 02/27/22 to 03/05/22

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Dispatch/Remote Station Incidents*				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
Fire Alarm Situations				
Cover assignment, standby at fire station,	2	9.00	0	0.00
Dispatched and cancelled en route	0	0.00	4	1.66
Emergency medical service (EMS) Incident	29	44.11	22	36.23
Good intent call, Other	1	0.17	1	0.00
HazMat release investigation w/no HazMat	1	1.90	1	1.65
Public service assistance	1	0.40	1	1.26
Rescue or EMS standby	1	4.03	7	27.13
Severe Weather & Natural Disaster	1	3.08	0	0.00
Steam, Other gas mistaken for smoke	1	1.05	0	0.00
Structure Fire	0	0.00	1	2.32
System or detector malfunction	1	1.56	0	0.00
Unintentional system/detector operation	2	1.84	0	0.00
Water problem	1	0.40	1	1.36
Wrong location, no emergency found	1	0.51	0	0.00
	<u>42</u>	<u>68.05</u>	<u>38</u>	<u>71.61</u>
Hydrant Activities				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
Non-Incident Activities				
BAY FLOOR WASH	3	1.50	0	0.00
COMP TIME USED	3	37.25	3	51.00
DAY SHIFT COVERAGE	2	24.00	3	27.00
Def Fluid	0	0.00	2	0.34
FD VEHICLE FUELING - DIESEL	1	0.17	3	0.33
FILL IN	1	12.00	0	0.00
MONTHLY MEDICATION REPLACEMENT	1	0.17	0	0.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BARRE

Copy of Departmental Activity Report

Current Period: 03/06/22 to 03/12/22, Prior Period: 02/27/22 to 03/05/22

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Non-Incident Activities				
NIGHT SHIFT COVERAGE	2	24.00	1	12.00
ON DUTY	20	460.00	21	489.00
PERSONAL TIME USED	2	18.00	0	0.00
SWAP NOT WORKING	0	0.00	1	2.00
SWAP WORKING	0	0.00	1	2.00
VACATION USED	3	60.75	2	36.00
WASHING VEHICLES	5	2.66	1	0.75
	<u>43</u>	<u>640.50</u>	<u>38</u>	<u>620.42</u>
Occupancy Inspections/Activities				
ALARM TESTING/MAINTENANCE	0	0.00	1	0.00
	<u>0</u>	<u>0.00</u>	<u>1</u>	<u>0.00</u>
Training				
CARDIAC ARREST	0	0.00	4	4.00
EMS Culture of Safety	3	3.00	0	0.00
NARCAN ADMINISTRATION	0	0.00	4	2.00
PERSONAL PROTECTIVE EQUIPMENT	0	0.00	3	1.50
PRE PLAN	0	0.00	3	5.01
RAPID INTERVENTION TEAM	3	1.50	0	0.00
	<u>6</u>	<u>4.50</u>	<u>14</u>	<u>12.51</u>

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.